



# CWEA Board Meeting Minutes

Thursday, March 6, 2014 9:30 – Board Room  
 NASSCO  
 2470 Longstone Lane, Suite M, Marriottsville, MD 21104

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**Attendance:**

Burt Curry	Cheryl Paulin	Tim Wolfe
Ted DeBoda	Jane Bayer	Chein-Chi Chang
Jennifer Moore	Alan Will	Ed Mauldin
Bob Beringer	Kraig Moodie	

**Phone:**

Joan Fernandez	Tiffany Bain	Anthony Rocco
Clarence Beverhoudt	Sorin Schwartz	

**CALL TO ORDER** by CWEA Vice President Tim Wolfe

**COMMITTEE REPORTS/COMMITTEE CHAIRS**

***Maryland Trustee – Paul Sayan***

- Update from Paul on Webinar Series-Reported by Tim Wolfe-The webinar series has been well attended, report attached. Need to address how we can turn nonmembers into members.

Webinar Date	Sponsoring Committee	Date of Final Presentation to CWEA Board and Summary to CWEA Secretary	Date of Practice Presentation
3/20/14	Biosolids	2/13/14	3/6/14
4/10/14	Plant O&M	3/10/14	4/3/14
5/8/14	Stormwater (tentative)	4/8/14	5/1/14
6/12/14	Asset Management	5/12/14	6/5/14
7/10/14	Water Reuse (tentative)	6/10/14	7/3/14
8/14/14	Laboratory Practice (tentative)	7/14/14	8/7/14
9/11/14	Collection System	8/11/14	9/4/14
10/9/14	Plant O&M	9/9/14	10/2/14
11/13/14	Biosolids	10/13/14	11/6/14
12/11/14	Stormwater	11/11/14	12/4/14

- Stormwater – Jane McDonough-Reported by Tim Wolfe-The committee is very busy working on some new initiatives to engage MS4s in CWEA events. Three MS4 representatives are helping to guide, develop and implement these initiatives, including Jim Caldwell from Howard County who has agreed to be this year's Vice Chair! The committee is planning all of our 2014 events around a theme of "Success!", and recruiting MS4s to present examples of successful compliance strategies, BMPs, programs, etc. that could benefit their peers. On track to provide the Webinar scheduled for May 7. Scheduled an all-day Spring Stormwater Seminar for June 4 at the Maritime Institute. More information will be distributed soon.
- Laboratory Practices – Clarence Beverhoudt-Actively recruiting members for the committee. Webinar in August.
- MDE W/WW Board Liaison – Scott Harmon-No report
- Biosolids and Residual Management – Scott Weikert-Reported by Tim Wolfe-Webinar scheduled for March 20<sup>th</sup>. Committee is planning a site tour of the DC Water Digestion/CAMBI facility.
- Collection Systems – Ed Carpenetti-Reported by Joan Fernandez-Collection Systems Specialty Conference - Thank you to our social event sponsors. DC Water For People trivia event will be at Bond Street Social. Ed Norton golf event, June 24, 2014 at Woodlands Golf Course.
- Plant O&M – Jasvir Grewal-Reported by Tim Wolfe-April 25<sup>th</sup> seminar "Process Optimization"
- Short Course – Wayne Reed-Reported by Tim Wolfe-Brochures will be mailed out Mid-March 2014 announcing the Short Course. Registration information will be on the website.
- Technical Education – Eric Coates-No report
- Training, Review and Evaluation (TRE) – Gary Wagner-No report
- Water Reuse – Ellen Frketic-Reported by Tim Wolfe-April 17<sup>th</sup> seminar at the Elks Lodge in Edgewater, MD. "The Case for Water Reuse in the Chesapeake Region"
- Safety – Sorin Schwartz –No report
- Asset Management – Gian Cossa-Reported by Tim Wolfe - December 11, 2013 Asset/Utility Management Forum netted \$ 1,250.82 which was split evenly between the CWEA/CSAWWA committees. Working on pre-conference workshops for the Tri-Association Conference. Continue to involve Craig Daly (CSAWWA) with our committee with regards to planning/sponsoring joint events, and look forward to his active participation in the future.

***DC Trustee – Tiffany Bain***

- WERF Liaison – Paresh Sanghavi- No report
- Charity Events – Eric Held-No report

- Membership – Ed Mauldin-CWEA attended the Career Fair and it was great exposure for CWEA with eight students becoming CWEA members.
- Student Activities – Meredith Welle-Reported by Jennifer Moore-Student Career Fair well attended: 65 students, 18 companies, 5 municipalities attending after rescheduling because of weather. CWEA/CSAWWA each gave out one trip to the Tri-Association Conference.
- Young Professionals – Manish Bhandari-No report
- Spring Meeting – Laura Jo Oakes-Reported by Jennifer Moore-Looking for speakers and finalizing locations.

***Delaware Trustee – Jeff Cantwell***

- Public Education – Matt Roder-No report
- Media – Joan Fernandez-Joan will work on a third quote. Burt needs to reach out to WWOA to see if they would like to join CWEA on a new website.
- Web Site – Anthony Rocco – No report
- Publications – Reported by Cheryl Paulin – The Membership Directory will be published every other year. The next publication will be March / April 2015. Ecoletter update: The deadline for the Ecoletter Winter Issue submission was March 7, 2014 and it has been extended to March 28, 2014. Looking for technical articles please help recruit articles from co-workers, etc. Tri-Association Conference: Acceptance and rejection emails sent at the end of February. Confirmations are due in early March. Sponsorship opportunities should be open at the end of March 2014. Attendee registration is anticipated to open late June / July 2014.

Ecoletter Deadlines:

<b>Deadline for Ecoletter Submissions</b>	<b>Target Publication</b>
March 7, 2014	Spring issue
May 30, 2014	Summer issue
September 26, 2014	Fall issue

***President-Elect – Tim Wolfe***

- Awards – Hiram Tanner - Hiram will begin paperwork for Ken Ulman for the Public Officials Award. Tim Wolfe will review possibly submitting paperwork for Rudy Chow.
- Strategic Planning – Ted DeBoda – Reviewed the mission statement and working on rewording it. Focusing on five top priorities to create the new strategic plan. Realistic goal for the process will be to provide the strategic plan at the Tri-Association Conference.

***Vice President – Chein-Chi Chang***

- Government Affairs – Scott Shipe – Scott will be at the Fly-In in DC. No report.
- MAMWA Liaison – Jon Doane – No report

**President – Burt Curry**

- WEF reached out to discuss the possibility of hosting the 2015 Biosolids Conference in DC. CWEA will wait to hear the details from WEF.

**SECRETARY REPORT – Kraig Moodie**

- Review and approve January 9, 2014 Minutes

**Motion No. 97-14:** Motion made by Kraig Moodie, seconded by Ted DeBoda, to approve the January 9, 2014 Minutes, as presented. Motion carried, with Minutes to be posted to the CWEA website.

**TREASURER'S REPORT – Jane Bayer**

- Checking Account balance: 2/28/2014
  - BOA - \$ 11,507.90
  - PNC - \$ 64,896.95
- Savings Account balance: 2/28/2014
  - BOA - \$ 68,651.11
- CTA dues – Jane noted that we need to budget every year.

**DELEGATE'S REPORT(S)**

- Hiram Tanner – No report.
- Ted DeBoda – Ted & Joan Fernandez will consider preparing a presentation for Charleston, SC, WEFMAX.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- Joan Fernandez – Joan will coordinate a social event again this year for the Orioles. Joan will contact Cheryl Paulin.
- Alan Will – Alan will review the current insurance policy CWEA has and provide a possible quote from the CTA insurance agent.

**2014 BOARD MEETING DATES**

- Thursday, May 1, 2014 – WSSC
- Thursday, August 28, 2014 – Annual Meeting, Ocean City, MD.
- Friday, August 29, 2014 – Ocean City, MD.

## SCHEDULE OF EVENT/TIMELINE

DATE	EVENT/LOCATION	ORGANIZATION	CONTACT
March 6, 2014	Board Meeting at NASSCO	CWEA	Kraig Moodie
March 11-14, 2014	WEF Collection Systems – Collection on the Chesapeake	Baltimore Convention Center Baltimore, MD	Collection Systems Committee Local Planning Committee John Fletcher/Rudy Chow
March 20, 2014	Webinar	CWEA Biosolids and Residuals	Scott Weikert/Paul Sayan
March 26 – 28, 2014	Weehawken, New Jersey, Sheraton	WEFMAX	WEF
April 1-2, 2014	Washington, DC CWEA Participation	AWWA Fly-In CWEA/CSAWWA	Scott Shipe
April 7-9, 2014	Washington, DC	WEF Fly-In	Scott Shipe
April 10, 2014	Webinar	CWEA Plant O&M	Jasvir Grewal/Paul Sayan
April 16-18, 2014	Grouse Mountain Lodge, Whitefish, Montana	WEFMAX	WEF
April 17, 2014	TBA	CWEA	Water Reuse Committee Ellen Frketic
April 25, 2014	Back River Wastewater Treatment Plant Baltimore, MD	CWEA	Plant O&M Committee Jasvir Grewal
April 30 – May 2, 2014	Grand Rapids, MI Amyway Grand Plaza	WEFMAX	WEF

May 1, 2014	Board Meeting at WSSC	CWEA	Kraig Moodie
May 8, 2014	Webinar	CWEA Stormwater (tentative)	Jane McDonough/Paul Sayan
May 8, 2014	Joint Spring Meeting	CWEA/CSAWWA	Spring Meeting Committee Laura Jo Oakes
May 21 – 23, 2014	Charleston, SC The Francis Marion	WEFMAX	WEF
June 2014	Gary Wyatt Golf Memorial/Ed Norton Open TBA	CWEA	Collection Systems Committee Ed Carpenetti
June 1 – 6, 2014	2014 65 <sup>th</sup> Short Course/Washington College	CWEA/CSAWWA/WWOA	Short Course Committee Wayne Reed
June 4, 2014	Stormwater Spring Meeting MITAGS	CWEA	Stormwater Committee Jane McDonough
June 12, 2014	Webinar	CWEA Asset Management	Gian Cossa/Paul Sayan
July 10, 2014	Webinar	CWEA Water Reuse (tentative)	Ellen Frketic/Paul Sayan
August 14, 2014	Webinar	CWEA Laboratory Practices (tentative)	Clarence Beverhoudt/Paul Sayan
August 26 – 29, 2014	Chesapeake Tri-Association Conference/Ocean City, MD	Chesapeake Tri-Association Committee	Chesapeake Tri-Association Committee
September 11, 2014	Webinar	CWEA Collection Systems	Ed Carpenetti/Paul Sayan
September 27- October 1, 2014	New Orleans, Louisiana	WEFTEC 2014	WEF

October 9, 2014	Webinar	CWEA Plant O&M	Jasvir Grewal/Paul Sayan
November, 2014	TBA	CWEA Seminar	Collection Systems Committee Ed Carpenetti
November 13, 2014	Webinar	CWEA Biosolids and Residuals	Scott Weikert/Paul Sayan
December 11, 2014	Webinar	CWEA Stormwater	Jane McDonough/Paul Sayan

**ADJOURN** – Meeting adjourned at 12:15 p.m.

Respectfully Submitted,

*Cheryl Paulin*  
Administrator

Submitted by Administrator to Secretary and Asst. Administrator for Review and Comment: 3/21/2014  
Submitted to President for Review and Comment: 3/21/2014  
Submitted to the Board for adoption review: 4/28/2014  
Edited and Printed: 5/1/2014