



2010-2011 GOVERNING BOARD AND OFFICERS

Craig Murray - President	Carrie DeSimone - DE Trustee
Ted DeBoda - President Elect	Laurie Perkins - MD Trustee
Bob Beringer - Vice President	Chein-Chi Chang - DC Trustee
Hiram Tanner - Past-President	Jon Doane - WEF Delegate
Carlos Espinosa - Secretary	Al Will - WEF Delegate
Timothy Wolfe - Treasurer	Sam Amad - PWO Representative

CWEA Board Meeting Minutes

Friday, September 3, 2010, Noon – 2:00 p.m.
Roland Powell Convention Center, Room 213
4001 Coastal Highway, Ocean City, MD 21842

CWEA 2010-2011 Objective: PARTICIPATION

Attendance:

Craig Murray	Hiram Tanner	Carlos Espinosa
Tim Wolfe	Ted DeBoda	Laurie Perkins
Marilyn Barron	Chein-Chi Chang	Alan Will
Janine Yieh	Robert Beringer	

Call to Order by CWEA President Craig Murray at 12:05.

1. *Collect Feedback on the Tri-Con*

- Registration – Al Will reported that registration went smoothly. Very busy. Do not have final count but attendance was good.
- Pre-conference – Tim Wolfe reported that pre-conference was successful and provided local leaders the forum to talk about the water and sewer infrastructure. Pre-conference well perceived by all that attended.
- Convention Center – Having the conference at the Convention Center keeps attendees more focus on conference activities and is more beneficial for the vendors.
- Hotels – There were some issues regarding services at the Grand Hotel.

2. *Discuss Vision for “Participation”*

- Craig Murray explained his goal to have each committee coordinate and offer at least one interaction this year (seminar, email, sponsorship, promotion, mailing, etc)

3. *Review Board Meeting “Decision Schedule”*

- Board decided to shift to 5 Board Meetings this year
- Additional executive group or ad hoc calls may be scheduled on an as-needed basis.

4. 2010-2011 Board Meeting Dates (All 9:30am Start)

<u>Meeting</u>	<u>Actual Date</u>	<u>Location</u>
Oct-Nov	10/21/10	KCI Sparks
Dec-Jan	12/16/10	WSSC Headquarters
Feb-Mar	02/10/11	DC Water – Bryant St PS
Apr-May	04/14/11	Delaware (TBD)
Jun-July	06/16/11	WSSC Parkway WWTP

5. Frequency of CWEA Communications

- Discussion ensued regarding the amount of e-mails from CWEA to the membership. The Board decided to maximize the use of the CWEA E-News and focus CWEA communications on items that will engage the membership.
- The Secretary should screen announcement and coordinate with Ann Baugher e-mails to the membership.

6. Prioritization of Old Business Items

- Craig indicated that he had reviewed the minutes from the previous 2-3 years and identified the following items that had been ongoing without final resolution:
 - Website
 - Business Practice Update
 - Strategic Planning Document
 - Financial Review
 - Tri-association Entity Creation
 - Newsletter
- Craig indicated a desire to complete at least one or two of these items this year and asked for input on prioritization of these items.
- Website – Laurie Perkins will spearhead the effort to finalize and launch the new website.
- Business Practice Update – Ted DeBoda will spearhead moving CWEA to C-3 status.
- Tri-association Entity Creation – Hiram Tanner brought up the point about combining newsletters and other publications. A discussion ensued regarding the creation of a Tri-association entity. Craig Murray (AI Will to assist) will develop a draft proposal and run it by counsel. Craig will look into similar agreements by other MAs.
- Other old business items were generally agreed to have a lower priority or required the resolution of one of the above items in order to proceed.

COMMITTEE REPORTS (NO COMMITTEES REPORTS)

1. Delaware Trustee (Carrie DeSimone)

Committee	Chair	2010-2011 Interaction	Attend?
Publications	Cynthia Lane		
Public Education	Shelley Pitter		

Student Activities	Janine Yieh		
Water for People	Carrie DeSimone		
Young Professionals	Beth Blair		
Membership	Muminu Badmus		

2. Maryland Trustee (Laurie Perkins)

Committee	Chair	2010-2011 Interaction	Attend?
Biosolids/Residuals	Peter Thomson		
Collection Systems	Kraig Moodie		
Website	Anthony Rocco		
Water Reuse	Tiffany Bain		
Technical Education	Eric Coates		

3. DC Trustee (Chein-Chi Chang)

Committee	Chair	2010-2011 Interaction	Attend?
Plant O&M	Akshay Kumar		
Safety	Sorin Schwartz		
Laboratory	Clarence Beverhoudt		
Spring Meeting	Joan Fernandez		
Short Course	Wayne Reed		

4. President-Elect (Ted DeBoda)

Committee	Chair	2010-2011 Interaction	Attend?
Awards	Carlos Espinosa		
Conference			
TRE	Gary Wagner		

5. Vice President (Bob Beringer)

Committee	Chair	2010-2011 Interaction	Attend?
WERF Liaison	Paresh Sanghavi		
Government Affairs	Paul Sayan		
MAMWA Liaison	Angela Essner		

6. President (Craig Murray)

Committee	Chair	2010-2011 Interaction	Attend?
Bylaws and Directory			
Nominations	Karl Ott		
Strategic Planning	Russ Sharpe		
Budget/Finance	Karl Ott		

7. Secretary Report (Carlos Espinosa)

The draft minutes from the June 18th and July 15th Board meetings were previously distributed and comments received and minutes were revised accordingly.

Motion No. 34-10 – Proposed by Carlos Espinosa and seconded by Tim Wolfe, the Board approved the June 18th and July 15th meeting minutes. Ann Baugher will proceed and post on the CWEA website in PDF format.

8. Treasurer's Report (Tim Wolfe)

- Reviewed balances and any notable transactions

9. Tri-Association Conference Committee

- Discussion ensued regarding voting members for the committee. The following, **preliminary** list of members was discussed:
 - Tim Wolfe
 - Ted DeBoda
 - Al Will
 - Kristi Perry
 - Janine Yieh (non-voting member) or other designated YP

10. CWEA Inventory

- Al Will brought up the need to inventory and safeguard CWEA assets such as projectors. Al will prepare a list of assets for discussion at next meeting.

11. The Board received a Thank You Note from Karl Ott for the donation CWEA made on behalf of his passing mother.

MEETING ADJOURNED AT APPROXIMATELY 01:10 PM