



CWEA Board Meeting Minutes

Friday, August 30, 2013
Roland Powell Convention Center, Ocean City, MD

Attendance:

Burt Curry	Ted DeBoda	Hiram Tanner
Jane Bayer	Tim Wolfe	Wayne Reed
Bob Beringer	Tiffany Bain	Alan Will
Joan Fernandez	Manish Bhandari	Meredith Welle
Eric Coates	Chein-Chi Chang	Jasvir Grewal
Paul Sayan	Jeff Cantwell	Kraig Moodie
Cheryl Paulin		

- 1. CALL TO ORDER by CWEA President Burt Curry at 12:04 pm, August 30, 2013.**
Thanked all those attending and conducted meeting.
- 2. 2013 – 2014 TIMELINE – Coordinating Meetings**
 - a) Strategic Planning** – Ted DeBoda will review the 2012 plan and set-up a meeting with the current committee members. Cheryl Paulin will now replace Ann Baugher on committee.
 - b) Media** – Joan Fernandez will work on a plan and email out before the next Board meeting on October 25, 2013
- 3. COMMITTEE and OFFICER REPORTS**
 - a) Delaware Trustee (Jeff Cantwell) - MEDIA**
 - 1. Public Education** – no report
 - 2. Web Site** – no report, Jeff Cantwell stated Anthony Rocco always serves our needs with the web site.
 - 3. Publications - Ecoletter** – Joan Fernandez will email over deadlines.
 - b) Maryland Trustee (Paul Sayan) – TRAINING**
 - 1. Laboratory Practices** – Paul recommended sunseting this committee. Burt Curry did not want to sunset any committee.
 - 2. MDE W/WW Board Liaison** – There is a need to create an Asset Management Committee. Gian Cossa from DC Water was recommended to Chair the Committee.
 - 3. Biosolids/Residuals** – no report
 - 4. Collection Systems** – Ted DeBoda discussed bringing the Sewer History Display to the 2014 Specialty Conference. Cost to transport \$ 3,500. - \$ 5,000. Ted asked if CWEA would help sponsor the cost. Need to check with WEF regarding sponsorship opportunities.
 - 5. Plant O&M** – Jasvir Grewal – Working on setting up webinars. Need to research if this is a viable plan for the operators.

6. **Short Course** – Wayne Reed - Will be held at Washington College this year. Don Sprinkle is the Chair. Would like to see the Operator Challenge at the next Short Course.
7. **Stormwater** – Working on a joint seminar with ASCE on November 12, 2013 at the Garrett-Jacobs Mansion.
8. **Technical Education** – no report
9. **TRE** – Paul will work on a webinar based technical training session, once a month. Paul is recommending rotating through all committees. Paul will reach out to Committee Chairs to see if there is any interest.
10. **Joint Water Reuse** – Tiffany Bain – Seminar in May at MITAGS they provided education and mission develop guidelines and they are close to being done.
11. **Safety** – no report

c) DC Trustee (Tiffany Bain) - MEMBERSHIP

1. **Charity Events** – no report
2. **Membership** – no report
3. **Student Activities** – President Burt Curry requested a plan for the next meeting for the career fair. Cost and explanation so the Board has all the information regarding expenses at the Engineers Club. Burt requested that Meredith come back to the Board with ambitious ideas to build up student activities.
4. **Young Professionals** – no report
5. **Spring Meeting** – no report

d) President-Elect (Tim Wolfe)

1. **Awards** – Hiram Tanner would like to nominate Dave Hoffer for WEF Fellows Award. Paperwork is due by February/March. Ted DeBoda will help with the process.

e) Vice President (Chein-Chi Chang)

1. **Government Affairs** – Need to reach out to Scott Shipe regarding Fly-In for 2014.
2. **MAMWA Liaison** – no report

f) Past President (Bob Beringer)

1. **Business Finance** – Jane Bayer will work on the 2014 budget. The budget will be presented at the October 25, 2013 meeting. Discussions regarding WEFTEC travel. Alan Will will email out travel policy. Kraig Moodie and Cheryl Paulin will prepare expenses for WEFTEC.
2. **Chesapeake Tri-Association, Inc. (CTA) update** – Alan Will provided a general overview of the 501(c)3 status. Ted DeBoda stated that CTA is waiting for the paperwork to finalize.

g) President (Burt Curry)

1. **Joint retreat with CSAWWA** – October 25, 2013 at WSSC.

4. SECRETARY REPORT (Kraig Moodie)

Kraig Moodie presented the April 11, 2013 Minutes for adoption.

Motion No. 86-13: Motion made by Kraig Moodie, seconded by Jeff Cantwell, to approve the April 11, 2013 Minutes, as presented. Motion carried, with Minutes to be posted to the CWEA website.

5. TREASURER'S REPORT (Jane Bayer) – Balance - Checking Account \$55,620.00;
 Savings Account \$ 68,643.00.

6. DELEGATE'S REPORT(S) - Hiram Tanner – no report

SCHEDULE OF EVENTS:

October 5 - 9, 2013	Chicago, Illinois WEFTEC	WEFTEC 2013	WEF
October 25, 2013	Board Meeting at WSSC	CWEA	Kraig Moodie
November 12, 2013	Stormwater Implementation – Taking it Forward	CWEA	Stormwater Committee Jane McDonough
January 9, 2014	Board Meeting at KCI	CWEA	Kraig Moodie
February 14, 2014	Joint Career Fair	CSAWWA/CWEA	Student Activities Committee
March 6, 2014	Board Meeting at Nassco	CWEA	Kraig Moodie
March 11-14, 2014	WEF Collection Systems – Collection on the Chesapeake	Baltimore Convention Center Baltimore, MD	Collection Systems Committee Ed Carpenetti
March 26 – 28, 2014	Weehawken, New Jersey, Sheraton	WEFMAX	WEF
April 9 – 11, 2014	Montana, Location TBA	WEFMAX	WEF
April 30 – May 2, 2014	Grand Rapids, MI Amyway Grand Plaza	WEFMAX	WEF
May 1, 2014	Board Meeting at WSSC	CWEA	Kraig Moodie

May 21 – 23, 2014	Charleston, SC The Francis Marion	WEFMAX	WEF
June 1 – 6, 2014	2014 65 th Short Course/Washington College	Short Course Committee	
August 26 – 29, 2014	Chesapeake Tri- Association Conference/Ocean City, MD	Chesapeake Tri- Association Committee	Chesapeake Tri-Association Committee

NEW BUSINESS – Burt will set dates for Executive Meetings.

ANNOUNCEMENTS – **Next board meeting** - Thursday, October 25, 2013, at WSSC. Room location to be determined.

ADJOURN – Meeting adjourned at 3:00 p.m.

Respectfully submitted,

Cheryl Paulin
 Administrator

Submitted by Administrator to Secretary and Asst. Administrator for Review and Comment: 9/15/13 Submitted to President for Review and Comment: 9/15/13 Submitted to the Board for adoption review: 10/25/13 Edited and Printed: 10/24/13
