



CWEA Board Meeting Minutes

August 31, 2018

12:00 PM

Roland E. Powell Convention Center

Ocean City, MD

Attendees:

Ellen Frketic, Jennifer Kaberline, Aaron Hughes, Laura Oakes, Alan Will, Gian Cossa, Prabhu Chandrasekan, Clarence Beverhoudt, Charles Poskas, Scott Shipe, Anna Santino, Jim Shelton, Eric Held, Marlou Gregory

Call to Order by President Ellen Frketic at 12:10 PM

WELCOME and OPENING REMARKS – Ellen Frketic

- Thanked Past President Jennifer Kaberline
- Welcomed Voting Board Members and Chairs

SECRETARY REPORT – Alan Will

- Meeting Minutes from July distributed and approved as corrected

TREASURER'S REPORT – Marlou Gregory

- Repeated the report given by Treasurer Cece Ngyuen at Annual Meeting

COMMITTEES – There were no committee reports.

NEW BUSINESS

- Discussion on moving \$1650.00 into the Publications Budget for WEFTEC lodging and registration that had inadvertently been left off the passed annual budget
 - Motion – Jennifer Kaberline
 - Second – Gian Cossa
 - Motion Passed
- Discussion on who CWEA should send to WEFTEC was postponed to the 9/20 Board meeting
- Leadership Conference date TBD – Kelsey Hurst from WEF will be invited to present on WEF and WEF MA Awards
- Roundtable discussion on ideas for the coming year – no actions or decisions taken
 - More operator participation – need to see if this is included in our strategic plan
 - More collaboration with WWOA
 - Reach out to general contractors to participate in CWEA
 - Charles Poskas will recommend a plan on how to assign gratis WEF Memberships that we have been awarded
 - Look at ways to increase participation and opportunities with trade level people
 - Consider having a Minority/Women Inclusion committee. Should this be added to our strategic plan?

- Look for ways to increase attendance at Board Meetings by others than Board Members
- Bring back effort for Student Chapters
- Consider developing a template for Committee reports to allow the Board to receive consistent information
- Use CWEA software to archive Committee reports for easy access
- Encourage strategic planning at the Committee level similar to what the Stormwater Committee did
- Create a Master Calendar at the 9/20 Board Meeting to spread events and sponsorship opportunities across the 12 months.
- Make a dedicated effort to make presentations at a minimum of 2 WEFMAX each year
- Implement a CWEA Only Membership Option for 2019

BOARD MEETING DATES 2018

- September 20, 2018 Hazen and Sawyer Office in Baltimore

ADJOURN 1:30 PM