

# MCM #3: ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

MARYLAND MS4 PHASE II GENERAL PERMIT WORKSHOPS

AUGUST 8<sup>TH</sup>: COLUMBIA, MD

AUGUST 13<sup>TH</sup>: BEL AIR, MD

AUGUST 15<sup>TH</sup>: HAGERSTOWN, MD



## WHO ARE YOU?

- WHO WORKS ON A STATE/FEDERAL PROPERTY?
- WHO WORKS FOR A LOCAL MUNICIPALITY?
- WHO IS A NEW PERMITTEES?
- WHO HAS AN EXISTING PERMIT?
- WHAT IS YOUR LEVEL OF UNDERSTANDING OF THE PERMIT, STORMWATER, IDDE?
  - NO CLUE
  - BASIC UNDERSTANDING
  - EXPERT – I JUST NEEDED AN EXCUSE TO GET OUT OF THE OFFICE



## WHO AM I?

- ORIGINALLY FROM NEW ORLEANS, LA
- GRADUATE OF OREGON STATE UNIVERSITY
- MOVED TO MARYLAND IN 2002 TO SERVE IN AMERICORPS
- WORKED FOR FREDERICK COUNTY FROM 2004-2013
- STARTED WITH DEWBERRY IN 2013



Self proclaimed stormwater nerd!

## OUTLINE

- WHAT IS IDDE?
- MCM #3 REQUIREMENTS - MARYLAND MS4  
PHASE II GENERAL PERMIT
  - IDDE ORDINANCE DEVELOPMENT
  - STORM DRAIN MAPPING
  - STANDARD OPERATING PROCEDURES



Photo: Discharge from well drilling

- Does anyone have any burning questions?
- What information are you all hoping to walk away with after this presentation?

## WHAT IS IDDE?

- IDDE = ILLICIT DISCHARGE DETECTION & EELIMINATION

- 40 CFR 122.26(b)(2)

“ANY DISCHARGE TO AN MS4 THAT IS NOT COMPOSED ENTIRELY OF STORMWATER, EXCEPT ALLOWABLE DISCHARGES PURSUANT TO AN NPDES PERMIT, INCLUDING THOSE RESULTING FROM FIRE FIGHTING ACTIVITIES.”

- NOT JUST ABOUT CONNECTIONS TO THE STORM DRAIN

In addition to fire fighting activity discharges, air conditioner condensate and groundwater are expected and acceptable

Any illegal process or wash water discharges or connections are considered IDDEs. IDDE also includes spills and/or leaks from damaged infrastructure

## MCM #3 REQUIREMENTS

### **PART IV.C AND APPENDIX B.II OF THE MARYLAND MS4 PHASE II GENERAL PERMIT:**

- PART IV.C.1: STORM SEWER SYSTEM MAPPING
- PART IV.C.2: ILLICIT DISCHARGE ORDINANCE
- PART IV.C.3: ESTABLISH & DOCUMENT LEGAL MEANS FOR GAINING ACCESS TO PRIVATE PROPERTY
- PART IV.C.4: STANDARD OPERATING PROCEDURES (SOPS)
- PART IV.C.5: SUBMIT SOPS TO MDE FOR REVIEW AND APPROVAL
- PART IV.C.6: DOCUMENT INSPECTION RESULTS
- PART IV.C.7: MAINTAIN RECORDS

**IDDE PROGRAM MUST BE UNDER DEVELOPMENT BY OCTOBER 31, 2019 AND  
FULLY IMPLEMENTED BY OCTOBER 30, 2023**

While all IDDE programs will have common elements, each needs to be tailored to the permittee's storm drain size, land uses, mix of commercial/industrial land uses, traffic conditions, and infrastructure



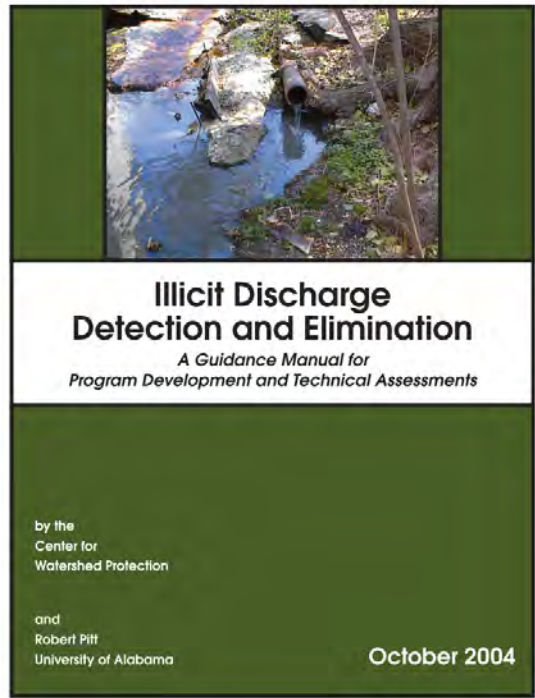
*"I can't worry about that now.  
I'm worrying about something else."*



*"Mr. Osborne, may I be excused?  
My brain is full."*

## IDDE RESOURCE

[HTTPS://WWW3.EPA.GOV/NPDES/PUBS/  
IDDE\\_MANUALWITHAPPENDICES.PDF](https://www3.epa.gov/npdes/pubs/idde_manualwithappendices.pdf)





## MCM #3 REQUIREMENTS

- PART IV.C.1: STORM SEWER SYSTEM MAPPING
- **PART IV.C.2: ILLICIT DISCHARGE ORDINANCE**
- **PART IV.C.3: ESTABLISH & DOCUMENT LEGAL MEANS FOR GAINING ACCESS TO PRIVATE PROPERTY**
- PART IV.C.4: STANDARD OPERATING PROCEDURES (SOPS)
- PART IV.C.5: SUBMIT SOPS TO MDE FOR REVIEW AND APPROVAL
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- PART IV.C.7: MAINTAIN RECORDS

Part IV.C.3 is only applicable to municipalities; not state/federal properties

# ILLICIT DISCHARGE ORDINANCE

- **PART IV.C.2** REQUIRES PERMITTEE TO ADOPT AN ORDINANCE OR OTHER REGULATORY MEANS THAT PROHIBITS ILLICIT DISCHARGES INTO THE MS4
- **PART IV.C.3** REQUIRES PERMITTEE TO ESTABLISH & DOCUMENT LEGAL MEANS FOR ACCESSING PRIVATE PROPERTY TO INVESTIGATE & ELIMINATE

Cecil County, MD / The Code / Part II: General Legislation  
 Chapter 322 Storm Drainage Systems
 
Cecil County

☒ § 12-2-7 Discharge and connection prohibitions

**A. Prohibition of illegal discharges.**

(1) No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the County separate storm sewer system or watercourses any pollutants or waters containing any

**City of Frederick**

**Sec. 28-20. - Prohibited Activities.**

(a) *Prohibitions.* A person shall not:

- (1) Cause to be discharged into any storm drain system any pollutant, hazardous material or waste material;
- (2) Cause to be discharged into any storm drain system any pesticide, fungicide, or herbicide prohibited by the U.S. EPA;
- (3) Cause to be discharged into any storm drain system any refuse, rubbish, food waste, garbage, or any other discarded or
- (4) Cause any refuse, rubbish, food waste, garbage, or any other discarded or abandoned object to be littered, thrown, deposited, sidewalk, storm drain, inlet, catch basin, conduit, drainage structure, or place of business, or upon any other public containers, bags, recycling bins, or other lawfully established waste disposal facilities protected from stormwater and run
- (5) Cause the accumulation of pollutants, leaves, dirt, or other landscape debris into any street, alley, catch basin, culvert, cur
- (6) Cause the disposal of sanitary or septic waste or sewage into a stormwater management system or the City's storm drain vehicle, camper, bus, boat, holding tank, portable toilet, vacuum truck or other mobile source of waste holding tank, conta

(b) *Criminal Penalty.* Any person who willfully violates any provision of this § 28-21 is guilty of a misdemeanor and, upon conviction (\$5,000.00) or imprisonment not exceeding one year or both for each violation, with costs imposed in the discretion of the court

(Ord. No. G-10-11, § 1, 7-15-10; Ord. No. G-13-21, § 1, 9-5-13)

however, or direct or indirect expenditures made and regulations, and provided that sufficient evidence is shown to justify not any discharge to the storm drain system.

(3) If any discharge contained within the above exemptions causes an adverse impact, as determined by the Department of Public Works, then the discharge shall not be considered exempt from this chapter.

**B. Prohibition of illicit connections.**

(1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.

- |  |   |
|--|---|
| <p>← Cecil County, MD   Code   Part II: General Legislation</p>  | <p>Cecil County</p>   |
| <p>Chapter 322 Storm Drainage Systems</p>  | <p>Cecil County</p>   |
| <p>□ § 12-2-7 Discharge and connection prohibitions</p>  |   |
| <p>A. Prohibition of illegal discharges</p>  | <p>(1) No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the County separate storm sewer system or watercourses any pollutants or waters containing any</p> |
| <p>Sec. 28-20. - Prohibited Activities.</p>  | <p>City of Frederick</p>  |
| <p>(a) Prohibitions. A person shall not:</p>   | <p>(1) Cause to be discharged into any storm drain system any pollutant, hazardous material or waste material;</p>  |
| <p>(2) Cause to be discharged into any storm drain system any pesticide, fungicide, or herbicide prohibited by the U.S. EPA;</p>                                 | <p>(2) Cause to be discharged into any storm drain system any pesticide, fungicide, or herbicide prohibited by the U.S. EPA;</p>  |
| <p>(3) Cause to be discharged into any storm drain system any refuse, rubbish, food waste, garbage, or any other discarded or</p>                                | <p>(3) Cause to be discharged into any storm drain system any refuse, rubbish, food waste, garbage, or any other discarded or</p>   |
| <p>(4) Cause any refuse, rubbish, food waste, garbage, or any other discarded or abandoned object to be littered, thrown, depos</p>                              | <p>(4) Cause any refuse, rubbish, food waste, garbage, or any other discarded or abandoned object to be littered, thrown, depos</p>   |
| <p>(5) Cause the accumulation of pollutants, leaves, dirt, or other landscape debris into any street, alley, catch basin, culvert, cur</p>                       | <p>(5) Cause the accumulation of pollutants, leaves, dirt, or other landscape debris into any street, alley, catch basin, culvert, cur</p>  |
| <p>(6) Cause the disposal of sanitary or septic waste or sewage into a stormwater management system or the City's storm drain</p>                                | <p>(6) Cause the disposal of sanitary or septic waste or sewage into a stormwater management system or the City's storm drain</p>   |
| <p>(7) Cause the disposal of any vehicle, camper, bus, boat, holding tank, portable toilet, vacuum truck or other mobile source of waste holding tank, conta</p> | <p>(7) Cause the disposal of any vehicle, camper, bus, boat, holding tank, portable toilet, vacuum truck or other mobile source of waste holding tank, conta</p>  |
| <p>(b) Criminal Penalty. Any person who willfully violates any provision of this § 28-21 is guilty of a misdemeanor and, upon conviction</p>                     | <p>(b) Criminal Penalty. Any person who willfully violates any provision of this § 28-21 is guilty of a misdemeanor and, upon conviction</p>  |
| <p>(§5,000.00) or imprisonment not exceeding one year or both for each violation, with costs imposed in the discretion of the court</p>                          | <p>(§5,000.00) or imprisonment not exceeding one year or both for each violation, with costs imposed in the discretion of the court</p>   |
| <p>(Ord. No. G-10-11, § 1, 7-15-10; Ord. No. G-13-21, § 1, 9-5-13)</p>   | <p>(Ord. No. G-10-11, § 1, 7-15-10; Ord. No. G-13-21, § 1, 9-5-13)</p>  |
| <p>inverter, or other and other applicable laws and regulations, and provided that inverter approval has been granted for</p>                                    | <p>inverter, or other and other applicable laws and regulations, and provided that inverter approval has been granted for</p>   |
| <p>any discharge to the storm drain system.</p>  | <p>any discharge to the storm drain system.</p>   |
| <p>(3) If any discharge contained within the above exemptions causes an adverse impact, as determined by the Department of</p>                                   | <p>(3) If any discharge contained within the above exemptions causes an adverse impact, as determined by the Department of</p>  |
| <p>Public Works, then the discharge shall not be considered exempt from this chapter.</p>  | <p>Public Works, then the discharge shall not be considered exempt from this chapter.</p>   |
| <p>B. Prohibition of illicit connections.</p>  | <p>B. Prohibition of illicit connections.</p>   |
| <p>(1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.</p>                             | <p>(1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.</p>  |

Do not re-create the wheel – plenty of examples from other jurisdictions &/or model ordinance from EPA

- 1) Stormwater ordinance that prohibits illicit discharges to the drainage network
- 2) Plumbing code that prohibits illicit connections to the drainage network
- 3) Health code that regulates the discharge of harmful substances to the drainage network.

## MCM #3 REQUIREMENTS

- **PART IV.C.1: STORM SEWER SYSTEM MAPPING**

- ✓ PART IV.C.2: ILLICIT DISCHARGE ORDINANCE

- ✓ PART IV.C.3: ESTABLISH & DOCUMENT LEGAL MEANS FOR GAINING ACCESS TO PRIVATE PROPERTY

- PART IV.C.4: STANDARD OPERATING PROCEDURES (SOPS)

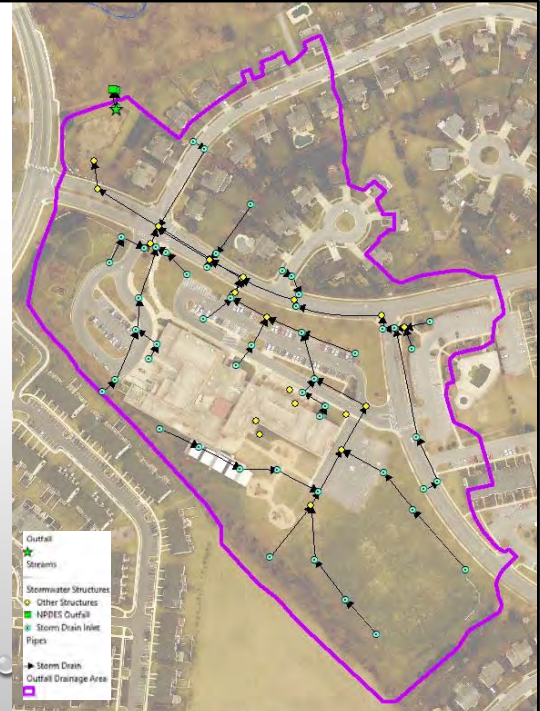
- PART IV.C.5: SUBMIT SOPS TO MDE FOR REVIEW AND APPROVAL

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- PART IV.C.7: MAINTAIN RECORDS

## STORM SEWER SYSTEM MAPPING

- **PART IV.C.1** REQUIRES PERMITTEE TO DEVELOP & MAINTAIN STORM SEWER SYSTEM MAPPING
- AT A MINIMUM, THE INFRASTRUCTURE WITHIN THE MS4 WHICH MUST BE MAPPED INCLUDES:
  - STORMWATER CONVEYANCES (PIPES, SWALES, ETC)
  - OUTFALLS
    - “A POINT SOURCE AT THE POINT WHERE THE MS4 DISCHARGES TO WATERS OF THE U.S.”
  - BMPS
  - WATERS OF THE U.S.



Keep in mind - Outfalls may or may not coincide with a stormwater BMP

This is the minimum that is required – in addition, inlets and drainage areas can be helpful but are NOT required!

With respect to tracking potential illicit discharges, it is also helpful to have the drainage area to the outfall mapped as well – but NOT required!

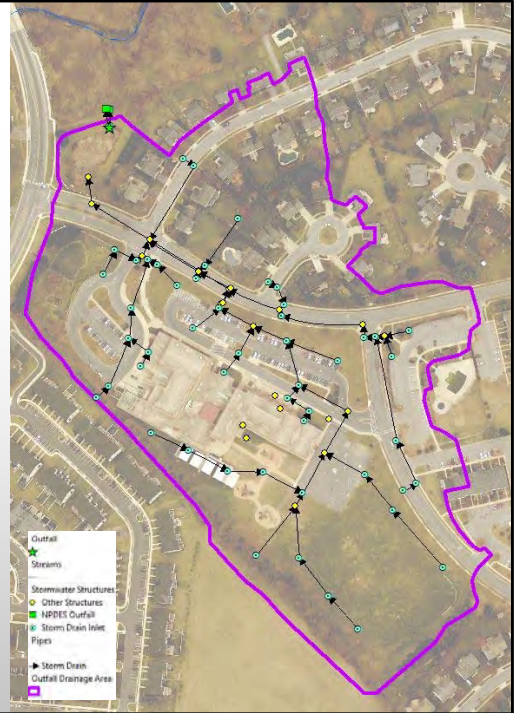
As discovered, private outfalls must also be added

NOTE – the intent is to aid in completion of the illicit discharge investigations but should not be included in the number of outfalls used as the basis for the minimum screening requirement. This is only applicable to municipalities and not state/federal properties.

## STORM SEWER SYSTEM MAPPING

- CAN BE CAPTURED IN A VARIETY OF WAYS:
  - COLLECTED FROM DEVELOPMENT PLANS VIA GIS
  - COLLECTED VIA FIELD TRUTHING WITH GPS AND GIS-ENABLED DEVICES

CULVERTS **ARE NOT** OUTFALLS!



Can be captured in a variety of ways:

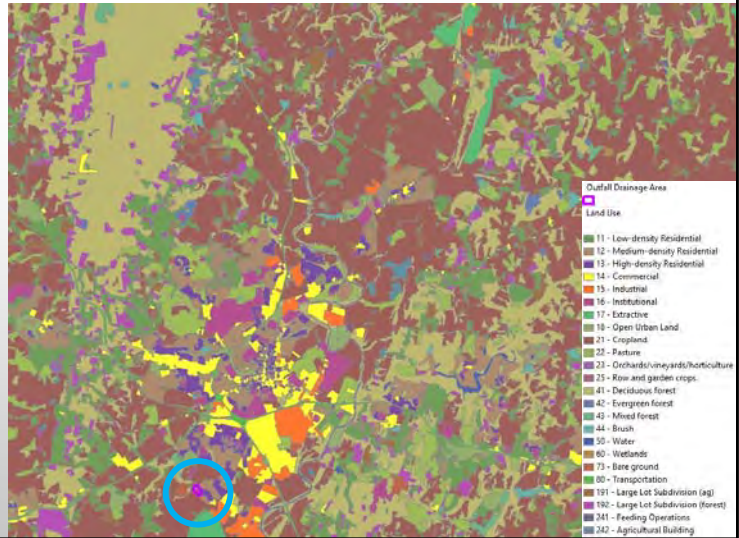
- Collected via GIS from georeferenced development plans
- Collected via field truthing with GPS and GIS-enabled devices

State/Federal properties may have drainage from neighboring jurisdictions – will require coordination

Same with municipalities located within a permitted County or with SHA roads

## STORM SEWER SYSTEM MAPPING

- IN THIS PERMIT TERM, PERMITTEES MAY PRIORITIZE INITIAL MAPPING EFFORTS TO AREAS WITH HIGHER POTENTIAL TO POLLUTE:
  - URBANIZED
  - COMMERCIAL/INDUSTRIAL
  - RAPIDLY DEVELOPING
- OTHER MAPPING CONSIDERATIONS:
  - ADJACENT MS4 DRAINAGE (I.E. SHA, COUNTY)



Use Maryland Department of Planning – Land Use/Land Cover data to identify priority areas



## PRIORITIZING MAPPING & INSPECTIONS

SECTORS OF PARTICULAR CONCERN INCLUDE:

- AUTOMOTIVE REPAIR SHOPS & MAINTENANCE YARDS
- GOLF COURSES
- CAR WASH FACILITIES
- COMMERCIAL LAUNDRIES
- STRIP MALL/SHOPPING MALL PARKING LOTS
- SPILLS FROM TRAFFIC ACCIDENTS
- POOR DUMPSTER MANAGEMENT
- RESIDENTIAL DUMPING
- POOL DISCHARGES
- WATER BREAKS
- LIGHT/HEAVY INDUSTRY
- FAILING SEPTIC/SEWER SYSTEM



## MCM #3 REQUIREMENTS

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## STANDARD OPERATING PROCEDURES

- **PART IV.C.4** REQUIRES PERMITTEE TO DEVELOP & IMPLEMENT SOPs THAT SPECIFY:

- DRY WEATHER FLOW OUTFALL INSPECTION CHECKLIST
- OUTFALL SCREENING FREQUENCY
- IDENTIFICATION AND ELIMINATION PROCEDURES
- IDENTIFICATION OF PRIORITY SCREENING AREAS
- ENFORCEMENT AND PENALTY PROCEDURES
- IDDE OUTREACH PROCEDURES
- COORDINATION WITH ADJACENT/INTERCONNECTED MS4



Photo: trash compactor discharge into a stormwater pond

## STANDARD OPERATING PROCEDURES DRY WEATHER FLOW OUTFALL INSPECTION CHECKLIST

- CHECKLIST SHOULD CONTAIN:
  - BACKGROUND DATA

| OUTFALL RECONNAISSANCE INVENTORY/ SAMPLE COLLECTION FIELD SHEET |                 |  |                |
|---|-----------------|--|----------------|
| <b>Section 1: Background Data</b>                               |                 |  |                |
| Subwatershed:   |                 | Outfall ID:                            |                |
| Today's date:   |                 | Time (Military):                       |                |
| Investigators:  |                 | Form completed by:                     |                |
| Temperature (°F):   | Rainfall (in.): | Last 24 hours:                         | Last 48 hours: |
| Latitude:   | Longitude:      | GPS Unit:                              | GPS LMK #:     |
| Camera:   |                 | Photo #:                               |                |
| Land Use in Drainage Area (Check all that apply):               |                 |  |                |
| <input type="checkbox"/> Industrial                             |                 | <input type="checkbox"/> Open Space    |                |
| <input type="checkbox"/> Ultra-Urban Residential                |                 | <input type="checkbox"/> Institutional |                |
| <input type="checkbox"/> Suburban Residential                   |                 | Other: _____                           |                |
| <input type="checkbox"/> Commercial                             |                 | Known Industries: _____                |                |
| Notes (e.g., origin of outfall, if known):                      |                 |  |                |

Again, don't re-create the wheel – there are plenty of sample checklists that can be customized to your MS4.

Background data: date, time, inspectors, watershed/subwatershed, outfall ID, date of last rainfall, flow present?

# STANDARD OPERATING PROCEDURES

## DRY WEATHER FLOW OUTFALL INSPECTION CHECKLIST

### • CHECKLIST SHOULD CONTAIN:

- BACKGROUND DATA
- OUTFALL DESCRIPTION

MDE Outfall ID \_\_\_\_\_ Complaint Driven \_\_\_\_\_  
 Local Outfall ID \_\_\_\_\_ Illicit Found \_\_\_\_\_  
 Watershed \_\_\_\_\_ Illicit Eliminated \_\_\_\_\_  
 Sub Watershed \_\_\_\_\_  
 Test Number \_\_\_\_\_  
 Personnel \_\_\_\_\_  
 Screen Date \_\_\_\_\_  
 Last Rain Date \_\_\_\_\_  
 Screen Time \_\_\_\_\_  
 Observed Flow \_\_\_\_\_  
 CFS Flow \_\_\_\_\_  
 Outfall Dimensions \_\_\_\_\_

Outfall Shape: Round Oval Box Pipe Arch Other \_\_\_\_\_  
 Outfall Material: RCP CMP HDPE Other \_\_\_\_\_  
 Structural Condition: Normal(N) Concrete Cracking(CC) Concrete Spalling(CS)  
 Metal Corrosion(MC) Peeling Paint(PP) Outfall Damage(OD)  
 Submerged(S) Other(O)

### Section 2: Outfall Description

| LOCATION                               | MATERIAL   | SHAPE   | DIMENSIONS (IN.)  | SUBMERGED   |
|--|--|---|---|---|
| <input type="checkbox"/> Closed Pipe   | <input type="checkbox"/> RCP <input type="checkbox"/> CMP<br><input type="checkbox"/> PVC <input type="checkbox"/> HDPE<br><input type="checkbox"/> Steel<br><input type="checkbox"/> Other: _____ | <input type="checkbox"/> Circular <input type="checkbox"/> Single<br><input type="checkbox"/> Elliptical <input type="checkbox"/> Double<br><input type="checkbox"/> Box <input type="checkbox"/> Triple<br><input type="checkbox"/> Other: _____ | Diameter/Dimensions: _____                              | In Water:<br><input type="checkbox"/> No<br><input type="checkbox"/> Partially<br><input type="checkbox"/> Fully<br>With Sediment:<br><input type="checkbox"/> No<br><input type="checkbox"/> Partially<br><input type="checkbox"/> Fully |
| <input type="checkbox"/> Open drainage | <input type="checkbox"/> Concrete<br><input type="checkbox"/> Earthen<br><input type="checkbox"/> rip-rap<br><input type="checkbox"/> Other: _____   | <input type="checkbox"/> Trapezoid<br><input type="checkbox"/> Parabolic<br><input type="checkbox"/> Other: _____   | Depth: _____<br>Top Width: _____<br>Bottom Width: _____ |   |
| <input type="checkbox"/> In-Stream     | (applicable when collecting samples)   |   |   |   |
| Flow Present?                          | <input type="checkbox"/> Yes <input type="checkbox"/> No   | If No, Skip to Section 5  |   |   |
| Flow Description (If present)          | <input type="checkbox"/> Trickle <input type="checkbox"/> Moderate <input type="checkbox"/> Substantial  |   |   |   |

Again, don't re-create the wheel – there are plenty of sample checklists that can be customized to your MS4.

Emphasis on customize – think about what information is going to be helpful to you for tracking and maintaining your system and addressing illicit discharges

Outfall description: pipe shape, pipe type/material, pipe size, flow present?

# STANDARD OPERATING PROCEDURES

## DRY WEATHER FLOW OUTFALL INSPECTION CHECKLIST

- CHECKLIST SHOULD CONTAIN:
  - BACKGROUND DATA
  - OUTFALL DESCRIPTION
  - QUALITATIVE & PHYSICAL INDICATORS (IF FLOW PRESENT)

### Section 3: Quantitative Characterization

| FIELD DATA FOR FLOWING OUTFALLS  |                 |          |                  |
|----------------------------------|-----------------|----------|------------------|
| PARAMETER                        | RESULT          | UNIT     | EQUIPMENT        |
| <input type="checkbox"/> Flow #1 | Volume          | Liter    | Bottle           |
|                                  | Time to fill    | Sec      |                  |
|                                  | Flow depth      | In       | Tape measure     |
| <input type="checkbox"/> Flow #2 | Flow width      | ft, in   | Tape measure     |
|                                  | Measured length | ft, in   | Tape measure     |
|                                  | Time of travel  | S        | Stop watch       |
|                                  | Temperature     | °F       | Thermometer      |
|                                  | pH              | pH Units | Test strip/Probe |
|                                  | Ammonia         | mg/L     | Test strip       |

Chemical Test Performed \_\_\_\_\_  
 Water Temperature(Fah.) \_\_\_\_\_  
 Air Temperature(Fah.) \_\_\_\_\_  
 pH \_\_\_\_\_  
 Phenol \_\_\_\_\_ mg/L  
 Chlorine \_\_\_\_\_ mg/L  
 Detergents \_\_\_\_\_ mg/L  
 Copper \_\_\_\_\_ mg/L  
 Ammonia \_\_\_\_\_ mg/L  
 Algae Growth \_\_\_\_\_

### Section 4: Physical Indicators for Flowing Outfalls Only

Are Any Physical Indicators Present in the flow? ☐ Yes ☐ No (If No, Skip to Section 5)

| INDICATOR                            | CHECK IF Present         | DESCRIPTION  | RELATIVE SEVERITY INDEX (1-3)                               |   |   |
|--------------------------------------|--------------------------|--|---|---|---|
| Odor                                 | <input type="checkbox"/> | <input type="checkbox"/> Sewage <input type="checkbox"/> Rancid/sour <input type="checkbox"/> Petroleum/gas<br><input type="checkbox"/> Sulfide <input type="checkbox"/> Other:  | <input type="checkbox"/> 1 - Faint                          | <input type="checkbox"/> 2 - Easily detected  | <input type="checkbox"/> 3 - Noticeable from a distance   |
| Color                                | <input type="checkbox"/> | <input type="checkbox"/> Clear <input type="checkbox"/> Brown <input type="checkbox"/> Gray <input type="checkbox"/> Yellow<br><input type="checkbox"/> Green <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Other: | <input type="checkbox"/> 1 - Faint colors in sample bottle  | <input type="checkbox"/> 2 - Clearly visible in sample bottle                               | <input type="checkbox"/> 3 - Clearly visible in outfall flow  |
| Turbidity                            | <input type="checkbox"/> | See severity   | <input type="checkbox"/> 1 - Slight cloudiness              | <input type="checkbox"/> 2 - Cloudy   | <input type="checkbox"/> 3 - Opaque   |
| Floatables -Does Not Include Trash!! | <input type="checkbox"/> | <input type="checkbox"/> Sewage (Toilet Paper, etc.) <input type="checkbox"/> Sods<br><input type="checkbox"/> Petroleum (oil sheen) <input type="checkbox"/> Other:   | <input type="checkbox"/> 1 - Few/slight; origin not obvious | <input type="checkbox"/> 2 - Some; indications of origin (e.g., possible suds or oil sheen) | <input type="checkbox"/> 3 - Some; origin clear (e.g., obvious oil sheen, suds, or floating sanitary materials) |

Again, don't re-create the wheel – there are plenty of sample checklists that can be customized to your MS4.

Qualitative & physical indicators of flow – flow depth, flow velocity/amount, temperature, odor, color, turbidity, floatables (not trash), damage, sediment, abnormal vegetation

NOTE – these could of examples show chemical tests, these are not required – at a minimum visual and olfactory indicators are to be used. Chemical tests can be helpful in identifying the potential type of discharge and thus tracking its source but they are not required

## STANDARD OPERATING PROCEDURES DRY WEATHER FLOW OUTFALL INSPECTION CHECKLIST

- CHECKLIST SHOULD CONTAIN:

- BACKGROUND DATA
- OUTFALL DESCRIPTION
- QUALITATIVE & PHYSICAL INDICATORS (IF FLOW PRESENT)
- OVERALL OUTFALL CHARACTERIZATION
- DATA COLLECTION
- NON-ILLICIT CONCERNS

Odor: None(N) Sewage(SE) Sulfur(S) Oil(IL) Gas(G) Rancid-Sour(RS) Other(O)  
 Color: Clear(C) Yellow(Y) Brown(B) Green(GR) Red(R) Gray(G) Other(O)  
 Clarity: Clear(C) Opaque(OP) Cloudy(CD) Other(O)  
 Floatables: None(N) Oil Sheen(OS) Sewage(SE) Trash(T) Other(O)  
 Deposits: None(N) Sediment(S) Oil(IL) Other(O)  
 Vegetative Condition: Normal(N) Excessive Growth (EG) Inhibited Growth(IG) Other(O)  
 Erosion: None(N) Moderate(M) Severe(S)  
 Predominate Land use: Residential Commercial Industrial  
 What is Discharge Source: \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 Photographs: \_\_\_\_\_

### Section 6: Overall Outfall Characterization

☐ Unlikely ☐ Potential (presence of two or more indicators) ☐ Suspect (one or more indicators with a severity of 3) ☐ Obvious

### Section 7: Data Collection

|                                |                               |                               |
|--------------------------------|-------------------------------|-------------------------------|
| 1. Sample for the lab?         | <input type="checkbox"/> Yes  | <input type="checkbox"/> No   |
| 2. If yes, collected from:     | <input type="checkbox"/> Flow | <input type="checkbox"/> Pool |
| 3. Intermittent flow trap set? | <input type="checkbox"/> Yes  | <input type="checkbox"/> No   |

If Yes, type: ☐ OBM ☐ Caulk dam

Section 8: Any Non-Illlicit Discharge Concerns (e.g., trash or needed infrastructure repairs)?

Again, don't re-create the wheel – there are plenty of sample checklists that can be customized to your MS4.

Section 7 not required – only if chemical tests performed



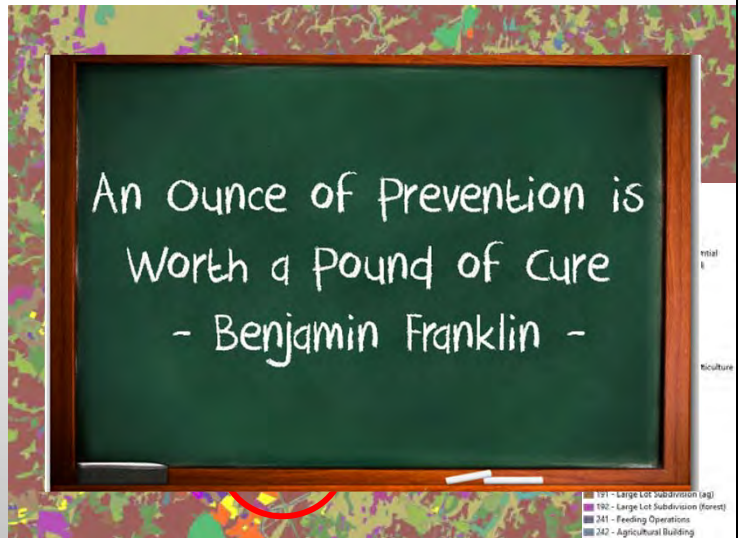
## STANDARD OPERATING PROCEDURES OUTFALL SCREENING FREQUENCY

- MUST SCREEN 20% OF TOTAL OUTFALLS PER YEAR, UP TO 100 OUTFALLS
- FREQUENCY IS TIERED FOR STATE/FEDERAL PROPERTIES:
  - SMALL PROPERTY (<100 ACRES) – ALL OUTFALLS SCREENED EACH YEAR
  - MEDIUM PROPERTY (100 – 2,000 ACRES) – MUST SCREEN 50% OF TOTAL OUTFALLS EACH YEAR
  - LARGE PROPERTY (>2,000 ACRES) – MUST SCREEN 20% OF TOTAL OUTFALLS EACH YEAR

Permittees have the flexibility to screen some outfalls or priority locations more often based on pollution potential

## STANDARD OPERATING PROCEDURES IDENTIFICATION OF ANNUAL PRIORITY SCREENING AREAS

- PRIORITIZE INSPECTION EFFORTS TO AREAS WITH HIGHER POTENTIAL TO POLLUTE:
  - URBANIZED
  - COMMERCIAL/INDUSTRIAL
  - RAPIDLY DEVELOPING



Use Maryland Department of Planning – Land Use/Land Cover data to identify priority areas

## STANDARD OPERATING PROCEDURES

### IDENTIFICATION OF ANNUAL PRIORITY SCREENING AREAS

- IDDE INSPECTIONS DON'T NECESSARILY HAVE TO OCCUR AT THE OUTFALL
  - CONSIDER HOTSPOT/SOURCE CONTROL INSPECTIONS
- CITIZEN REPORTS/COMPLAINTS



Citizen reports/complaints are a good way to identify hotspot areas but responding to complaints does not “count” toward the numeric screening requirement. Responding to complaints should be part of your program but the screening requirement is intended to discover/detect illicit discharges

Photos: open grease bins & spill



## STANDARD OPERATING PROCEDURES

### IDENTIFICATION OF PRIORITY SCREENING AREAS

- DETERMINE THE ILLICIT DISCHARGE POTENTIAL (IDP)
- CATEGORIZE OUTFALLS INTO HIGH, MEDIUM, LOW IDP
  - ARE THERE AREAS WITH:
    - PREVIOUS DISCHARGE COMPLAINTS?
    - POOR IN-STREAM WATER QUALITY?
    - AGING SEWER INFRASTRUCTURE OR SEPTICS?
    - HIGH CONCENTRATION OF COMMERCIAL OR INDUSTRIAL PROPERTIES?
- SCREEN “HIGH” RISK OUTFALLS FIRST

**Table 14: Defining Discharge Screening Factors in a Community**

| Discharge Screening Factors  | Defining and Deriving the Factor   |
|--|--|
| 1. Past Discharge Complaints and Reports                               | Frequency of past discharge complaints, hotline reports, and spill responses per subwatershed. Any subwatershed with a history of discharge complaints should automatically be designated as having high IDP.  |
| 2. Poor Dry Weather Water Quality                                      | Frequency that individual samples of dry weather water quality exceed benchmark values for bacteria, nutrients, conductivity or other predetermined indicators. High risk if two or more exceedances are found in any given year.  |
| 3. Density of Generating Sites or Industrial NPDES Storm Water Permits | Density of more than 10 generating sites or five industrial NPDES storm water sites per square mile indicates high IDP. Density determined by screening business or permit databases (Appendix A).   |
| 4. Storm Water Outfall Density   | Density of mapped storm water outfalls in the subwatershed, expressed as the average number per stream or channel mile. A density of more than 20 outfalls per stream mile indicates high IDP.   |
| 5. Age of Subwatershed Development                                     | Defined as the average age of the majority of development in a subwatershed. High IDP is often indicated for developments older than 50 years. Determined from tax maps and parcel data, or from other known information about neighborhoods.                                |
| 6. Sewer Conversion  | Subwatersheds that had septic systems but have been connected to the sanitary sewer system in the last 30 years have high IDP.   |
| 7. Historic Combined Sewer Systems                                     | Subwatersheds that were once served by combined sewer system but were subsequently separated have a high IDP.  |
| 8. Presence of Older Industrial Operations                             | Subwatersheds with more than 5% of its area in industrial sites that are more than 40 years old are considered to have high IDP. Determined from historic zoning, tax maps, and “old-timers.”  |
| 9. Aging or Failing Sewer Infrastructure                               | Defined as the age and condition of the subwatershed sewer network. High IDP is indicated when the sewer age exceeds design life of its construction materials (e.g., 50 years) or when clusters of pipe breaks, spills, overflows or I/I are reported by sewer authorities. |
| 10. Density of Aging Septic Systems                                    | Subwatersheds with a density of more than 100 older drain fields per square mile are considered to have high IDP. Determined from analysis of lot size outside of sewer service boundaries.  |

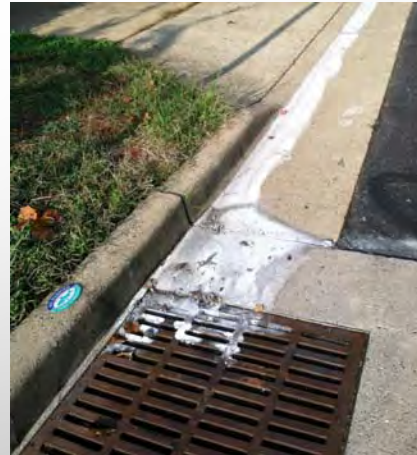
It is important to note that if you continuously report that you are meeting the outfall screening requirement and are finding no illicit discharges, MDE will likely advise you to re-visit your SOPs and consider prioritizing screening commercial/industrial areas

## STANDARD OPERATING PROCEDURES

### IDENTIFICATION OF PRIORITY SCREENING AREAS

SECTORS OF PARTICULAR CONCERN INCLUDE:

- AUTOMOTIVE REPAIR SHOPS & MAINTENANCE YARDS
- GOLF COURSES
- CAR WASH FACILITIES
- COMMERCIAL LAUNDRIES
- STRIP MALL/SHOPPING MALL PARKING LOTS
- SPILLS FROM TRAFFIC ACCIDENTS
- POOR DUMPSTER MANAGEMENT
- RESIDENTIAL DUMPING
- POOL DISCHARGES
- WATER BREAKS
- LIGHT/HEAVY INDUSTRY
- FAILING SEPTIC/SEWER SYSTEM



This is just a reminder of the sectors of particular concern



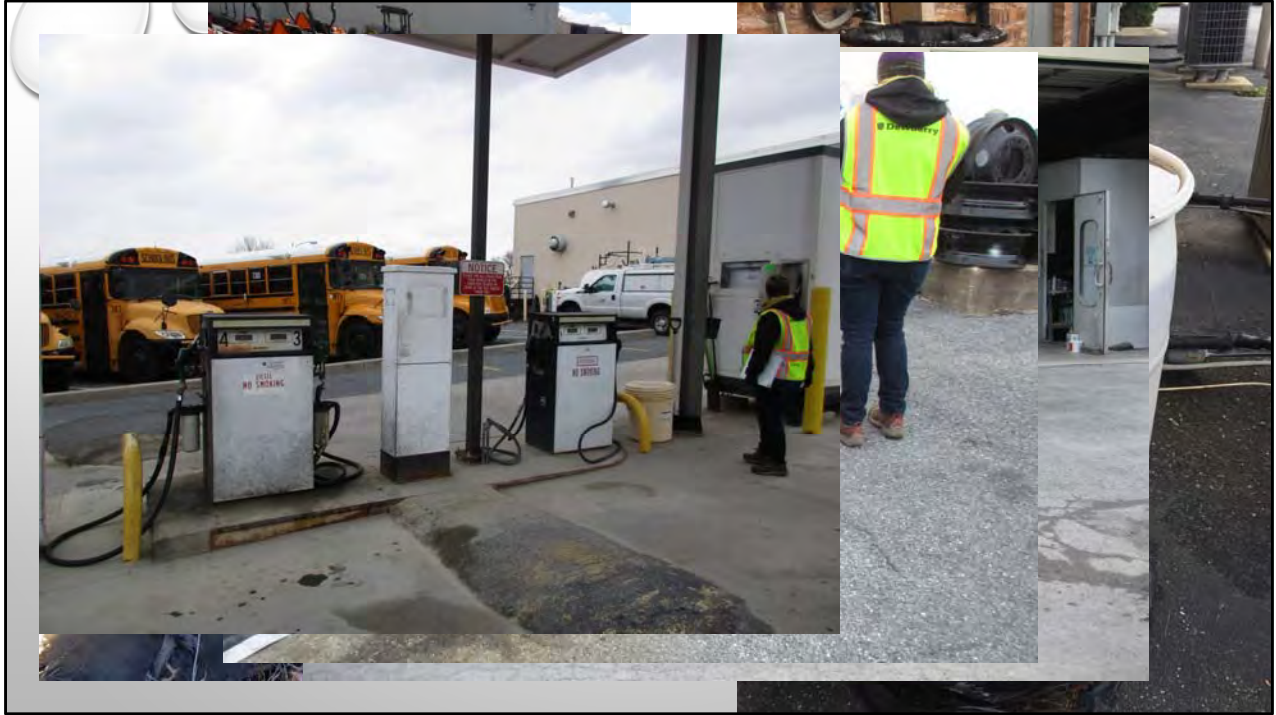
## STANDARD OPERATING PROCEDURES IDENTIFICATION AND ELIMINATION PROCEDURES

- DRY WEATHER SCREENINGS OF OUTFALLS SHOULD OCCUR FOLLOWING A 48-HOUR DRY TIME
- IF POSSIBLE, CONSIDER COMPLETING DURING FALL (OCTOBER/NOVEMBER)
- EVEN THOUGH IT'S A DRY WEATHER SCREENING, YOU'RE GOING TO HAVE TO GET YOUR FEET WET – MOST OUTFALLS DISCHARGE TO A STREAM
- SOMETIMES THE OUTFALL ISN'T THE MOST APPROPRIATE PLACE TO PERFORM THE INSPECTION
  - IF OUTFALL IS SUBMERGED, GROUNDWATER FLOW PRESENT, OR A LARGE DRAINAGE AREA
  - USE YOUR MAPPING TO IDENTIFY THE NEXT LOGICAL PLACE UPSTREAM FOR INSPECTION
- IF FLOW IS PRESENT:
  - DETERMINE FLOW CONTENT (VISUAL OR OLFACTORY INDICATORS)
  - DETERMINE FLOW SOURCE

IDDE is all about finding discharges when it's not raining! If flows are observed, it can be an indication of an illicit discharge or connection.

Chemical sampling of the discharge is optional – not required

Key point is the SOP must indicate how the permittee intends to determine the flow content



Photos:

- 1 – Mining sediment discharged into stream
- 2 – Evidence of salt leaching
- 3 – Exposed oil drum with insufficient secondary containment exposed to elements – not a problem yet but it can be!
- 4 – Evidence of vehicle washwater discharge (requires MDE 16-VW permit)
- 5 – Exterior oil tank with secondary containment – evidence of potential contamination when secondary containment is drained
- 6 – Fueling operation, under cover but evidence of spills and possibly improper clean up

## FLOW TESTING EQUIPMENT (IF CHEMICAL TESTING IS PERFORMED)

- CAMERA
- COLOR COMPARATOR KITS
- PH/WATER PROBE
- CLEARLY MARKED GLASS AND PLASTIC JUGS FOR SAMPLE & WASTE COLLECTION
- TAPE MEASURE
- MANHOLE PICK
- PPEs



PPEs – gloves, safety vests, safety glasses

HACH Stormwater Test kit – pH, total chlorine, copper, detergents, phenols (~\$400-500)

HACH Ammonia Nitrogen kit - ~\$100-150

Make sure you're disposing of processed sample waste. Typically waste produced from copper, chlorine, and phenols can be washed down sanitary sewer with excess water. Ammonia and detergent waste requires additional remediation. Make sure to check!

Multiparameter sonde able to obtain several water quality parameters simultaneously (~\$2000+) – typically YSI or equivalent

## TESTING PARAMETERS (IF CHEMICAL TESTING IS PERFORMED)

- pH
- CHLORINE
- COPPER
- DETERGENTS
- PHENOLS
- NITROGEN
- AMMONIA
- WATER TEMPERATURE

| Analyte                  | Effluent Type Indicated             | Action Criterion                                   | Minimum Detection Limit | Instrument Range | Kit or Probe         |
|--------------------------|-------------------------------------|--|-------------------------|------------------|----------------------|
| residual chlorine (Cl)   | industrial, drinking water, sewage, | > 0.05 mg/l <sup>(a)</sup>                         | 0.05 mg/l               | 0 to 5 mg/l      | color comparator     |
| color                    | sewage, washwater                   | > 20 color units                                   | NA                      | NA               | color kit            |
| copper (Cu)              | industrial                          | > 0.05 mg/l <sup>(a)</sup>                         | 0.05 mg/l               | 0 to 10 mg/l     | color comparator     |
| phenols                  | dry cleaning                        | > 0.05 mg/l <sup>(a)</sup>                         | 0.05 mg/l               | 0 to 12 mg/l     | color comparator     |
| turbidity                | industrial, sewage, washwater       | ≥ 1000 NTU <sup>(b)</sup>                          | 0 NTU                   | NA               | sonde                |
| surfactants (detergents) | sewage, washwater                   | > 0.25 mg/l (residential) <sup>(b)</sup>           | 0.15 mg/l               | 0.15 to 1 mg/l   | single analyte meter |
| dissolved oxygen (DO)    | sewage                              | NA   | NA                      | NA               | sonde                |
| water temperature        | sewage                              | > 23.9 C <sup>(c)</sup>                            | NA                      | NA               | sonde                |
| pH                       | industrial, washwater               | ≤ 5 (industrial) <sup>a</sup>                      | NA                      | 0 to 14          | sonde                |
| conductivity             | industrial                          | > 2 mS/cm <sup>2</sup> (industrial) <sup>(a)</sup> | NA                      | NA               | sonde                |

<sup>(a)</sup> Exceedance criterion based on the test range of the field kit

<sup>(b)</sup> Brown et al. 2004

<sup>(c)</sup> Source: Baltimore County (2007)

NA: Not Applicable



Assuming the dry weather flow is identified at the outfall





The outfall is for a BMP. Check the inflow to see if the same flow is present. If so, continue upstream. If not, then look for potential dumping/spill within BMP footprint.





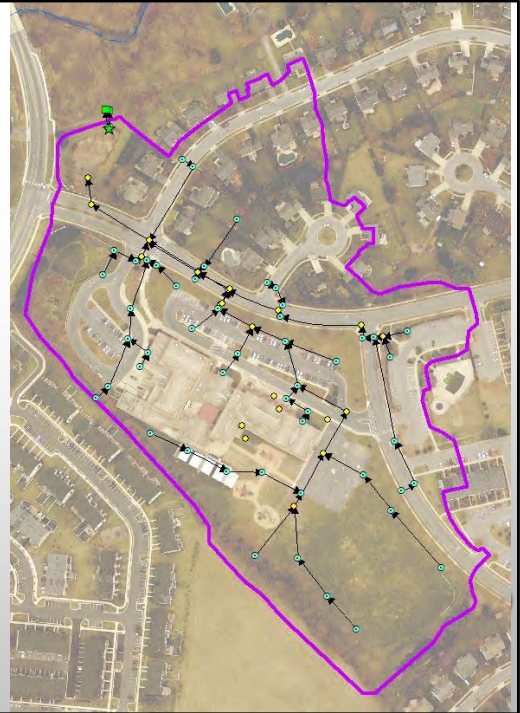
If flow is present at inflow, start working your way up the pipe configuration. Pop manholes along the way. When you come to a junction, try to determine which direction the flow is coming from



Let's assume for this example we determine flow is coming from the north so we proceed upstream to the inlets...


## SOURCE TRACKING

- CONSIDER DRAINAGE AREA SIZE
  - IF THE DA IS TOO LARGE &/OR THE DISCHARGE TOO SMALL, IT MAY NOT GET ALL THE WAY TO THE OUTFALL
- THIS IS WHERE YOUR OUTREACH AND CITIZEN REPORTING WILL COME IN HANDY!



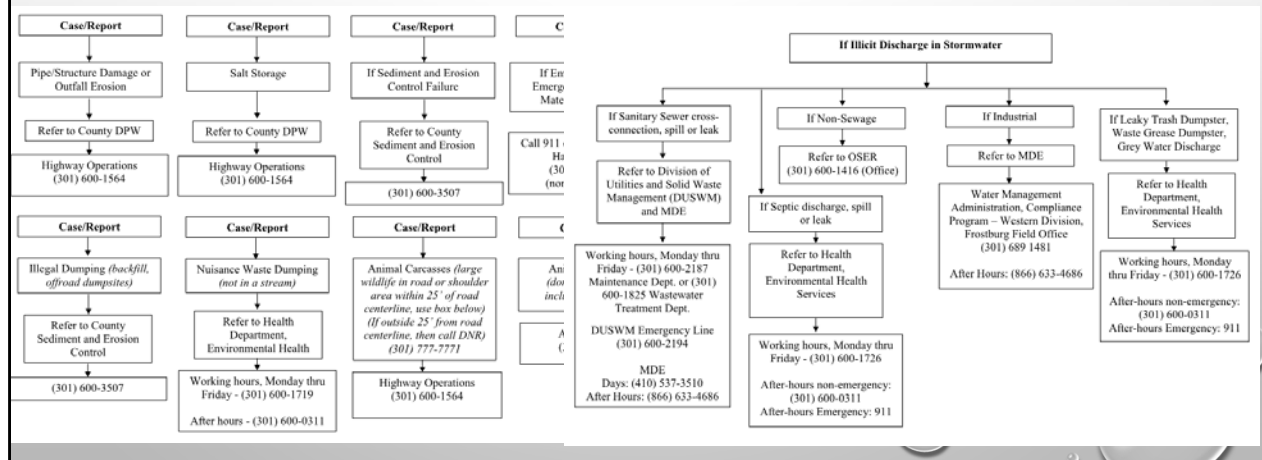


## STANDARD OPERATING PROCEDURES ENFORCEMENT AND PENALTY PROCEDURES

- ONCE ILLICIT DISCHARGE SOURCE IS IDENTIFIED - NOTICES OF VIOLATION MUST BE ISSUED AS WARRANTED AND APPROPRIATE TO HALT THE DISCHARGE
  - MUST INCLUDE A TIMELINE FOR THE REQUIRED CORRECTION
  - MAY NEED TO BE FORWARDED TO ANOTHER AGENCY FOR RESPONSE (MDE OR SHA)
- 

## IDENTIFY RESPONSIBLE DEPARTMENT/AGENCY

- YOUR DEPARTMENT/DIVISION MIGHT HAVE RESPONSIBILITY OVER THE PERMIT AND CONDUCTING THE INSPECTIONS BUT WHAT ABOUT THE RESPONSE?



As part of your SOPs, you'll need to consider how to respond, follow-up, etc.

Evaluate the roles/responsibilities/capabilities of other departments. Determine what services/assistance they can provide

## STANDARD OPERATING PROCEDURES IDDE OUTREACH PROCEDURES

- LOOK FOR OPTIONS THAT HAVE LITTLE OR NO COST:
  - ADD INFORMATION TO YOUR WEBSITE
  - DEVELOP AN ONLINE REPORTING FORM
  - SET UP A HOTLINE OR ESTABLISH A DEDICATED CALL NUMBER
    - RESPOND AS QUICKLY AS POSSIBLE, WITHIN 24 HOURS AT A MINIMUM
    - DISCHARGES ARE OFTEN EPHEMERAL
  - USE FREE ONLINE RESOURCES FROM EPA

### Stormwater Pollution Found in Your Area!

This is not a citation.

This is to inform you that our staff found the following pollutants in the storm sewer system in your area. This storm sewer system leads directly to

- ☐ Motor oil
- ☐ Oil filters
- ☐ Antifreeze/transmission fluid
- ☐ Paint
- ☐ Solvent/degreaser
- ☐ Cooking grease
- ☐ Detergent
- ☐ Home improvement waste (concrete, mortar)
- ☐ Pet waste
- ☐ Yard waste (leaves, grass, mulch)
- ☐ Excessive dirt and gravel
- ☐ Trash
- ☐ Construction debris
- ☐ Pesticides and fertilizers
- ☐ Other

For more information or to report an illegal discharge of pollutants, please call:

**EPA**  
United States  
Environmental Protection

**WHEN IT RAINS  
IT DRAINS**  
[www.epa.gov/epaos/stormwater](http://www.epa.gov/epaos/stormwater)  
EPA 833-F-03-002

You will need to consider after hour responses to emergency spills

## MCM #3 REQUIREMENTS

- ✓ PART IV.C.1: STORM SEWER SYSTEM MAPPING
- ✓ PART IV.C.2: ILLICIT DISCHARGE ORDINANCE
- ✓ PART IV.C.3: ESTABLISH & DOCUMENT LEGAL MEANS FOR GAINING ACCESS TO PRIVATE PROPERTY
- ✓ PART IV.C.4: STANDARD OPERATING PROCEDURES (SOPS)
- **PART IV.C.5: SUBMIT SOPS TO MDE FOR REVIEW AND APPROVAL**
- PART IV.C.6: DOCUMENT INSPECTION RESULTS
- PART IV.C.7: MAINTAIN RECORDS

## SOP APPROVAL

- SUBMIT SOPS TO MDE FOR REVIEW & APPROVAL WITHIN 2 YEARS OF PERMIT ISSUANCE (OCTOBER 31, 2020)
- 1<sup>ST</sup> PROGRESS REPORT IS DUE OCTOBER 31, 2019
  - WILL NEED TO DOCUMENT PROGRESS

4. Did the permittee submit to MDE standard operating procedures (SOPs) in accordance with Part IV.C of the permit?  
☐ Yes ☐ No

If No, provide a proposed date that SOPs will be submitted to MDE. MDE may require more frequent reports for delays in program development:

Did MDE approve the submitted SOPs?  
☐ Yes ☐ No

If No, describe the status of requested SOP revisions and approximate date of resubmission for MDE approval:

Although permittees have the entire 5-year permit term to fully implement a program, you should not wait until the end of the permit term to submit SOPs. New permittees must begin program development in Year 1 and initiate implementation thereafter.



## MCM #3 REQUIREMENTS

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- **PART IV.C.6: DOCUMENT INSPECTION RESULTS**
- **PART IV.C.7: MAINTAIN RECORDS**



## INSPECTION DOCUMENTATION & RECORD MAINTENANCE

- DOCUMENT INSPECTIONS AND FOLLOW-UP
- MUST MAINTAIN RECORDS FOR AT LEAST 3 YEARS  
FOLLOWING TERMINATION OF THE PERMIT
  - **OCTOBER 30, 2026**

## QUESTIONS?

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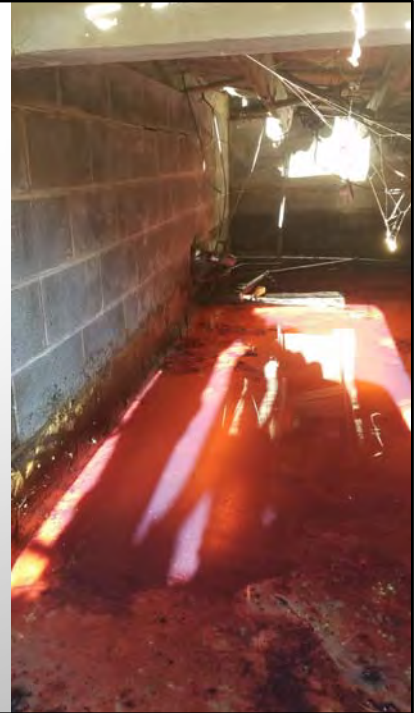


Photo: heating oil spill into a spring house