CWEA Board Meeting Minutes
February 5, 2015
KCI Technologies
936 Ridgebrook Road, Sparks, MD 21152

Attendance:
Tim Wolfe Burt Curry Cheryl Paulin
Kraig Moodie Jane Bayer John Fletcher
Meredith Welle Laura Oakes Pono Hanson
Alan Will Russ Dalton Eric Held
Jennifer Moore Scott Harmon Gian Cossa
Chris Overcash

Phone:
Tiffany Bain Scott Shipe Rob Koechert
Sorin Swartz Ted DeBoda Hiram Tanner

Call to order by CWEA President Tim Wolfe at 9:30 a.m.

- Tim discussed the rebranding of CWEA. Meredith Welle and Cheryl Paulin coordinated and created the new CWEA logo with WEF.

NEW BUSINESS

- WEF Fly-In – Scott Shipe – Tim Wolfe and Scott Shipe will attend the WEF Fly-In. CWEA is waiting on talking points from WEF. Cheryl Paulin will follow-up on information.
- 2015 Biosolids Specialty Conference social event – June 7th is the social event. CWEA is partnering with FWQA, MABA and VBC. CWEA budgeted $1,000 for this event.
- WEFTEC 2015 – CWEA will be joining with PWEA on the 2015 WEFTEC Social Reception again this year.
- CWEA Bylaws – Alan Will reported that he will contact and work with the Trustees on updating the CWEA Bylaws. Once the Bylaws are updated, CWEA will email out the vote or the vote will be presented at the annual meeting.
- APWA Conference & Show – May 6-8th – Kraig Moodie will follow-up to see if CWEA can be provided a membership table at the event.
- John Fletcher and Kraig Moodie presented the MOED program to the Board and introduced all of the partners involved in making the program successful. Attending from MOED: Ernest Dorsey, Anthony Greene; attending from Baltimore City: Rudy Chow, Dale Thompson; attending from Big Brothers Big Sisters: Terry Hickey
COMMITTEE REPORTS/COMMITTEE CHAIRS

DC Trustee – Tiffany Bain

- WERF Liaison – Paresh Sanghavi – No report
- Charity Events – Eric Held reported CWEA, CSAWWA and TCA donated $3,000 to UMBC for the EWOB water project.
- Membership – Rob Koechert reported that membership will focus on students. Rob is working on new member packet and a two phase approach for gaining and retaining student members.
- Student Activities – Jennifer Moore reported George Hawkins will be speaking at the Career Fair. Jennifer also reported that she is working with the Student Design Team preparing for Spring Meeting.
- Young Professionals – Russ Dalton reported that the YP Committee is working on finding space for a social event at the 2015 Tri-Association Conference. Russ and Pono are trying to coordinate a charitable event with WEA.
- Spring Meeting – Laura Jo Oakes reported that the Spring Meeting Committee is looking for a keynote speaker. The committee is working on coordinating a tour of the Naval Academy. The Spring Meeting will be able to hold a max of 144 attendees this year. Laura will discuss the Student Design Competition information with Jennifer Moore.

Delaware Trustee – James Shelton

- Public Education – Matt Roder – No report
- Web Site – Cheryl Paulin and Meredith Welle reported on the progress on the new website. The new website address is www.chesapeakewea.org.
- Publications – Arron Hughes – Cheryl Paulin reported that the Ecoletter is running on schedule and the transition is going well.

Ecoletter Deadlines:

<table>
<thead>
<tr>
<th>Deadline for Ecoletter submissions</th>
<th>Target Publication</th>
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</thead>
<tbody>
<tr>
<td>March 6, 2015</td>
<td>Spring issue</td>
</tr>
<tr>
<td>May 29, 2015</td>
<td>Summer issue</td>
</tr>
<tr>
<td>September 25, 2015</td>
<td>Fall issue</td>
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Maryland Trustee – Paul Sayan

- Stormwater – Jane McDonough – Marlow Gregory reported the Committee is working on their next Seminar, Lessons Learned in Restoration and Program Implementation: From Startup to BMPs in the Ground on April 16th at MITAGS.
- Laboratory Practices – Clarence Beverhoudt – Tim Wolfe reported
- MDE W/WW Board Liaison – Scott Harmon – No report
- Biosolids and Residual Management – Scott Weikert – Reported by Tim Wolfe that the 2015 Biosolids Conference will be held on June 7-10, 2015 in Washington, DC.
- Collection Systems – Joan Fernandez – No report
- Plant O&M – Prabhu Chandrasekeran – Prabhu reported the annual seminar will be on June 12, 2015 at WSSC.
- Short Course – Wayne Reed –
President-Elect – Chein-Chi Chang
- Awards – Hiram Tanner reported Muminu Badmus will assist with Award process this year for CWEA.
- Strategic Planning – Ted DeBoda reported the committee is working on the strategic plan, although no new updates.

Vice President – Kraig Moodie
- Government Affairs – Scott Shipe provided report under new business.
- MAMWA Liaison – Jon Doane – No report

President – Tim Wolfe
- Tim provided a high level review of the budget and where CWEA is spending funds.

SECRETARY REPORT – Meredith Welle
- Meredith Welle presented the August 29, 2014 minutes for adoption.

Motion No. 104-14: Motion made by Burt Curry, seconded by Chein-Chi Chang, to approve the August 29, 2014 Minutes, as presented. Motion Carried, with Minutes to be posted to the CWEA website.

TREASURER’S REPORT – Jane Bayer
- BOA Checking account balance - Closed
- PNC Checking account balance (1/31/2015) -
- BOA Savings account balance (9/30/14) $68,656.88

Motion No. 105-14: Motion made by Kraig Moodie, seconded by Meredith Welle, to approve Cheryl Paulin’s administrator budget to $31,000 for the remainder of the 2014 calendar budget. Motion Carried.

DELEGATE’S REPORT(S)
- Ted DeBoda – Ted reported that he attended the HOD on Saturday at WEFTEC. His workgroup is working on MA leadership development.
- Burt Curry – Burt outlined what WEFMAX is and how important WEFMAX is to each MA.

NEW BUSINESS
- The Tri-Association Conference dates in 2015 will be September 1 – 4, 2015. Please mark your calendars.
2014 – 2015 BOARD MEETING DATES
- April 23, 2015 – Johns Hopkins University
- June 18, 2015 – TBD
- September 4, 2015 – Annual Conference

SCHEDULE OF EVENT/TIMELINE

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT/LOCATION</th>
<th>ORGANIZATION</th>
<th>CONTACT</th>
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</thead>
<tbody>
<tr>
<td>November 13, 2014</td>
<td>Webinar</td>
<td>CWEA Biosolids and Residuals</td>
<td>Scott Weikert/Paul Sayan</td>
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<tr>
<td>December 11, 2014</td>
<td>Webinar</td>
<td>CWEA Stormwater</td>
<td>Jane McDonough/Paul Sayan</td>
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<tr>
<td>February 5, 2015</td>
<td>CWEA Board Meeting KCI</td>
<td>CWEA</td>
<td>Meredith Welle</td>
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<td>February 16-17, 2015</td>
<td>WEF/AWWA 2015 YP Summit Austin, Texas</td>
<td>WEF/AWWA</td>
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<td>April 23, 2015</td>
<td>CWEA Board Meeting TBD</td>
<td>CWEA</td>
<td>Meredith Welle</td>
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<td>June 7-10, 2015</td>
<td>Water and Energy 2015 Biosolids Conference Washington, DC</td>
<td>CWEA Biosolids Committee</td>
<td>Scott Weikert Mark Ramirez</td>
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<td>August 28, 2015</td>
<td>CWEA Board Meeting Annual Conference</td>
<td>CWEA</td>
<td>Meredith Welle</td>
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ADJOURN - Meeting adjourned at 12:20 p.m.

Respectfully Submitted,

Cheryl Paulin
CWEA Administrator