



# CWEA Board Meeting Minutes

Thursday, June 18, 2015

EA Engineering, Science, and Technology, Inc.  
225 Schilling Circle, Suite 400, Hunt Valley, MD 21031

**Attendance:**

Tim Wolfe	Burt Curry	Eric Held
Laura Oakes	Kraig Moodie	Aaron Hughes
Paresh Sanghavi	Chein-Chi Chang	Jennifer Moore
Ted DeBoda	Jane Bayer	Paul Sayan
Cheryl Paulin		

**Phone:**

Russell Dalton	Pono Hanson	Scott Shipe
Jim Shelton	Tiffany Bain	Meredith Welle
Clarence Beverhoudt		

Call to order by CWEA President Tim Wolfe at 9:30 a.m.

**COMMITTEE REPORTS/COMMITTEE CHAIRS**

***Delaware Trustee – James Shelton***

- Public Education – Matt Roder – Chein-Chi Chang reported that Chesapeake will be sending one student from Delaware and Maryland to the Stockholm Junior Water Prize Competition this year.
- Publications – Aaron Hughes – Aaron reported that they are currently working on the summer issue of the Ecoletter. Tim Wolfe notified the board and committee members that a new contract with Kelman Publishing had been negotiated thru 2020.

Ecoletter Deadlines:

Deadline for Ecoletter Submissions	Target Publication
June 19, 2015	Summer issue
September 25, 2015	Fall issue

***Maryland Trustee – Paul Sayan***

- Stormwater – Jane McDonough – No report
- Laboratory Practices – Clarence Beverhoudt – No report
- MDE W/WW Board Liaison – Scott Harmon – No report
- Biosolids and Residual Management – Scott Weikert – The Committee is soliciting support for the Biosolids Beauty Contest at Tri-Con and the Committee is working on coordinating a tour of the Blue Plains treatment plant thermal hydrolysis.
- Collection Systems – Joan Fernandez - Aaron Hughes reported that the 10<sup>th</sup> Annual Ed Norton will be held on June
- Plant O&M – Prabhu Chandrasekeran – Plant O&M held its Annual Seminar on June 12, 2015 at WSSC with over 55 attendees.

- Short Course – Wayne Reed - The Short Course went very well. Last total 274 registered attendee's. The location was at the Washington College in Queenstown, Maryland. 2016 will be the third year for the Short Course at Washington College and will move to Mount Saint Mary's College in Emmetsburg, Maryland for the next 3 years. The 2016 Short Course will be chaired by WWOA's Roger (Ed) Williams, WWOA. Maryland State MDE was there to administer Operator Certification Exams Friday morning. There were 120 people taking their State exams. DCWATER has completed the first round of training for Wastewater Collection System Operator Certification Prep. The current Operators who work in the field have never been required to be certified by DCWATER. With the current reorganization of the Water Distribution and Wastewater Collection departments merging, the staff will be required to achieve a Wastewater Collection II and Water Distribution II Operators certifications as a part of the job requirement. MCET was under contract to provide the training that was 6 4 hours classes to prepare the operators for the ABC Certification exams. The last class was held on June 2nd. The Instructor was Ed Jones.
- Technical Education – Eric Coates – No report
- Training, Review and Evaluation (TRE) – Gary Wagner – No report
- Water Reuse – Ellen Frketic – No report
- Asset Management – Gian Cossa – Hosting June 25, 2015 webinar and planning all-day workshop at Tri-Con – September 1, 2015.

***DC Trustee – Tiffany Bain***

- WERF Liaison – Paresh Sanghavi – Paresh reported that CWEA is donating \$ 1,000 to WERF in 2015. WERF participated this year in the Joint Spring Meeting and Paresh reached out to WERF to thank them in participating in our event.
- Charity Events – Eric Held – Eric reported he is currently working on the silent auction at Tri-Con and is looking for donations.
- Membership – Rob Koechert – Tiffany reported that the Membership Committee provided the Board with presentations for all of the 2015 WEFMAX meetings. Current members are Rob Koechert, Gian Cossa and Carrie DeSimone.
- Student Activities – Jennifer Moore – Jennifer reported that she is working on the Design Competition for Spring Meeting.
- Young Professionals – Russ Dalton – Russ reported that the YP Committee is having a tour of the Eastern Avenue Pump Station and a Happy Hour at James Joyce Pub after the tour. (6-18-2015)
- Spring Meeting – Laura Jo Oakes – Laura reported that attendance at the Spring Meeting was over 100 attendees.

***President-Elect – Chein-Chi Chang***

- Awards – Hiram Tanner – Chein-Chi reported that the Awards Committee is looking and accepting candidates for the Safety Award.
- Strategic Planning – Ted DeBoda – Ted reported on who our Stakeholders are and our mission:

Stakeholders:

1. Engineers and other Water Quality Professionals
2. Contractors, Vendors and Manufacturers
3. Educational Institutions/Teachers
4. Public and Private Wastewater and Stormwater Service Providers

Mission: The Chesapeake Water Environment Association is dedicated to improving water quality and protecting the water environment in Delaware, Maryland and the District of Columbia. The Association strives to do this through public education, the exchange of technical information among water quality professionals, offering technical expertise and advice to the law-making and regulatory processes.

***Vice President – Kraig Moodie***

- Government Affairs – Scott Shipe – Ted DeBoda reported that the government was proposing to remove WEFIA from the current bill.
- MAMWA Liaison – Jon Doane – No report
- MOED Update – Kraig reported that the program was moving forward with the job shadowing, mentor and coach training phase complete. In July CWEA would hold a Career Fair to assist the participants with finding permanent careers in the water industry. Kraig and John Fletcher would be presenting the Chesapeake pilot program at the WEF Leadership Conference.

**Motion No. 107-15:** Motion made by Bury Curry, seconded by Chein-Chi, to create and Ad Hoc Committee for the MOED program. Motion Carried.

***President – Tim Wolfe***

- Awards – CWEA submitted for seven awards this year.
- Tri-Con Committee Member Appointment – Tim reported that he will set-up a meeting with Chein-Chi Chang, Ted DeBoda, Jane Bayer, Kristi Perry, Gian Cossa and Joan Fernandez to discuss the 2015-2016 appointment of members.

**SECRETARY REPORT – Meredith Welle**

- Meredith Welle presented the April 23, 2015 Minutes for adoption.

**Motion No. 108-15:** Motion made by Bury Curry, seconded by Ted DeBoda, to approve the April 23, 2015 Minutes, as presented. Motion Carried, with Minutes to be posted to the CWEA website.

**TREASURER'S REPORT – Jane Bayer**

- PNC Checking account balance 5/31/2015 \$ 58,310.79
- PNC Savings account balance 5/31/2015 \$ 68,667.90

**DELEGATE'S REPORT(S)**

- Ted DeBoda – Ted reported on WEFMAX Quebec City – Reseau Environment was the host 2700 members and 79 WEF members. 10/39 Committees water/wastewater. Take Aways: Financial Procedures Manual

(Audits every several years, Reserves), Succession Planning/Transition Planning/Vetting Process, Ongoing Networking, Student Chapters and Sponsorship Point System. Leadership Workgroup: Provided 5 webinars for each chapter of Membership Recruiting and Retention Guidebook. Discussion of turning this workgroup to a standing committee (more permanent) 4 Standing committees: Steering, Nominating, WEFMAX, Budget - More standing committees will be too hard for WEF to manage One consideration is to turn an existing standing committee to a committee dedicated to support MA's on issues like recruiting/retention, finances, etc. with several subcommittees to facilitate management.

- Burt Curry – No report

#### **2015 BOARD MEETING DATES**

- September 4, 2015 – Annual Conference

**ADJOURN** – Meeting adjourned at 12:40 p.m.

*Respectfully Submitted,*

*Cheryl Paulin*  
*CWEA Administrator*