



# CWEA Board Meeting Minutes

Thursday, February 14, 2013  
 KCI Technologies, Inc. 936 Ridgebrook Road, Sparks, MD 21152

Call-In Number: 1-800-444-2801; Code: 1085414

## CWEA 2012-2013 forward – **CWEA Strategic Plan and Business Practices**

### Attendance:

Bob Beringer	Tim Wolfe	Kraig Moodie
Jeff Cantwell	Paul Sayan	Hiram Tanner
Jennifer Moore	Ed Mauldin	Rob Kershner
Clarence Beverhoudt	Eric Held	Cheryl Paulin
Ann Baugher		

**Called in:** Al Will, Scott Shipe, Chein-Chi Chang, Ellen Frketic, Joan Fernandez, John Fletcher, Jane Bayer **Not in Attendance:** Burt Curry, Ted DeBoda, Wayne Reed

1. **CALL TO ORDER by CWEA President Bob Beringer at 9:46 am, February 14, 2013.**  
 Thanked all those calling in, those attending and to Tim Wolfe and KCI for their hospitality.
2. **2012 – 2013 TIMELINE – Coordinating Meetings**
  - a) **Strategic Planning** – no update
  - b) **Executive Committee** - conference call meeting held January 28, 2013.
  - c) **Media** – no update
3. **COMMITTEE and OFFICER REPORTS**
  - a) **Delaware Trustee (Jeff Cantwell) - MEDIA**
    1. **Public Education** – Matt Roder and Brian Shell working on SJWP and recruiting judges for state submissions, with judging in April, 2013.
    2. **Web Site** – .no report
    3. **Publications - Ecoletter** – report submitted by **Kristi Perri** – Fall issue focused on the TriCon; with winter a stormwater focus. Spring Ecoletter goes to print March 13, 2013. Membership Directory has not been started yet.

Discussion held on a theme focus for each issue, suggested by Rob Kershner, having Kelman give notice to advertisers that tie articles and advertising together. Joan Fernandez will discuss suggestion with CWEA Co-Editor and WWOA conveying the importance of topic schedule known several issues out. Attendee consensus was a great idea to promote and show future issue topics alongside the regular CWEA calendar.

Deadline for <i>Ecoletter</i> submissions	Target Publication
March 13, 2013	Spring issue
June 5, 2013	Summer issue
September 18, 2013	Fall 2013 issue

4. **High School Science Fair** - February 20<sup>th</sup> in Bowie. Ellen Frketic coordinated sufficient coverage for judging. Many thanks to Ellen for volunteering as judges at this Science Fair.
5. **2014 Specialty Conference – Collection Systems** – over 500 anticipated to attend. Local CWEA members in concert with WEF, the national committee, with special kudos to John Fletcher for his coordination and keeping ahead of schedule, for this 2014 event.

The 2014 Collection Systems Specialty Conference poster was shown to the Board with JMT volunteering to have their graphic artist complete in final form.

Mr. Cantwell explained the importance of having a traditional golf shirt available now in order to promote the 2014 local conference by CWEA folks attending the 2013 Sacramento conference. Mr. Cantwell asked the Board for approval to design the golf shirt now, in the color orange for those staffing the booth in Sacramento to promote our 2014 conference in Baltimore. Mr. Cantwell asked the Board to cover the shirt costs with 40 to be ordered now, eliminating the one-time set up fee, with the remainder to be ordered in 2014. Shirts could be sold for \$40.00 to \$50.00, to assist in cutting costs to CWEA for this Baltimore WEF event.

**Motion No. 75-13:** Motion made by Kraig Moodie, seconded by Paul Sayan, in the form of a “contingency” motion, that if WEF does not work with CWEA paying for the shirts, CWEA will pick up the cost of the shirts up to \$1,200.00. Motion carried.

**b) Maryland Trustee (Paul Sayan) – TRAINING**

1. **Laboratory Practices** – Clarence Beverhoudt - no report
2. **MDE W/WW Board Liaison** – no report
3. **Biosolids/Residuals** – Scott Weikert – more active role than in the past and networking on the 25<sup>th</sup> at WSSC at 11:30 am and have 17 members and begin to coordinate activities for the coming year and looking to do some joint conferences with an MOU forthcoming.
4. **Collection Systems** – John Fletcher – Wednesday, April 10, 2013 seminar at the Richlin Ballroom off I-95, to include EPA’s Integrated Planning Framework – water, wastewater, stormwater – roundtable luncheon with Rudy Chow speaking. Rudy Chow will be sponsored by the 2013 Collection Systems budget to attend the 2013 Specialty Conference in Sacramento. Estimated cost of over \$2,100.00.
5. **Plant O&M** – Jasvir Grewal – reported by Jennifer Moore – “Energizing a Sustainable Future” seminar set for Thursday, March 28, 2013 at Back River WWTP. Focus on energy recovery with a plant tour. Registration open.
6. **Short Course** – Aaron Hughes finalizing the last of the topics and ready to go.
7. **Stormwater** – Stakeholder meeting held January 31, 2013. Spring meeting will be held May 23, 2013 at MITAGS titled “Implementation Realities”. Date set for fall seminar will be October 17, 2013.
8. **Technical Education** – no report
9. **TRE** – no report

10. **Water Reuse** - Ellen Frketic – Water Reuse seminar focus and date to be set at upcoming meeting. Regarding low participation for the student high school award scholarship, the committee decided to open the opportunity up to college students with potentially four (4) \$500.00 awards. Committee planning a “push” possibly through Delegate Maggie McIntosh, Environmental Matters Committee Chair regarding the stalling of proposed Class IV reclaimed water guidelines.
11. **Safety** - Sorin Schwartz – 1-day at Short Course – let Paul Sayan know if interested in safety. Prior meeting Minutes stated a safety article is to be submitted for publishing in the *Ecoletter*.

**c) DC Trustee (Chein-Chi Chang) - MEMBERSHIP**

1. **Charity Events** – Eric Held – questioned where CWEA, as an organization, wishes to go. Many attendees shared suggestions and were to send ideas to Eric Held in the near future with a local focus. Among those suggested were Muddy Branch Alliance (muddybranch.org); Blue Water Baltimore, in addition to EWB and WFP. Mr. Held brought up the difficulties of Utilities having tougher time sending people to conferences and thoughts to budget for sending one or two. Discussion followed from lack of availability, potential of advising Rural Water of these scholarships, membership outreach, WERF local workshop potential in the future. Chair Beringer asked Board to forward ideas to Eric Held.
2. **Membership** – Ed Mauldin – discussed the membership database reminding all that board members need to be current members to serve. Mr. Mauldin met with Dr. Chang dividing up the region. Mr. Mauldin brought the WEF table top to show in that he would be happy to display promoting membership at upcoming events. Goal to increase membership by around 100 in 2013. Plans are to upload membership applications and hand out at events. Article is being put together in next magazine to recruit members. Items placed on “event calendar” should also be sent to Mr. Mauldin for planning membership presence.
3. **Student Activities** – Jennifer Moore for Meredith Welle – Registration and agenda set and numbers picking up for March 15<sup>th</sup> Career Fair. President Beringer asked all to spread the word suggesting all attend.
4. **Young Professionals** – Neha Hridaya - no report. Chein-Chi reported a new Vice Chair, Manish Bhandari, taking Susan Dunn’s place, moving to New York. Board agreed to send Neha Hridaya to the YP Summit, March, 2013 in Phoenix, AZ. Ms. Hridaya to furnish Board with a report, photos and an *Ecoletter* article.
5. **Spring Meeting** – Joe Swaim – May 10<sup>th</sup> joint CSAWWA/CWEA Spring Meeting at Washington Aqueduct to include Dalecarlia WTP tour, Water Taste Test with three contact hours.

**d) President-Elect (Burt Curry)**

**Awards** – President Bob attended an award committee meeting where work is being done for several awards. Hiram Tanner recapped the awards.

**WEF Awards** (due to WEF by April 1, 2013) with a March 1, 2013 deadline to Hiram Tanner)

- WEF Honorary Membership – Congresswoman Donna Edwards
- WEF Public Officials Award - George Hawkins
- Schlentz Public Education – Cat Shrier

- Charles Emerson Distinguished Service - Bill Farrell
- Outstanding Contributions to Water Environment for Non-Members - Ken Ulman
- Outstanding Young Water Environment Professional – Joan Fernandez
- Fair Distinguished Engineering Educator – William Ball, JHU
- Water Quality Improvement – Dr. Charles Glass, Howard University
- Outstanding Member Association Award – CWEA
- Member Association Achievement Award – Jeff Cantwell & Susan MacNeill
- George Bradley Gascoigne Medal – Sudhir Murthy
- Outstanding contribution to wastewater Collection Systems – Wayne H. Ludwig, Jr.

### **Recognitions**

- WEF Fellows Program – Dave Hofer (deadline was Feb. 1<sup>st</sup>)
- Quarter Century Operator Club
- Delegate Service Award
- MA 5S Society

Mr. Hiram Tanner looking forward to receiving nominations and/or recommendations for our local MA awards by deadline of April 1, 2013. Hiram suggested attendees go to [wef.org](http://wef.org) and look at the potential award. Needed are nominee biography and Dropbox will again be used to submit to WEF. Chein-Chi and Burt Curry assisting Hiram Tanner and attendees were encouraged to submit WEF and CWEA awards now to avoid the “last minute” rush as the committee is trying to stay ahead of that with MA awards having a later deadline.

### **MA Awards**

- Burke Award
- Hatfield Award – Noelle Anuszkiewicz
- Laboratory Analyst Award

**Motion No. 76-13:** Motion made by Hiram Tanner, seconded by Chein-Chi Chang to accept the nominations presented, with a “hold” on the Collection Systems nominee, until coordinated and submitted by the Collection Systems Committee vote. Motion approved.

#### **e) Vice President (Tim Wolfe)**

1. **Government Affairs** – Scott Shipe sent a report he is coordinating Fly-In, April 17-18, 2013 with 14 attending, record number from CSAWWA and CWEA. Issues of importance include funding with WIFIA (Water Infrastructure Financing Innovations Authority) infrastructure (Utilities low 30-year 2.5% loan paid back) whereby key bill introduced two years ago; promoting CWEA at the International Water Taste Test at Berkeley Springs, WV – February 22-23, 2013 with our own Bob Beringer as the Keynote Speaker.
2. **MAMWA Liaison** – Angela Essner – no report

#### **f) Past President (Ted DeBoda) – no report**

#### **g) President (Bob Beringer)**

1. **Bylaws and Directory** – Al Will to touch base with Attorney Sandra Englund on status of current 501(c)(6) filing to obtain 501(c)(3), a tax-exempt non-profit status
2. **National Scout Jamboree** - Tim Wolfe will consider supporting, with Chein-Chi as backup.
3. **Joint retreat with CSAWWA** – Board supported with President Beringer to speak to Rachel Ellis of CSAWWA. Date was chosen of October 25<sup>th</sup>. Suggested Maryland and Delaware Rural Water be brought into this. Possibly a committee set up later on to coordinate this all-day retreat in conjunction with a Board meeting.
4. **YP Summit** – Neha Hridaya approved to attend with budget supporting her attendance.
5. **Chesapeake Tri-Association update** – Ann Baugher for Jane Bayer – Exhibitor Hall layout changed increasing booth availability to 135. Kraig Moodie reported teams signing up for 2013 Ops Challenge. Technical Program to be set by April 1<sup>st</sup>. Suggested that Sewer Shed Rehabilitation be sent to Technical Program Co-Chairs, Kristi Perri and Nicolle Boulay for potential of this topic for the Pre-Con. Al Will to coordinate with Technical Program people if this could be considered.
6. **Chesapeake Tri-Association, Incorporated** – CTA – Al Will has arranged meeting with liability and event insurance agent for the Short Course and TriCon. CTA has applied for 501c3 tax-exempt status.
7. **Other**
  - a. **WEFTEC** –Joint Reception with PWEA - Cheryl Paulin coordinating. Will keep Board in the loop as plans materialize.
  - b. **WEFTEC - Attendees** – 2013 attendees will be finalized at the April 11, 2013 board meeting.
  - c. **Slate of Officers** – In accordance with CWEA Bylaws, to serve on the nomination committee, members must be on the board or a standing committee chair in DE, DC and MD. No one on the committee can be nominated. To be considered as a member, contact President Beringer by Friday, March 1, 2013. Offices up for election:
    - Vice President
    - DC Trustee (Chein-Chi's term will expire)
    - Delegate – (Al Will's term will expire)
    - Assistant Treasurer
  - d. **WEFMAX** – attendance in 2013 will be finalized by the Executive Committee

#### 4. SECRETARY REPORT (Kraig Moodie)

Kraig Moodie presented the November 15, 2012 Minutes for adoption.

**Motion No. 77-13:** Motion made by Jeff Cantwell, seconded by Hiram Tanner, to approve the November 15, 2012 Minutes, as presented. Motion carried, with Minutes to be posted to the CWEA website.

#### 5. TREASURER'S REPORT (Jane Bayer) - Balance - Checking Account \$59,544.09;

Savings Account \$ 68,636.30. Adopted 2013 budget distributed with Kraig Moodie noting it was adopted with a negative \$7,600.00. Treasurer recent payments: CPA \$2,850.00 and signing 2013 contract; \$425.00 paid for CWEA liability insurance.

**6. DELEGATE’S REPORT(S) - Hiram Tanner –**

Submit award nominations to Mr. Tanner in a timely fashion.  
 Mr. Tanner reported previously on the House of Delegates activity; and 2014 Baltimore Collection Systems Specialty Conference with CWEA working along with WEF on this national event  
 Hiram Tanner speaking at WEFTEC in Chicago  
 Rags and Pumps situation – Mr. Tanner asked for a CWEA champion with Burt Curry being nominated. Board wants Mr. Burt Curry to attend or send someone in his stead for monthly meetings at DC Water held at 1:30 pm on the 2<sup>nd</sup> Monday of each month. WEF is assisting in this matter.

**7. SCHEDULE OF EVENTS:**

March 10-13, 2013	YP Summit, Glendale Arizona	YP	CWEA Board
March 13, 2013	Spring issue	<i>Ecoletter</i> deadline	Kristi Perri & Joan Fernandez
March 28, 2013	Plant O&M Seminar	CWEA	Jasvir Grewal
March 28– 29, 2013	Biloxi, Mississippi WEFMAX	WEFMAX	WEF
April 10, 2013	Collection Systems	CWEA CSC	John Fletcher
April 10, 2013	YP Poker Tournament	YP Committee	Neha H.
April 11-12, 2013	Hawaii WEFMAX	WEFMAX	WEF
April 11, 2013	CWEA Board Meeting – NASSCO	CWEA	Kraig Moodie
April 17-18, 2013	Joint WEF/AWWA Fly-In	Gov’t Affairs	GA Committee Chair
May 2-3, 2013	Providence, Rhode Island WEFMAX	WEFMAX	WEF
May 10, 2013	Joint Spring Meeting	CWEA/CSAWWA	Joe Swaim
May 16, 2013	Joint Water Reuse Seminar	Water Reuse	Ellen Frketic



May 16-17, 2013	Niagara Falls, Ontario WEFMAX	WEFMAX	WEF
May 23, 2013	Spring Stormwater Seminar	CWEA SW Committee	Paul Hlavinka
June 2-7, 2013	2013 64 <sup>th</sup> Short Course/Mt. St. Mary's	Short Course Committee	CWEA Short Course Representatives
June 5, 2013	Summer issue	<i>Ecoletter</i> deadline	Kristi Perri & Joan Fernandez
August 27-30, 2013	Chesapeake Tri-Association Conference/Ocean City, MD	Chesapeake Tri-Association Committee	Chesapeake Tri-Association Committee
August 29, 2013	CWEA annual Business Luncheon	CWEA	Kraig Moodie/Cheryl Paulin
August 30, 2013	CWEA Board Meeting, post conference	CWEA	Kraig Moodie
September 18, 2013	Fall 2013 issue	<i>Ecoletter</i> deadline	Kristi Perri & Joan Fernandez
October 17, 2013	CSC Fall Seminar	CSC	John Fletcher

## 8. UNFINISHED BUSINESS

- a. **Status on partnering with Federal WEA for a joint luncheon/event** - Charles Glass has taken over for Adam Krantz with Federal WEA request CWEA's support of a scholarship program - **due to time constraints, not covered at 2-14-13 board meeting**
- b. **Kappe Fund** – *no update* - from last meeting where President Beringer asked Jane Bayer, as Treasurer, to take a look at this and work with Matt Roder, Public Education Chair. All in keeping Kappe name on scholarships in Stanley Kappe's honor. Tim Wolfe volunteered to assist – **due to time constraints, not covered at 2-14-13 board meeting.**
- c. **SOP for "succession planning"** – from last meeting where John Fletcher feels this effort would be helpful to all incoming Chairs, not to mention consistency. Mr. Beringer suggested Mr. Fletcher reach out to Mr. Curry, as part of CWEA's Strategic Plan. Discussion followed with information furnished on potential templates available for which to build upon.
- d. **Desire for CSI to join in an event** – per contact from Sam Grant – **due to time constraints, not covered at 2-14-13 board meeting**

**9. NEW BUSINESS - SUNSETTING of Committees** - Bob Beringer – President Beringer asked the Board to review our current committees bringing input on potentially consolidating or sunseting at the April 11, 2013 board meeting. Then the process will begin to align with CWEA Bylaws, deadline by the TriCon. WEF will be notified when Bylaws are amended as the last revision was in 1996.

**10. ANNOUNCEMENTS**

**Next board meeting** - Thursday, April 11, 2013, NASSCO, 11521 Cronridge Drive, Suite J, Owings Mills, MD 21117

**11. ADJOURN** – Meeting adjourned at 12:10 pm.

Respectfully submitted,

*Ann Baugher*  
Administrator

Submitted by Administrator to Secretary and Asst. Administrator for Review and Comment: 3/6/13 Submitted to President for Review and Comment: 3/6/13 Submitted to the Board for adoption review: 4/11/13 Edited and Printed: 4/11/13
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