

CHESAPEAKE



CHESAPEAKE WATER
ENVIRONMENT ASSOCIATION

CWEA Board Meeting Minutes

Thursday, May 1, 2014 9:30 – Room LL120
WSSC

14501 Sweitzer Lane, Laurel, MD 20707-5902

Attendance:

Burt Curry
Kraig Moodie
Ed Mauldin
Manish Bhadari
Eric Held

Cheryl Paulin
Chein-Chi Chang
Meredith Welle
Joan Fernandez

Tim Wolfe
Alan Will
Gian Cossa
Ed Carpenetti

Phone:

Tiffany Bain
Jeff Cantwell

Jane Bayer

Ted DeBoda

CALL TO ORDER by CWEA President Burt Curry

COMMITTEE REPORTS/COMMITTEE CHAIRS

Delaware Trustee – Jeff Cantwell

- Public Education – Matt Roder – For the first time in a long time CWEA is sending contestants to the national Stockholm Junior Water Prize competition from Maryland, Delaware and DC.
- Media – Joan Fernandez – StarChapter – Joan Fernandez and Cheryl Paulin are researching two website companies that are recommended by other MA's. Working with WWOA on website decision. Need to work with WWOA to see if they will move forward with CWEA on a new website.
- Web Site – Anthony Rocco – Reported by Jeff Cantwell – The most popular page on the website is "what's new page".
- Publications – Kristi Perry – no report

Ecoletter Deadlines:

Deadline for Ecoletter Submissions	Target Publication
May 30, 2014	Summer issue
September 26, 2014	Fall issue

DC Trustee – Tiffany Bain

- WERF Liaison – Paresh Sanghavi – Reported by Tiffany Bain – Paresh requested a \$ 1,000. donation for WERF. Kraig Moodie and Cheryl Paulin confirmed that the donation was not budgeted in the 2013-2014 budget. This item needs to be a budgeted line item each year. The request was

made that Jane Bayer mail the check immediately, so CWEA receives proper recognition for the donation. Burt Curry brought forward a motion.

Motion No. 99-14: Motion made by Burt Curry, seconded by Ted DeBoda, to donate \$ 1,000. to WEF for the 2014 WERF donation. Motion Carried

- Charity Events – Eric Held – Eric Held will provide the Board with more information regarding a UMBC donation to their chapter of Engineers without Borders. Dr. Charles Glass, President of FWQA reached out to Burt Curry regarding assistance with their scholarship program. Since CWEA is trying to establish a scholarship program, Eric Held will reach out to Dr. Glass to explore the opportunity.
- Membership – Ed Mauldin – Ed Mauldin announced that he will be resigning his position as Membership Chair on June 1, 2014. He will be attending Maryland Rural Water and will provide all his membership information to CWEA after the conference.
- Student Activities – Meredith Welle – Meredith Welle discussed the Student Design Competition – two universities will be presenting at the Joint Spring Meeting. Meredith will work on creating an incentive for professors to help promote the competition in the future. The goal is to work and help students within a student chapter, Tim Wolfe will help reach out to John Hopkins through a co-worker for support.
- Young Professionals – Manish Bhandari – Manish Bhandari reported that the YP event at Mustang Alley was very successful with 25-30 people attending the event. Manish announced that he now has a Vice Chair Zainab Nejati.
- Spring Meeting – Laura Jo Oakes – Reported by Tiffany Bain – Spring Meeting round table discussion will be The Future of the Water Quality Profession.

Maryland Trustee – Paul Sayan

- Update from Paul on Webinar Series – Reported by Cheryl Paulin – Paul supplied a chart for the 2014 CWEA Webinar Series Summary which showed a breakdown of registrants/attendees for each committee webinar. (see attached)

Webinar Date	Sponsoring Committee	Date of Final Presentation to CWEA Board and Summary to CWEA Secretary	Date of Practice Presentation
5/7/14	Stormwater	4/8/14	
6/12/14	Asset Management	5/12/14	6/5/14
7/10/14	Water Reuse (tentative)	6/10/14	7/3/14
8/14/14	Laboratory Practice	7/14/14	8/7/14

	(tentative)		
9/11/14	Collection System	8/11/14	9/4/14
10/9/14	Plant O&M	9/9/14	10/2/14
11/13/14	Biosolids	10/13/14	11/6/14
12/11/14	Stormwater	11/11/14	12/4/14

- Stormwater – Jane McDonough – Spring Meeting at MITAGS, June 4th
- Laboratory Practices – Clarence Beverhoudt – no report
- MDE W/WW Board Liaison – Scott Harmon – no report
- Biosolids and Residual Management – Scott Weikert – Reported by Cheryl Paulin – Committee member meeting on local municipality solids planning case study. Planning for Biosolids Beauty Contest at Tri-Con and Blue Plains AWTP Digestion/CAMBI site tour.
- Collection Systems – Ed Carpenetti - Ed Norton Open on June 24th. The Collection Systems Committee is working on their next webinar for the series – Sewer Sociology and Emerging Flow Metering Technologies.
- Plant O&M – Jasvir Grewal - no report
- Short Course – Wayne Reed – Reported by Cheryl Paulin - The Short Course Committee is meeting Thursday, May 1st to go over any outstanding issues for this year’s training event starting June 1 – June 6. All is going very well and registrations are being received. Too early to determine if registrations are up or at normal levels.
- Technical Education – Eric Coates – no report
- Training, Review and Evaluation (TRE) – Gary Wagner – no report
- Water Reuse – Ellen Frketic – Reported by Cheryl Paulin - The committee had a very successful seminar on April 17th. We’ve had very good feedback – they even had a few people come up wanting to be on the committee. However, attendance was down from prior years, possibly due to spring break. In the upcoming months we will be meeting on the following items:
 Planning the July webinar
 Discussing “lessons learned” from the seminar
 Discussing whether we should move the seminar from spring to fall. If we decide to move it to the fall, we’ll need to start planning for the fall seminar.
- Safety – Sorin Schwartz – no report
- Asset Management – Gian Cossa – no report

President-Elect – Tim Wolfe

- Awards – Hiram Tanner – Working on local MA awards
- Strategic Planning – Ted DeBoda – The Strategic Planning Committee has had two very productive meetings to identify the top five CWEA stakeholders. Working on revising the CWEA Mission Statement to align with the stakeholders. Next meeting is May 28th.

Vice President – Chein-Chi Chang

- Chein-Chi Chang – Engineering Day, Phelps Sr. High School, May 14th. Chein-Chi discussed the opportunities that CWEA has for local outreach if we start to participate in these types of activities. The decision by the Board was that we would not attend the Engineering Day this year at Phelps School, although CWEA will create a plan for future events. Tim Wolfe will reach out to Matt Roder to come up with a plan.
- Government Affairs – Scott Shipe – Reported by Cheryl Paulin – Scott supplied the CWEA Government Affairs 2014 Spring Report that was passed around the room for all to review and electronic files were emailed to all those who requested.
- MAMWA Liaison – Jon Doane – no report

President – Burt Curry

- Burt Curry discussed WEFMAX and the benefits of attending these events. We should send one person to each WEFMAX. Delegates and YP's should attend. Chein-Chi Chang stated that we should have a mentor program for YP's heading to WEFMAX. The mentor program will help them stay connected and want to become more active within the MA.

SECRETARY REPORT – *Kraig Moodie*

- Review and approve March 6, 2014 Minutes – Minutes were emailed for an e-vote.

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| <ul style="list-style-type: none">• Motion No. 100-14 (e-vote): Motion made by Kraig Moodie to approve the March 6, 2014 Minutes, as presented. Motion Carried, with Minutes to be posted to the CWEA website. |
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TREASURER'S REPORT – *Jane Bayer*

- Checking Account balance: 4/30/2014
 - BOA - \$ 8,393.46
 - PNC - \$ 46,338.44
- Savings Account balance: 4/30/2014
 - BOA - \$ 68,658.82

DELEGATE'S REPORT(S)

- Hiram Tanner – no report
- Ted DeBoda – Ted Reported that both the House of Delegates Leadership Development Workgroup and Sustainability Workgroup have been working on developing guidance for MA's, and are moving from the information gathering stage to development of deliverables. Ted is scheduled to attend WEFMAX in Charleston, SC on May 22nd & 23rd.

UNFINISHED BUSINESS

- Alan Will – Alan will review the current insurance policy CWEA has and provide a quote from the CTA insurance agent. – Alan will reach out to Jane Bayer to see if she has received any information and a conference call will be set-up through Milena once the information is gathered.

NEW BUSINESS

- Tim Wolfe – Tim Wolfe reported on the New Jersey WEFMAX and the benefits of attending. Tim has provided an article to Kristi Perry to be printed in the Ecoletter.

2014 BOARD MEETING DATES

- Thursday, August 28, 2014 – Annual Meeting, Ocean City, MD.
- Friday, August 29, 2014 – Ocean City, MD.

SCHEDULE OF EVENT/TIMELINE

DATE	EVENT/LOCATION	ORGANIZATION	CONTACT
April 30 – May 2, 2014	Grand Rapids, MI Amyway Grand Plaza	WEFMAX	WEF
May 1, 2014	Board Meeting at WSSC	CWEA	Kraig Moodie
May 7, 2014	Webinar	CWEA Stormwater (tentative)	Jane McDonough/Paul Sayan
May 8, 2014	Joint Spring Meeting	CWEA/CSAWWA	Spring Meeting Committee Laura Jo Oakes
May 21 – 23, 2014	Charleston, SC The Francis Marion	WEFMAX	WEF
June 2014	Gary Wyatt Golf Memorial/Ed Norton Open TBA	CWEA	Collection Systems Committee Ed Carpenetti
June 1 – 6, 2014	2014 65 th Short Course/Washington College	CWEA/CSAWWA/WWOA	Short Course Committee Wayne Reed

June 4, 2014	Stormwater Spring Meeting MITAGS	CWEA	Stormwater Committee Jane McDonough
June 12, 2014	Webinar	CWEA Asset Management	Gian Cossa/Paul Sayan
July 10, 2014	Webinar	CWEA Water Reuse (tentative)	Ellen Frketic/Paul Sayan
August 14, 2014	Webinar	CWEA Laboratory Practices (tentative)	Clarence Beverhoudt/Paul Sayan
August 26 – 29, 2014	Chesapeake Tri-Association Conference/Ocean City, MD	Chesapeake Tri-Association Committee	Chesapeake Tri-Association Committee
August 28, 2014	Annual Meeting Roland E. Powell Convention Center	CWEA	Kraig Moodie
August 29, 2014	Board Meeting Roland E. Powell Convention Center	CWEA	Kraig Moodie
September 11, 2014	Webinar	CWEA Collection Systems	Ed Carpenetti/Paul Sayan
September 27-October 1, 2014	New Orleans, Louisiana	WEFTEC 2014	WEF
October 9, 2014	Webinar	CWEA Plant O&M	Jasvir Grewal/Paul Sayan
November, 2014	TBA	CWEA Seminar	Collection Systems Committee Ed Carpenetti
November 13, 2014	Webinar	CWEA Biosolids and Residuals	Scott Weikert/Paul Sayan
December 11, 2014	Webinar	CWEA Stormwater	Jane McDonough/Paul Sayan

ADJOURN – Meeting adjourned at 1:15 p.m.

Respectfully Submitted,

Cheryl Paulin
CWEA Administrator

Submitted by Administrator to Secretary and Asst. Administrator for Review and Comment: 6/6/2014 Submitted to President for Review and Comment: 6/6/2014 Submitted to the Board for adoption review: 5/30/2014 Edited and Printed: 5/30/2014
