



CWEA Board Meeting Minutes

Friday, August 29, 2014 – Room 213
Roland Powell Convention Center, Ocean City, MD

Attendance:

Tim Wolfe	Burt Curry	Cheryl Paulin
Kraig Moodie	Jane Bayer	Ted DeBoda
Manish Bandarhi	Meredith Welle	Mary Stancavage
Laura Oakes	Gian Cossa	Jim Shelton
Wayne Reed	Alan Will	Hiram Tanner
Chein-Chi Chang	Jane McDonough	Marlou Gregory
Tiffany Bain		

Call to order by CWEA President Tim Wolfe at 12:10 pm.

COMMITTEE REPORTS/COMMITTEE CHAIRS

DC Trustee – Tiffany Bain

- WERF Liaison – Paresh Sanghavi – No report
- Charity Events – Eric Held – Reported by Tim Wolfe that CWEA will use the Kappe Fund to create a Scholarship program in 2014-2015.
- Membership – Rob Koechert – No report
- Student Activities – Jennifer Moore – Reported by Meredith Welle the Student Activities Committee is working on dates for the Student Career Fair. The Committee will begin working on finding school locations for upcoming Board meetings. The committee is working on Student Chapters and increasing student memberships.
- Young Professionals – Manish Bhandari - Working closely with CSAWWA on YP events. Manish would like a voting Board Member at each YP event to provide the initial introduction for CWEA. Gian Cossa suggested creating a fact sheet that would provide YP's with all the benefits that CWEA has to offer.
- Spring Meeting – Laura Jo Oakes – Nichol Sowell will be the 2014-2015 Spring Meeting Vice Chair for CWEA. First meeting will be held on September 25th at 11:00 am via a conference call.

Delaware Trustee – James Shelton

- Public Education – Matt Roder – Working on setting up a school visit to recognize Jack Andraka and Chloe Diggs for winning the Bjorn von Euler Innovation in Water Scholarship Award.
- Media – No report – Open Chair position.
- Web Site – CWEA is moving forward on a new website with Vieth Consulting and WWOA is also creating a new website.
- Publications – Arron Hughes – Arron Hughes is replacing Kristi Perry as Publication Chair for CWEA.

Ecoletter Deadlines:

Deadline for Ecoletter submissions	Target Publication
January 9, 2015	Winter issue
March 6, 2015	Spring issue
May 29, 2015	Summer issue
September 25, 2015	Fall issue

Maryland Trustee – Paul Sayan

- Stormwater – Jane McDonough – The next Stormwater Seminar will be a joint event with the Collection Systems Committee at MITAGS. Jane welcomed Marlou Gregory as the new Stormwater Vice Chair for her Committee.
- Laboratory Practices – Clarence Beverhoudt – Mary Stancavage was present to represent Laboratory Practice for the Committee. The CWEA Board discussed the possibility of combining the Plant O&M Committee with Laboratory Practices.
- MDE W/WW Board Liaison – Scott Harmon – No report
- Biosolids and Residual Management – Scott Weikert – Reported by Tim Wolfe that the 2015 Biosolids Conference will be held on June 7-10, 2015 in Washington, DC.
- Collection Systems – Joan Fernandez - No report
- Plant O&M – Prabhu Chandrasekeran – No report
- Short Course – Wayne Reed – Wayne discussed the possibility of introducing Stormwater and Asset Management to the Short Course in 2015. Wayne will reach out to Jane McDonough and Gian Cossa to help contribute to the training.
- Technical Education – Eric Coates – Eric will be the point person for the webinar series in 2015. The overall Board consensus is to move forward with the webinar series. Jim Shelton made a recommendation that we possibly should partner with Pennsylvania WEA on this program.
- Training, Review and Evaluation (TRE) – Gary Wagner – No report
- Water Reuse – Ellen Frketic –The Joint Water Reuse Committee held a webinar on July 22nd. The Committee has been on break and will resume in September.
- Safety – Sorin Schwartz – No report
- Asset Management – Gian Cossa – Gian discussed that the Pre-Conference Workshops were well attended and went well. His Committee is looking forward to 2015 with a concentration on smaller utilities.

President-Elect – Chein-Chi Chang

- Awards – Hiram Tanner – Hiram reported that in 2014 CWEA won three national awards. There are many awards that are going without any submittals and Hiram stated he would research what the awards are and provide feedback to the Board for possible future opportunities for CWEA. Chein-Chi Chang would like Cheryl Paulin to research and apply for the WEF MA Award.
- Strategic Planning – Ted DeBoda – Ted reviewed the CWEA Stakeholders and the need for CWEA to focus on what we do well. Ted also stated that there are eight people on the Committee and he would like to have one more person on the Committee.

Vice President – Kraig Moodie

- Government Affairs – Scott Shipe – Ted DeBoda reported for Scott Shipe. Ted stated that in 2015 WEF and AWWA are not attending the Fly-In during the same week. CWEA will attend the Fly-In with CSAWWA and will not participate with WEF.
- MAMWA Liaison – Jon Doane – No report

President – Tim Wolfe

- Budget/Finance – Tim stressed the importance of supplying proper paper work to Jane Bayer to help with the budgeting process. All paperwork is due to Jane Bayer by October 3, 2014.

SECRETARY REPORT – *Meredith Welle*

- Review and approve June 30, 2014 Minutes.

Motion No. 102-14: Motion made by Burt Curry, seconded by Chein-Chi Chang, to approve the June 30, 2014 Minutes, as presented. Motion Carried, with Minutes to be posted to the CWEA website.

- Website Status – Meredith provided the Board with the services and website hosting costs for the CWEA website. The Board agreed to move forward with Meredith's recommendation to sign an agreement with Vieth Consulting.

Motion No. 103-14: Motion made by Kraig Moodie, seconded by Wayne Reed, to approve the website hosting contract for Vieth Consulting. Motion Carried.

TREASURER'S REPORT – Jane Bayer

- BOA Checking account balance (7/31/14) \$ 8,393.46
- PNC Checking account balance (7/31/14) \$ 56,314.93
- BOA Savings account balance (7/31/14) \$ 68,656.88

DELEGATE'S REPORT(S)

- Ted DeBoda – No report
- Burt Curry – Burt will be attending the Delegate Orientation Program provided by WEF and will also be attending the HOD at WEFTEC.

NEW BUSINESS

- Tim announced the CWEA/PWEA Reception that will be held on September 28th in New Orleans and thanked our sponsors.

2014 – 2015 BOARD MEETING DATES

- October 23, 2014 – University of Maryland Baltimore County, Room UC 310
- February 5, 2015 – KCI
- April 23, 2015 – TBD
- June 18, 2015 – TBD
- September 4, 2015 – Annual Conference

SCHEDULE OF EVENT/TIMELINE

DATE	EVENT/LOCATION	ORGANIZATION	CONTACT
September 11, 2014	Webinar	CWEA Collection Systems	Ed Carpenetti/Paul Sayan
September 27- October 1, 2014	WEFTEC 2014 New Orleans, Louisiana	WEF	WEF
September 28, 2014	CWEA/PWEA Reception Hilton New Orleans Riverside	CWEA/PWEA	Cheryl Paulin
October 7, 2014	Water and Energy 2015 Abstract Submittal Deadline www.wef.org/WaterEnergy	WEF	Biosolids Committee Scott Weikert Mark Ramirez
October 9, 2014	Webinar	CWEA Plant O&M	Prabhu Chandrasekeran /Paul Sayan

October 15, 2014	Collection Systems Stormwater Committees MITAGS	CWEA Seminar	Joan Fernandez Jane McDonough
October 23, 2014	CWEA Board Meeting UMBC UC 310	CWEA	Meredith Welle
November 13, 2014	Webinar	CWEA Biosolids and Residuals	Scott Weikert/Paul Sayan
December 11, 2014	Webinar	CWEA Stormwater	Jane McDonough/Paul Sayan
February 5, 2015	CWEA Board Meeting KCI	CWEA	Meredith Welle
February 16-17, 2015	WEF/AWWA 2015 YP Summit Austin, Texas	WEF/AWWA	
April 23, 2015	CWEA Board Meeting TBD	CWEA	Meredith Welle
June 7-10, 2015	Water and Energy 2015 Biosolids Conference Washington, DC	CWEA Biosolids Committee	Scott Weikert Mark Ramirez
June 18, 2015	CWEA Board Meeting TBD	CWEA	Meredith Welle
August 28, 2015	CWEA Board Meeting Annual Conference	CWEA	Meredith Welle

ADJOURN - Meeting adjourned at 2:15.

Respectfully Submitted,

*Cheryl Paulin
 CWEA Administrator*