



9:30am Call to Order by President Aaron Hughes

## BUSINESS

- 2020 Budget Review & Vote
  - Aaron introduced call on 12/23; deadline Monday 1/3/2020 to follow-up with Ellen
  - Ellen went over questions
    - Alan budget number from CTA for Tri-Con; did not receive so will leave at \$60K
    - Nothing for leadership retreat; Ellen proposed to leave it off and then if the year is going well can revisit; Aaron noted that the Vice President would need to determine several months in advance - Gian to decide by March 2020.
    - Nothing for member reception; Alan recommend same approach; Cheryl to make sure sponsorship is updated if removed; Jim S. discussed the intent of WEFTEC reception for networking for members; Aaron suggested separating the two events; Aaron recommended the incoming President to determine; nothing in budget now, it needs to be brought up and approved at a future board meeting; WEFTEC event costs \$5-6K and sometimes made \$; Jim proposed add placeholders for both events by adding to sponsorship and 2 line items to balance for the WEFTEC Reception and Member Appreciation and discuss later; Laura proposed \$2500 for each; Tim second; Ellen abstained
    - Tim asked about membership dues and Ellen said that her and Cheryl had reviewed
    - Ellen asked if we will charge non-members \$10 for webinars; Cheryl stated we should discuss - January webinar we are charging, but need to determine if it is worth our effort to track
  - Aaron summarized the motion to approve the budget per the comments regarding the WEFTEC and Member Appreciation; 196125 income 194708 expense 1418 net
  - Tim made a motion to approve the budget as amended and Clarence second the motion
- USEPA Effective Utility Management (EUM) Event
  - Aaron described; EPA funds and provides presenters; MA to provide venue and food; charge \$50 to \$200; decision needs to be made by 1/17/2020; to be held in September 2020
  - Tim - for utilities to have a plan to improve their utility; opportunity for CWEA to help utilities and sponsor event; Gian suggested DC Water to host; feedback that utilities appreciate information

- Laura proposed that it should be fine if we host at a utility and cover our costs.
- Alan moves that we should accept the EPA invitation; Cheryl proposed it should not lose money and Alan accepted amendment to the motion; Ellen seconded
- WEFMAX – Presenting in 2020 on Diversity
  - Aaron explained Dianne C. sent us an email to confirm CWEA attendance and requested presentation; leaning towards diversity and inclusion
  - Alan asked what we did; Tim noted women in the ecoletter and HUWEA; Aaron suggested more the benefits of diversity and inclusion
  - Laura suggested we go with Dianne's suggestion of the leadership retreat. Tim and Jim agreed.
  - Jim asked if we know who is going where; Aaron is waiting on Jim to respond and will determine
- New EA Announcement
  - Marlou last day 1/10/2020
  - Cheryl explained we just brought Traci Storm will work with Jill Crawford and Cheryl; Laura, Cheryl, and Ellen are working on announcement for membership early next week; Cheryl is working with Traci on the past year financials; Marlou is excited on her new ventures; Alan praised Cheryl for her efforts
- Big Blue World
  - Tim brought up the release and wanted to talk with UMBC about sharing release and opening up to public and wants input; Aaron asked age range; Tim suggested high school and older; Can watch at one of our Board Meetings; Aaron asked to keep everyone posted
  - Jessica recommended talking to Pono since HUWEA would likely be interested in organizing something
- Adjourn at 10:37 AM; Next meeting 2/20/2020