



CWEA Board Meeting Minutes

March 16, 2017

9:30 AM

New Castle County

Gilliam Building, Gilliam Multi-Purpose

67 Reads Way

New Castle, DE 19720

Attendees:

Kraig Moodie

Rob Roff

Jim Shelton

Alan Will

Tim Wolfe

Cheryl Paulin

Aaron Hughes

Andy Fitzsimons

Laura Oakes

Gian Cossa

Burt Curry

Phone:

Ellen Frketic

Burt Curry

Jane Bayer

Prabhu Chandrasekeran

Chein-Chi Chang

Pono Hanson

Paul Sayan

Clarence Beverhoudt

Moalie Jose

Dale Baker

Ed Shea

Scott Shipe

Call to Order by President Kraig Moodie at 9:37 a.m.

President – Kraig Moodie

- CWEA/MABA MOU Review – Kraig is going to provide Alan Will with the MOU to review.
- FWQA – Jennifer Moore will coordinate the scholarship process with FWQA and be the point of contact.

SECRETARY REPORT – Alan Will

- Alan Will presented the January 18, 2017 meeting minutes for adoption.

Motion No. 157-17: Motion made by Alan Will, seconded by Jim Shelton, to approve the January Meeting Minutes. Motion Carried, with Minutes to be posted to the CWEA website.

TREASURER'S REPORT – Jane Bayer

- PNC Checking account balance 2/28/2017 \$ 49,476.52
- PNC Savings account balance 2/28/2017 \$ 100,154.37

BYLAWS AMENDMENT – Alan Will – Alan reported that the final mail in vote was 162 in favor 4 against – post marked by March 13th. The new bylaws will take effect immediately – March 16th – post bylaws on the website. Cheryl Paulin will email new bylaws to WEF and Board and Committee Chairs and eblast announcement.

2017-2018 OFFICER ELECTION PROCESS – Kraig Moodie – Kraig reported with the new bylaws there will be a new election process. Alan will create the timeline for the electronic voting process. Jennifer Moore will create the nomination process for the 2017 – 2018 year.

Action Items for President & Trustees: They will create new Nomination Committee by March 23rd and will notify Alan Will, Cheryl Paulin & Jennifer Moore

Motion No. 158-17: Motion made by Alan Will, seconded by Tim Wolfe, to approve electronic voting for the 2017 nomination process. Motion Carried.

COMMITTEES

Delaware Trustee – James Shelton

- Business Practice – Amah Binde – SOP's are starting to come in, working on gathering all committee procedures.
- Charity – Eric Held – Jim reported that Eric Held is working on determining what CWEA should contribute and to which organizations as a committee objective. Should the committee be a standalone committee or be under another committee?
- Collection Systems – Andy Fitzsimons – June 1st Seminar
- Public Education – Marlou Gregory reported that she will create the CWEA brochure. She will create a couple permanent panels along with some panels that are interchangeable to customize the brochure for individual committees or events. Basic message: This is what we are and what we do and here what's in it for you.
- Publications – Aaron Hughes – Spring issue will focus on Women in the Industry
- Short Course – Wayne Reed – No report
- Stormwater – Rebecca Winer-Skonovd – May 18th Spring Seminar
- Technical Education – Ed Shea – NASSCO ITCP training set for early May.

Maryland Trustee – Laura Jo Oakes

- Biosolids and Residual Management – Kelly Baxter – No report
- Laboratory Practices – Clarence Beverhoudt – May Seminar
- MDE W/WW Board Liaison – Scott Harmon – No report
- Mentorship – Anna Santino – Laura reported that MOED is recruiting volunteers for 2017 year. April 18th is the meet and greet at MOED. 21 participants this year in the program.
- Spring Meeting – Anna Santino – May 11th – Climate Change and Resiliency
- Student Activities/YP's – Cece Nguyen – Career Fair 35 participating companies and 80 students. Visiting local universities to engage students for design competition.
- Training, Review and Evaluation (TRE) – Marshall Phillips – No report
- Water Reuse – Zohreh Movahed – Laura Oakes reported there will be a joint tour with PWEA on March 28th, May 25th Water Reuse webinar.

DC Trustee – Gian Cossa

- Asset Management – Charlie Card – Gian Cossa reported the Asset Management Committee will conduct a seminar on April 19th.
- Government Affairs – Scott Shipe reported on the Fly-In. The main talking point for Water Week is WIFIA – formula to get money out of the program.
- Membership – Rob Koechert – No report
- Plant O&M – Prabhu Chandrasekeran – No report
- Safety – Kenrick St. Louis – Gian reported the Safety Committee will provide a webinar in June.
- WE&RF Liaison – Paresh Sanghavi – Gian Cossa reported that Paresh Sanghavi will create a standard operating procedure.

- Tri-Con – Gian Cossa – Gian Cossa reported that the conference is coming together; budget on target, six tracks this year and April 2nd is the pre-conference visit to meet with staff from hotels, the convention center, and Seacrets.

President-Elect – Jennifer Moore

- Audit – Kraig Moodie - No report
- Awards – Hiram Tanner – Kraig Moodie reported that Hiram Tanner has submitted the 2017 nominations for WEF awards for this year.
- Budget/Finance – Paul Sayan – Jane Bayer and Kraig Moodie reported on the monthly review process.
- Nominations – Jennifer Moore – see above

Vice President – Ellen Frketic

- MAMWA Liaison – Jon Doane – Ellen Frketic reported tracking several bills that may be of interest.
- Sponsorship – John Fletcher – Ellen Frketic reported that the sponsorship committee has received \$ 22,500 in sponsorship funds.
- Strategic Planning – Ted DeBoda – No report

DELEGATE'S REPORT(S)

- Burt Curry – No report
- Tim Wolfe – Tim reported on the Public Communications and Outreach Program. The committee is working on creating a message. A Day without Water, World Water Day

2017 WEFMAX

- Puerto Rico: March 29 – 31 in San Juan – Burt Curry, Jim Shelton, Kraig Moodie, Cheryl Paulin
- Ohio: April 26 – 28 in Cincinnati YP Summit – Gian Cossa, Burt Curry
- Western Canada: May 10 – 12 in Winnipeg – Alan Will, Jennifer Moore
- Texas: May 31 – June 2 in Austin – Ellen Frketic, Laura Oakes, Tim Wolfe

UNFINISHED BUSINESS

NEW BUSINESS –

- Tri-Association Conference YP Scholarship – Cece Ngygen and Pono Hanson will create a standard operating procedure for a scholarship for a Young Professional to Tri-Con. Will review and vote at the May Board Meeting.

BOARD MEETING DATES 2016-2017

- May 17, 2017 – Baltimore County Department of Public Works
- July 20, 2017 – Maryland Environmental Service
- August 31, 2017 Annual Meeting, Ocean City, MD
- September 1, 2017 Ocean City, MD

ADJOURN 11:41 a.m.

Respectfully Submitted,

Cheryl Paulin
CWEA Administrator

Alan Will
CWEA Secretary