



2010-2011 GOVERNING BOARD AND OFFICERS

Craig Murray - President	Carrie DeSimone - DE Trustee
Ted DeBoda - President Elect	Laurie Perkins - MD Trustee
Bob Beringer - Vice President	Chein-Chi Chang - DC Trustee
Hiram Tanner - Past-President	Jon Doane - WEF Delegate
Carlos Espinosa - Secretary	Al Will - WEF Delegate
Timothy Wolfe - Treasurer	Sam Amad - PWO Representative

CWEA Conference Call Board Meeting Minutes

Thursday, October 21, 2010, 9:35 a.m. – 10:43 a.m.

CWEA 2010-2011 Objective: PARTICIPATION

Call-In Attendance:

Craig Murray	Shelley Pitter	Tiffany Bain
Tim Wolfe	Jon Doane	Akshay Kumar
Alan Will	Hiram Tanner	Kraig Moodie
Ann Baugher	Robert Beringer	Joan Fernandez
Paresh Sanghavi	Sam Amad	Paul Sayan
Karl Ott		

Call to Order by CWEA President Craig Murray at 9:35 am

- 1. Review Board Meeting “Decision Schedule”** - review for the benefit of those not at the September 3, 2010, board meeting,
 - Board decided to shift to five (5) Board Meetings in 2010-2011
 - get all committees involved with “Participation” ~ the 2010-2011 objective, anything, even if writing an article for the Ecoletter
 - in accordance with the “Decision Schedule” below, first focus will be to get the budget in order for January, 2011; continue to follow timeline
 - prioritize old business items
 - additional executive group or ad hoc calls may be scheduled on an as-needed basis

Meeting	Primary Decisions/Discussions
October - November	Present Preliminary Budget Information
December – January	Approve Budget Select WEFMAX attendees
February - March	Select WEF Award Nominees
April - May	
June - July	Approve officer nominations

2. Prioritization of Old Business Items

- **Complete 501.c.3 Transition** – Recap from previous meeting, Ted DeBoda will be working with Tim Wolfe to achieve transition from 501.c.6 to 501.c.3. When complete, CWEA will apply for a Maryland Tax Exempt number.

- **Tri-Association “Entity” Creation** – Craig Murray, with Al Will to assist; will look into similar agreements by other MAs. VWEA has already been contacted. Develop proposal, steps and direction that CWEA wants prior to sit down with CSAWWA
- **Newsletter** – tabled until other priorities are met

3. Budget Status & Path Forward – to be discussed at next board meeting

4. Website Status - Laurie Perkins will spearhead the effort to finalize and launch the new website along with assistance from Craig Murray, Shelley Pitter, Karl Ott and Anthony Rocco.

COMMITTEE REPORTS

1. Delaware Trustee (Carrie DeSimone) – absent

Committee	Chair	2010-2011 Interaction	Attend?
Publications	Cynthia Lane	No update	No
Public Education	Shelley Pitter	In contact with Anthony Rocco for Facebook, Twitter and potential of linking high schools. Unaware of e-CWEA News; gearing up for Stockholm Junior Award; new website is up, but not live; Shelley will spearhead social media; one page is up in Joomla (new website format), needs a little more time, goal of November 1, 201.	Yes
Student Activities	Janine Yieh	No update	No
Water for People	Carrie DeSimone	No update	No
Young Professionals	Beth Blair	No update	No
Membership	Muminu Badmus	No update	No

2. Maryland Trustee (Laurie Perkins)

Committee	Chair	2010-2011 Interaction	Attend?
Biosolids/Residuals	Peter Thomson	No update	No
Collection Systems	Kraig Moodie	Great event with Technical Education on 10-19-10, preparing Ecoletter article	Yes
Stormwater	Jeff Cantwell	Newly formed committee	No
Website	Anthony Rocco	No update	No
Water Reuse	Tiffany Bain	No update	No
Technical Education	Eric Coates	Great event with Collection Systems on 10-19-10	No

3. DC Trustee (Chein-Chi Chang) - absent

Committee	Chair	2010-2011 Interaction	Attend?
Plant O&M	Akshay Kumar	FOG Seminar on 10-29-10 at DC Water, good sponsorships, this seminar goes beyond out of collection systems into digesters, 2 new members with Jasvir Grewal as Vice Chair	Yes
Safety	Sorin Schwartz	No update	No
Laboratory	Clarence Beverhoudt	No update	No
Spring Meeting	Joan Fernandez	No update	No
Short Course	Wayne Reed	No update	No

4. President-Elect (Ted DeBoda) - absent

Committee	Chair	2010-2011 Interaction	Attend?
Awards	Carlos Espinosa	No update	No
Conference	Bob Beringer	Acteva check delay concerns, profit split checks to be distributed soon; 2011 Ops Challenge being moved due to Convention Center construction will be moved inside to the bottom floor with needing more signage due to change; concern in 2012 of Convention Center under total renovation of having Tri-Con there and would like Board input; 2011 Tri-Con will include a "Research Day" and thinks WERF would be a good subject matter and will call upon Paresh Sanghavi for his assistance in making this happen	Yes
TRE	Gary Wagner	No update	No

5. Vice President (Bob Beringer)

Committee	Chair	2010-2011 Interaction	Attend?
WERF Liaison (Water Environment Research Foundation)	Paresh Sanghavi	WERF contribution if something we want to continue to do. Contribution not to WEF in time to be recognized at WEFTEC and Paresh will follow-up on this for 2010 post-conference. 2011 will be discussed during budget category WERF has offered to cover initiatives in seminars or conference - Asset Management, Energy, Stormwater, they have case studies and new tools and provide track at conference	Yes
Government Affairs	Paul Sayan	Contacted by Nasqua with monthly updates on goings on, 1-day seminar early next year on watershed plan covering industry priorities; Hiram to assist Paul	Yes
MAMWA Liaison	Angela Essner	No update	No

6. President (Craig Murray)

Committee	Chair	2010-2011 Interaction	Attend?
Bylaws and Directory	N/A	N/A	N/A
Nominations	Karl Ott	According to Bylaws, Nominations Committee Chair is to be the last living Past President, which is Hiram Tanner. Craig Murray to ask Hiram Tanner to Chair	Yes
Strategic Planning	Russ Sharpe	No update	No
Budget/Finance	Karl Ott	No update	Yes

7. Secretary Report

The draft minutes from the September 3rd Board meeting were distributed prior to the meeting with comments received and incorporated accordingly. Vote to approve 9-3-10 minutes, due to lack of a quorum, tabled until the December 16, 2010 Board Meeting.

8. Treasurer's Report (Tim Wolfe)

- Within next week or two, Tim Wolfe will send budget to Craig Murray to review and circulate for committee input with vote to adopt at the December 16th meeting.
- Savings Account balance - \$ 8,214.16;

Treasurer’s Report (Tim Wolfe) (continued)

- Checking Account, \$ 3,204.70;
- Kappe Fund \$21,900.00
- Budget down, Tri-Association Conference proceeds to be received soon
- Advantageous for seminars to realize a profit to rebuild reserves
- Expenses have increased over the past year due to increase in WEF events previously covered by employers; and, contracted administrative support

9. Delegate’s Report

- **Jon Doane – no report**
- **Al Will –** Presently getting up to “Delegate” speed on what needs to be done; WEF interested in improving their relationship by having MAs serve on corresponding national committees; Al Will to go through and see which national committees parallel with CWEA’s standing committees; suggested to Committee Chairs to connect with their WEF National Committee. Craig Murray will be calling all of the Chairs to assist Al with this mission.

10. SCHEDULE OF EVENTS

Date	Event/Location	Organization	Contact
October 29, 2010	“Clearing the FOG for a Sustainable Future” @ Blue Plains AWWTP Central Op Facility 5000 Overlook Ave. SW, Washington, DC 20032	Plant O&M	Akshay Kumar
December 16, 2010	Board Meeting @ WSSC, 14501 Sweitzer Lane, Laurel, MD	CWEA Board/Committee Chairs	
February 10, 2011	Board Meeting @ DC Water – Bryant Street Pumping Station	CWEA Board/Committee Chairs	
April 4-5-2011	WEF/AWWA Government Affairs Fly-In	Government Affairs	WEF headquarters
April 14, 2011	Board Meeting – in Delaware – location TBD	CWEA Board/Committee Chairs	
June 16, 2011	Board Meeting – WSSC Parkway WWTP 10100 Canadian Way Laurel, MD 20708-3128	CWEA Board/Committee Chairs	
August 30, 2011 – September 2, 2011	Tri-Association Conference Ocean City, MD	Tri-Con	Angela Perry-Borders, Chair

11. Old/New Business

- **Potential Stormwater (SW) Committee** – favorable discussion on CWEA forming a SW Committee, including other MAs having Stormwater Committees and CWEA keeping up with new regulations.

Craig Murray reviewed the Bylaws and creating committees to advance the best interest of CWEA allowable. Receiving no objection, President Murray announced a newly formed Stormwater Committee. Craig Murray to advise Jeff Cantwell of the board's decision.

Laurie Perkins, Maryland Trustee, asked to have the new committee fall under her designation

- **Liaison with MDE** – Hiram Tanner advised Noelle Anuszkiewicz, Anne Arundel County – DPW is interested in representing CWEA as liaison with the MDE Water and Wastewater Operators' certification board. Craig Murray to contact M. Anuszkiewicz on role.
- **CWEA Asset list** – Al Will has compiled list. Contact him for items to distribute at events
- **Personify** – new WEF database, to rollout mid-November
- **Other**

12. 2010-2011 Board Meeting Schedule (All 9:30am Start)

<u>Meeting</u>	<u>Actual Date</u>	<u>Location</u>
Oct-Nov	10/21/10	KCI Sparks
Dec-Jan	12/16/10	WSSC Headquarters
Feb-Mar	02/10/11	DC Water – Bryant St PS
Apr-May	04/14/11	Delaware (TBD)
Jun-July	06/16/11	WSSC Parkway WWTP

President Murray thanked all for participating on the conference call and look forward to seeing all and more board members/committee chairs at the December 16, 2010 board meeting.

ADJOURNED AT 10:43 AM