



**CWEA Board Meeting Minutes  
February 5, 2015  
KCI Technologies  
936 Ridgebrook Road, Sparks, MD 21152**

**Attendance:**

Tim Wolfe	Burt Curry	Cheryl Paulin
Kraig Moodie	Jane Bayer	John Fletcher
Meredith Welle	Laura Oakes	Pono Hanson
Alan Will	Russ Dalton	Eric Held
Jennifer Moore	Scott Harmon	Gian Cossa
Chris Overcash		

**Phone:**

Tiffany Bain	Scott Shipe	Rob Koechert
Sorin Swartz	Ted DeBoda	Hiram Tanner

Call to order by CWEA President Tim Wolfe at 9:30 a.m.

- Tim discussed the rebranding of CWEA. Meredith Welle and Cheryl Paulin coordinated and created the new CWEA logo with WEF.

**NEW BUSINESS**

- WEF Fly-In – Scott Shipe – Tim Wolfe and Scott Shipe will attend the WEF Fly-In. CWEA is waiting on talking points from WEF. Cheryl Paulin will follow-up on information.
- 2015 Biosolids Specialty Conference social event – June 7<sup>th</sup> is the social event. CWEA is partnering with FWQA, MABA and VBC. CWEA budgeted \$ 1,000 for this event.
- WEFTEC 2015 – CWEA will be joining with PWEA on the 2015 WEFTEC Social Reception again this year.
- CWEA Bylaws – Alan Will reported that he will contact and work with the Trustees on updating the CWEA Bylaws. Once the Bylaws are updated, CWEA will email out the vote or the vote will be presented at the annual meeting.
- APWA Conference & Show – May 6-8<sup>th</sup> – Kraig Moodie will follow-up to see if CWEA can be provided a membership table at the event.
- John Fletcher and Kraig Moodie presented the MOED program to the Board and introduced all of the partners involved in making the program successful. Attending from MOED: Ernest Dorsey, Anthony Greene; attending from Baltimore City: Rudy Chow, Dale Thompson; attending from Big Brothers Big Sisters: Terry Hickey

**COMMITTEE REPORTS/COMMITTEE CHAIRS**

***DC Trustee – Tiffany Bain***

- WERF Liaison – Paresh Sanghavi – No report
- Charity Events – Eric Held reported CWEA, CSAWWA and TCA donated \$ 3,000 to UMBC for the EWOB water project.
- Membership – Rob Koechert reported that membership will focus on students. Rob is working on new member packet and a two phase approach for gaining and retaining student members.
- Student Activities – Jennifer Moore reported George Hawkins will be speaking at the Career Fair. Jennifer also reported that she is working with the Student Design Team preparing for Spring Meeting.
- Young Professionals – Russ Dalton reported that the YP Committee is working on finding space for a social event at the 2015 Tri-Association Conference. Russ and Pono are trying to coordinate a charitable event with VWEA.
- Spring Meeting – Laura Jo Oakes reported that the Spring Meeting Committee is looking for a keynote speaker. The committee is working on coordinating a tour of the Naval Academy. The Spring Meeting will be able to hold a max of 144 attendees this year. Laura will discuss the Student Design Competition information with Jennifer Moore.

***Delaware Trustee – James Shelton***

- Public Education – Matt Roder – No report
- Web Site – Cheryl Paulin and Meredith Welle reported on the progress on the new website. The new website address is [www.chesapeakewea.org](http://www.chesapeakewea.org).
- Publications – Arron Hughes – Cheryl Paulin reported that the Ecoletter is running on schedule and the transition is going well.

Ecoletter Deadlines:

<b>Deadline for Ecoletter submissions</b>	<b>Target Publication</b>
March 6, 2015	Spring issue
May 29, 2015	Summer issue
September 25, 2015	Fall issue

***Maryland Trustee – Paul Sayan***

- Stormwater – Jane McDonough – Marlou Gregory reported the Committee is working on their next Seminar, Lessons Learned in Restoration and Program Implementation: From Startup to BMPs in the Ground on April 16<sup>th</sup> at MITAGS.
- Laboratory Practices – Clarence Beverhoudt – Tim Wolfe reported
- MDE W/WW Board Liaison – Scott Harmon – No report
- Biosolids and Residual Management – Scott Weikert – Reported by Tim Wolfe that the 2015 Biosolids Conference will be held on June 7-10, 2015 in Washington, DC.
- Collection Systems – Joan Fernandez – No report
- Plant O&M – Prabhu Chandrasekeran – Prabhu reported the annual seminar will be on June 12, 2015 at WSSC.
- Short Course – Wayne Reed –

- Technical Education – Eric Coates – No report
- Training, Review and Evaluation (TRE) – Gary Wagner – No report
- Water Reuse – Ellen Frketic – Tim Wolfe reported the tentative date is November 5, 2015 for the fall seminar.
- Safety – Sorin Schwartz – No report
- Asset Management – Gian Cossa reported that the CWEA/CSAWWA Joint Semiar will be held on March 13<sup>th</sup> at Artesian Water.

***President-Elect – Chein-Chi Chang***

- Awards – Hiram Tanner reported Muminu Badmus will assist with Award process this year for CWEA.
- Strategic Planning – Ted DeBoda reported the committee is working on the strategic plan, although no new updates.

***Vice President – Kraig Moodie***

- Government Affairs – Scott Shipe provided report under new business.
- MAMWA Liaison – Jon Doane – No report

***President – Tim Wolfe***

- Tim provided a high level review of the budget and where CWEA is spending funds.

**SECRETARY REPORT – Meredith Welle**

- Meredith Welle presented the August 29, 2014 minutes for adoption.

**Motion No. 104-14:** Motion made by Burt Curry, seconded by Chein-Chi Chang, to approve the August 29, 2014 Minutes, as presented. Motion Carried, with Minutes to be posted to the CWEA website.

**TREASURER'S REPORT – Jane Bayer**

- BOA Checking account balance - Closed
- PNC Checking account balance ( 1/31/2015 -
- BOA Savings account balance ( 9/30/14) \$ 68,656.88

**Motion No. 105-14:** Motion made by Kraig Moodie, seconded by Meredith Welle, to approve Cheryl Paulin's administrator budget to \$ 31,000 for the remainder of the 2014 calendar budget. Motion Carried.

**DELEGATE'S REPORT(S)**

- Ted DeBoda – Ted reported that he attended the HOD on Saturday at WEFTEC. His workgroup is working on MA leadership development.
- Burt Curry – Burt outlined what WEFMAX is and how important WEFMAX is to each MA.

**NEW BUSINESS**

- The Tri-Association Conference dates in 2015 will be September 1 – 4, 2015. Please mark your calendars.

**2014 – 2015 BOARD MEETING DATES**

- April 23, 2015 – Johns Hopkins University
- June 18, 2015 – TBD
- September 4, 2015 – Annual Conference

**SCHEDULE OF EVENT/TIMELINE**

DATE	EVENT/LOCATION	ORGANIZATION	CONTACT
November 13, 2014	Webinar	CWEA Biosolids and Residuals	Scott Weikert/Paul Sayan
December 11, 2014	Webinar	CWEA Stormwater	Jane McDonough/Paul Sayan
February 5, 2015	CWEA Board Meeting KCI	CWEA	Meredith Welle
February 16-17, 2015	WEF/AWWA 2015 YP Summit Austin, Texas	WEF/AWWA	
April 23, 2015	CWEA Board Meeting TBD	CWEA	Meredith Welle
June 7-10, 2015	Water and Energy 2015 Biosolids Conference Washington, DC	CWEA Biosolids Committee	Scott Weikert Mark Ramirez
August 28, 2015	CWEA Board Meeting Annual Conference	CWEA	Meredith Welle

**ADJOURN** - Meeting adjourned at 12:20 p.m.

*Respectfully Submitted,*

*Cheryl Paulin  
 CWEA Administrator*