



2010-2011 GOVERNING BOARD AND OFFICERS

Craig Murray - President	Carrie DeSimone - DE Trustee
Ted DeBoda - President Elect	Laurie Perkins - MD Trustee
Bob Beringer - Vice President	Chein-Chi Chang - DC Trustee
Hiram Tanner - Past-President	Jon Doane - WEF Delegate
Carlos Espinosa - Secretary	Al Will - WEF Delegate
Timothy Wolfe - Treasurer	Sam Amad - PWO Representative

CWEA Board Meeting Minutes

Thursday, February 10, 2011, 9:30 a.m. – Noon, DW Water, 301 Bryant Street NW,
Washington, DC 20001, 3rd floor Auditorium

Dial-in Number: 1-888-737-5834, Conference ID: 657574#

CWEA 2010-2011 Objective: PARTICIPATION

Attendance:

Craig Murray	Hiram Tanner	Carlos Espinosa
Bob Beringer	Al Will	Ann Baugher
Jon Doane	Paresh Sanghavi	Clarence Beverhoudt
Janine Yieh	Chein-Chi Chang	Joan Fernandez

Call-In Attendance:

Akshay Kumar	Laurie Perkins	Shelley Pitter
Ted DeBoda	Tiffany Bain	Jeff Cantwell
Kraig Moodie		

Call To Order by CWEA President Craig Murray at 9:40 am

1. CWEA 2011 Budget Adoption/Plan for 2012 Draft Budget

- a. Craig thanked all for pulling their budget together.
- b. Carlos Espinosa presented the 2011 budget. Discussion followed with respect to some committee categories, noted by Mr. Espinosa, additions and corrections and request to see prior year actuals. Carlos Espinosa to get with Tim Wolfe to incorporate changes for presenting a 2011 CWEA zero budget; and, at President Murray's suggestion, sent out via e-mail for Board vote. After 2011 budget is adopted, the 2012 budget worksheets will be sent out earlier in 2011, rather than later in the year so budget is adopted and in place when 2012 begins.
- c. Ted DeBoda asked Ann Baugher to get a proposal from Maryland accounting firm for setting up CWEA on QuickBooks, including a Chart of Accounts, and bring proposal back to the Board at the April 2011 meeting.

2. WEFMAX Attendees

WEFMAX Meetings			
2011 DATES	MA HOST	LOCATION	CWEA ATTENDEE(S)
March 17-	New Jersey WEA	Atlantic City	Bob Beringer will pick up his travel,

18			Laurie Perkins approved and funded by her employer – may have conflict will know in a week if attending WEFMAX in Iowa or New Jersey; Ann Baugher attending
April 14-16	Kentucky-Tennessee WEA	Louisville	Jon Doane, (Janine Yieh attending YP Summit only)
April 28-29	Iowa WEA	Davenport	Craig Murray, Laurie Perkins' second choice
May 19-20	British Columbia WWA	Vancouver	Al Will, Ted DeBoda with \$1,500 covered by his employer and CWEA to cover remaining \$500

- a. Attendees to WEFMAX were finalized as listed above.
- b. Al Will and Craig Murray will work on a WEFMAX “bright ideas” presentation.

3. Awards (April) – deadline March 15, 2011

- a. Potential awards and deadline were given to attendees by Awards Chair, Carlos Espinosa. Asked Board to submit their nominations.
- b. Request received to nominate the DC Water General Manager for the Ralph Fuhrman Award (Ralph Fuhrman was the first Water Operator at DC Blue Plains Plant); also, Dr. John Novak of Virginia Tech was suggested as a nomination for this award. Carlos will communicate with Sudhir Murthy with his recommendation of Dr. John Novak. Hiram Tanner will sign but committee to prepare documentation.
- c. Nomination of George Hawkins for the Public Officials award was to or had already been submitted. As of the CWEA Board Meeting, Mr. Espinosa had not received a copy of this submittal.
- d. Awards committee to review all nominations and recommend to the Board CWEA’s slate of nominations.
- e. Hiram Tanner to send 2010 potential Candidates to Mr. Espinosa for his review and resubmission
- f. Carlos Espinosa asked attendees interested in being a part of the Nominations Committee, to let him know soon.
- g. Al Will asked Nominations Committee to put together procedure for Awards. Carlos Espinosa to do.

4. Nominations (June) – to Hiram Tanner, Nominations Chair

- a. Slate of Officers’ due 60 days before vote, which would be July 2, 2011, for vote on September 1, 2011 at the Tri-Association Conference. If possible, include slate within the Tri-Con brochure.
- b. **CWEA Board vacancies ~**
 1. Delegate – Jon Doane’s term ends October 1, 2011 at WEFTEC.
 2. Vice President
 3. Delaware Trustee – Carrie DeSimone’s spot
 4. Carlos Espinosa interested in running for Treasurer since has served for three (3) years as Secretary

5. WEF Delegate-At-Large position

COMMITTEE REPORTS

1. Delaware Trustee (Carrie DeSimone)

Committee	Chair	2010-2011 Interaction	Attend?
Publications	Cynthia Lane		
Public Education	Shelley Pitter	Launched twitter & facebook	
Student Activities	Janine Yieh	Career Fair, Student Paper Competition	
Water for People	Carrie DeSimone		
Young Professionals	Beth Blair	YP Tech Presentation and Happy Hour affiliated with Student Career Day 2/18/11 jointly with CSAWWA YP Chair	
Membership	Muminu Badmus		

- a. Publications – Cynthia Lane – moving in six (6) months to Denver; Bob Beringer going to follow-up to fill Chair and Vice Chair positions
- b. Public Education – Shelley Pitter – Links set up; need 100 friends before she can change the name on Facebook. Shelley would like to get WEF’s Facebook folks. Talk to YPs was recommended by Joan Fernandez. Ted DeBoda and Facebook link took them to old CWEA website, not new site. Shelley will contact Beth Blair and Craig wants to hold off on launch until we obtain needed 100.
- c. Student Activities (Janine Yieh) – Career Fair February 18, 2011. YPs doing a technical presentation; contact Ms. Yieh for flyers; asked all to get the word out; have a dozen employers to date; Happy Hour, sponsored by YPs to begin at 5:30 p.m.

2. Maryland Trustee (Laurie Perkins)

Committee	Chair	2010-2011 Interaction	Attend?
Biosolids/Residuals	Peter Thomson		
Collection Systems	Kraig Moodie	April 2011 Seminar	
Stormwater	Jeff Cantwell	October 2010 Seminar May 2011 WQ Seminar	
Website	Anthony Rocco	New website launched.	
Water Reuse	Tiffany Bain	Joint event at Spring Meeting	
Technical Education	Eric Coates	October 2010 Seminar	

- a. Collection System (Kraig Moodie) – April 7th Asset Management Seminar, Ops Challenge under way for 2011 Tri-Con.
- b. Stormwater and Collection Joint conference in the Fall; to include certified training teams at 2011 OC Tri-Con
- c. Stormwater (Jeff Cantwell) – May 17, 2011 seminar on “Water Quality & Remediation Issues Around the Bay”; to be held at MITAGS with full-day planned, speakers confirmed, working to get TRE credits; session joint in am; two (2) tracks in the pm

- d. Website (Anthony Rocco) – Covered under **Item 3** by Craig Murray
- e. Water Reuse (Tiffany Bain) – Joint event incorporated into Spring Meeting on May 12, 2011 at MITAGS for floor space accommodations. Conference call 2-18-11. Joan Fernandez looking for speakers in Water Reuse, Water and Wastewater. Theme is “Surviving and Thriving in the Industry”. Flyer given out, contact Tiffany Bain or Joan Fernandez with questions.

3. DC Trustee (Chein-Chi Chang)

Committee	Chair	2010-2011 Interaction	Attend?
Plant O&M	Akshay Kumar	October 2010 FOG Seminar	
Safety	Sorin Schwartz		
Laboratory	Clarence Beverhoudt	Planning joint meeting w/MELA in 2011	
Spring Meeting	Joan Fernandez	Scheduled 5-12-11, joint w/CSAWWA/Water Reuse	
Short Course	Wayne Reed		

- a. Plant O&M (Akshay Kumar) – Good attendance at FOG, looking to have another seminar in 2011
- b. Laboratory (Clarence Beverhoudt) – nothing new to add, working on joint MELA meeting
- c. Spring Meeting (Joan Fernandez) – at MITAGS; date changed to May 12, 2011; committee working together with Water Reuse and Small Systems committee
- d. Short Course (Wayne Reed) – 2011 set for June, 5th thru 10th.

4. President-Elect (Ted DeBoda)

Committee	Chair	2010-2011 Interaction	Attend?
Awards	Carlos Espinosa	Schedule & nomination process sent to members requesting potential nominees	
Conference (Tri-Assoc.)	Four (4) CWEA reps	Tech papers submittal online through Precis	
TRE	Gary Wagner		

- a. Conference (Tri-Association) (Ted DeBoda) – Abstract deadline, February 15, 2011. 38 finished 38 in process. 2010, had 126, shooting for 100 in 2011, looking at possibly four (4) tracks; additional e-blasts will be sent as deadline approaches
- b. On-line courses – Ted DeBoda working on
- c. CWEA serving as 2012 WEFMAX hosts – looking at three (3) potential dates – two in April, one in May in 2012; **April 19-21, 2012 – is first choice**. Kristi Perri, Bob Beringer, Ted DeBoda, Jane Bayer, and Laurie Perkins serving on WEFMAX host committee

5. Vice President (Bob Beringer)

Committee	Chair	2010-2011 Interaction	Attend?
WERF Liaison	Paresh Sanghavi		

Government Affairs	Paul Sayan	Planning two 2011 seminars	
MAMWA Liaison	Angela Essner		

- a. Government Affairs (Paul Sayan) – Bay Program Today, Goals, Status, Funding, Future for Spring Seminar
- b. Paresh Sanghavi - WERF will participate in May 12th event – Energy Management in WW treatment Plants and Nutrient Removal TMDL in Chesapeake Bay at this event

6. President (Craig Murray)

Committee	Chair	2010-2011 Interaction	Attend?
Bylaws and Directory			
Nominations	Hiram Tanner	2011 nominations being collected	
Strategic Planning			
Budget/Finance	Karl Ott		

- a. Bylaws – if any information on the past process, send to Craig Murray
- b. Strategic Planning – Sharon Cole was last person to serve, chart blank, President Murray to follow up

7. Secretary Report (Carlos Espinosa)

- a. Comments to minutes incorporated and vote to adopt taken.

Motion No. 36-11 to approve the December 16, 2010 Minutes, as proposed, was made by Carlos Espinosa, seconded by Chein-Chi Chang. Motion carried.

- b. 2011 WEFTEC – Carlos Espinosa received information advising MAs to block rooms. Even though only a few rooms chosen by CWEA in 2010, Mr. Espinosa will again reserve 30 rooms, by rate cost range - 10 upper, 10 middle; and 10 lower; with mid-August, 2011 deadline to move reservation to individual's name and credit card.

8. Treasurer's Report (Tim Wolfe)

- a. Carlos Espinosa, in Tim Wolfe's absence, reported
 - o **Checking** account balance **\$ 20,666.00;**
 - o **Savings** Account balance **\$ 9,607.00;**
 - o **Kappe Fund** **\$21,880.00**
- b. Treasurer paid \$425.00 for 2011 Business Insurance (\$125.00 increase from prior year, rate nonnegotiable)

9. Delegate's Report(s) - Delegate Jon Doane

- a. Position statement on Stormwater Management, WEF draft has been distributed
- b. WEF has new Executive Director;
- c. Strategic Planning - input opportunity at 201 WEFTEC
- d. Awards nomination webcast scheduled for 2-25-11; deadline March 1st to submit nominations

- e. Operator initiative will be distributed through Ann Baugher via March, 2011 **e-CWEA News**
- f. WEF grad scholarship information to be sent to Ann Baugher, furnished by Al Will to include in the March, 2011 **e-CWEA News**

SCHEDULE OF EVENTS

Date	Event/Location	Organization	Contact
February 18, 2011	Water & Wastewater Career Fair – Washington Aqueduct	CWEA/CSAWWA	Janine Yieh
April 4-5, 2011	Washington - Annual Fly-In, Washington, DC	Joint with WEF/AWWA	Government Affairs
April 7, 2011	Luncheon	Collection Systems Committee	Kraig Moodie
April 14, 2011	Location TBD	CWEA Board Meeting	Craig Murray
May 12, 2011	Spring Meeting – date set at MITAGS	CSAWWA/CWEA	Joan Fernandez
May 17, 2011	Water Quality & Remediation Issues Around the Bay Seminar at MITAGS	Stormwater Committee	Jeff Cantwell
June 5-10, 2011	62 nd Annual Short Course Mt. St. Mary's, Emmittsburg, MD	CWEA/CSAWWA/WWOA	Wayne Reed
June 16, 2011	WSSC Parkway WWTP	CWEA Board Meeting	Craig Murray
August 30, 2011 – September 2, 2011	Tri-Association Conference, Ocean City, MD	Tri-Con	Angela Perry-Borders, Tri-Association Chair

UNFINISHED/NEW BUSINESS

1. At recent TRE board meeting question came up, due to sunset review, whether Superintendents needed at all WW treatment plants. Board members present discussed informally with some thinking WWOA and MRW better suited to opinion.
2. Clarence Beverhoudt announced Rudy Childs has left WSSC, going to Baltimore City, with Derrick Phillips taking his place at WSSC.

BOARD MEETING SCHEDULE FOR REMAINDER OF YEAR

Date	Tentative Location
4/14/11 (Thurs)	TBD (DE or Northern MD), possibly held at KCI's Newark DE office with Engineers Without Borders to come in and talk for 10 minute; New Castle County location may work as well
6/16/11 (Thurs)	Parkway Wastewater Treatment Plant, 10100 Canadian Way, Laurel, MD 20708-3128

ADJOURN – Meeting adjourned at 11:24 am