



CWEA Annual Business Meeting Minutes

Thursday, September 3, 2020

12:00 PM

MS-TEAMS

41 in attendance

1. Before the actual start of the meeting, “housekeeping” guidelines were given pertaining to the chat box, muting, etc.
2. Aaron Hughes started the meeting at 12:03 pm by thanking our sponsors from each of the sponsorship levels.
3. The meeting was officially called to order with Aaron Hughes using the CWEA gavel.
4. Aaron Hughes introduced the CWEA officers, along with stating each of their employers, and thanked their employers for allowing them the time to participate in CWEA’s leadership team.
5. Aaron Hughes introduced Lynn Broaddus and presented her bio.
6. Lynn Broaddus began with a hello statement and talked about the “changes” that happened this year due to COVID 19. She gave updates on the following:
 - a. WEFTEC Connect going virtual
 - b. WEF’s dealings with the Coronavirus disruptions
 - c. Partnership with Dr. to help membership with Public Health from the wastewater front
 - d. Diversity Inclusion statement and goals of project
 - e. InFlow program
 - f. WEFTEC reminder and WEF’s pandemic struggles
7. Aaron Hughes announced the following:
 - a. WEF Awards
 - i. WEF Fellow - Aaron Hughes read the WEF Fellow slide and announced Burt Curry’s induction as a WEF Fellow and thanked him for his contributions to the industry and to Aaron personally
 - ii. Bedell Award was presented to Cheryl Paulin, Hatfield Award was presented to Brad Yeakle, Laboratory Analyst Award was presented to Dale Baker
 - b. CWEA Awards
 - i. Golden Manhole Award was presented to Mike Hoffmaster
 - ii. Golden Raindrop Award was presented to Turgay Dabak
 - iii. President’s Award was presented to Ellen Frketic
 - iv. Rising Star Awards were presented to Chaka Kamran and Islam Khallaf
8. Alan Will gave the Treasurer’s Report.
 - a. Current Accounts as of September 1, 2020
 - i. PNC Checking- \$21,759.83
 - ii. PNC Money Market (Reserve)- \$92,835.47
 - b. Reported that the most significant income loss due to the COVID-19 pandemic was proceeds from the cancelled 2020 Tri-Association Conference, our largest single income source. The lost income has been partially offset by cancelled expenses such as travel and venue fees.
 - c. Other income sources which continue include membership dues, sponsorships, and webinars.

- d. The association continues to function in fulfillment of its educational and charitable mission. Ongoing administrative and operational expenses include administrative support, professional services, insurance, etc.
 - e. Overall Financial Status- Despite significant challenges from the pandemic CWEA remains solvent with adequate cash on hand plus reserves to operate beyond 2020.
 - f. During the 2021 budget process we will look carefully at our business model and procedures to ensure CWEA's continued solvency. Our goal is to increase reserves while we pursue a vigorous program of education and support of the overall water environment community.
9. Aaron Hughes gave the President's Report which provided an overview of the past year and a challenge to everyone to stay motivated.
 10. Aaron Hughes announced the 2021 Slate of Officers.
 11. Aaron Hughes virtually passed the CWEA gavel onto the new CWEA President Laura Jo Oakes.
 12. Laura Oakes awarded Aaron Hughes with the Past President Award and thanked him for his service to CWEA.
 - a. Laura Oakes gave the New President's Message, with the following points:
 - b. Spoke of her start in the water industry with testimonies from her childhood – her "CWEA Story"
 - c. Encouraged others to get involved in a committee or otherwise
 - d. Presented a "Big Ask" to remain engaged in the association and encourage others
 13. Requested others to share their "CWEA Story"
 - a. Laura Oakes made the following announcements:
 - b. Call for Abstracts – Collections Systems and Stormwater Seminars
 - c. Update on the Student Chapters
 - d. Brave Blue World Showing
 14. Committees
 15. The Brave Blue World Trailer was shown.
 - a. Laura Oakes opened the floor for comments.
 - b. Azam gave update on UDC participants with InFlow and the Student Design Competition.
 - c. Without any other comments, Laura Oakes officially closed the 2019-2020 CWEA Annual Business Meeting.