



CWEA Board Meeting Minutes

Thursday, March 18, 2021

9:30 AM – 12:00 PM

Attendance: Aaron Hughes, Alan Will, Alana Gildner, Cece Nguyen, Chaka Kamran, Chein-Chi Chang, Clarence Beverhoudt, Clark Howells, Dale Baker, Damion Lampley, Dennis Hasson, Ellen Frketic, Gary Moore, Gian Cossa, Islam Khallaf, Jegnow Essatu, Jessica Shiao, Kraig Moodie, Laura Jo Oakes, Madeleine Driscoll, Mike Cecil, Pono Hanson, Rebecca Winer-Skonovd, Sanyukta Gokhale, Tim Wolfe, Traci Storm **Board Members underlined – 12 in attendance – Quorum is met.

Call to Order by President Laura Jo Oakes

Called to order at 9:35

Board Officers introduced themselves.

SECRETARY REPORT – Cheryl Paulin

- Laura Jo Oakes presented the January 2021 Meeting minutes.
- Motion to approve: Ellen Frketic Seconded: Tim Wolfe Motion Carried.

TREASURER'S REPORT – Alan Will

- Alan presented the Treasurer's Report.
 - Checking - \$43,993.59
 - Money Market - \$92,977.67 Total - \$136,971.26
 - Credit Card balance - \$50.00

DELEGATE'S REPORT(S)

- Tim Wolfe
 - EUM workshop – sent invite and reminder to utility list
 - Tim discussed Federal Advocacy Group.
 - Diversity Inclusion & Equity survey – board members asked to participate in survey
- Ellen Frketic
 - Work group working on a survey for MA revenue impacts due to Covid.

PRESIDENT'S REPORT – Laura Jo Oakes

- Talked about WEFMAX
 - Difference between virtual and in-person
 - Goal of attending
 - Requested board members to fill out survey
- SOPs
 - Requiring all committees to submit SOPs before May board meeting
 - Traci will send out materials related to SOPs to committee chairs

CTA'S REPORT – Kraig Moodie

- Tri-Con is still moving forward with an in-person event
 - No virtual option for attendees.
 - Gian gave update on meeting.
 - Laura asked what "worst-case scenario" would be
 - Gian, reporting from the Tri-Con committee meeting, asked if the CWEA board should have a vote to continue with in-person planning of Tri-Con.

Laura stated that she trusts that committee is representing CWEA well and doesn't believe there needs to be a CWEA Board vote.

UNFINISHED BUSINESS

- Committee SOPs – Gary Moore
 - Explained the progress of the SOP process
 - Gary will send out another blank committee template to committee chairs and send out a list of which committee is missing the SOPs and which committee has theirs submitted
- EUM Workshop – April 2021
 - See above

NEW BUSINESS

- Tri-Association Conference Update - see Gian Cossa's remarks above
 - August 30st – September 3rd
- Upcoming Webinars: PPP and Stormwater
 - PPP – March 23, 2021
 - Stormwater webinar – March 18, 2021

COMMITTEES

Utility Member Representative – Jessica Shiao

- Government Affairs – Marlou Gregory – no report
- MDE W/WW Board Liaison – Clark Howells – report submitted
 - State board is updating their database and policies
 - TRE credit offerings are changing
- Short Course – Scott Harmon – no report
- Training, Review and Evaluation (TRE) – Clark Howells – no report
- Mentorship – Kraig Moodie, Dennis Hasson
 - CWEA impacts –
 - Recruitment of coaches – 27 needed
 - Phases 1 & 2 are virtual
 - Job Fairs –no job fair executed in 2020 but for 2021 will reach out to companies in advance so they can commit ahead of time
 - **ACTION ITEM: Worksite video/ walking/ PowerPoint tours about 10-15 minute in length are needed.**

President-Elect – Gian Cossa

- Audit – Kraig Moodie
 - Will have a 2020 official report for the next board meeting
- Awards – Eric Held
 - Creating a list for awards
 - Gian will check with Eric on timeline for award submissions
 - Chein-Chi Chang – modified WEF publication award to allow MAs to submit utility nominations
- Budget/Finance – Ellen Frketic
 - Ellen reviewed the financials for the year, so far – doing well
- Leadership Retreat – Gian Cossa – no report
- Nominations – Gian Cossa
 - Discussed progress of committee

DC Trustee – Gary Moore

- Asset Management – David Zweig – no report
- Collection Systems – Mike Hoffmaster
 - Madeleine gave report on webinar
 - Collection Systems Webinar: COVID Tracing via Collection System Sampling
 - Scheduled for April 15, 2021
 - Committee is currently discussing plans for Fall seminar
 - In-person at MITAGS
 - December 2, 2021
- Membership – Charles Poskas – no report
- Plant O&M and Safety – Kenrick St. Louis – no report

Maryland Trustee – Clarence Beverhoudt

- Residuals and Biosolids Management – Hahns Hairston – report submitted
 - Will be presenting 2 CWEA webinars
 - July 8, 2021 – Topic: Residuals
 - August 19, 2021 – Topic: Master Plan
 - Committee will submit an Ecoletter article
- Laboratory Practices – Jegnow Essatu – report submitted
 - February webinar
 - EPA’s Lead and Copper Rule Revisions on February 25, 2021
 - There were 41 registrants
 - Will be coordinating webinar with MELA
 - Coordinating with WEF
 - Dale stated EPA gave extension on Lead and Copper rule
 - Dale works closely with the WEF Lab Practices
- Spring Meeting – Chein-Chi Chang – report submitted
 - Gave update on virtual event agenda
 - Being held May 6, 2021 – Climate Change Resiliency
- Student Activities
 - Career Fair – Jessica Shiao
 - Gave summary of the 2021 Career Fair
 - 2 Local/Government Interviewers
 - 16 Consultant Interviewers
 - 61 Students
 - 16 Sponsors
 - Career Fair Plus Platform was used
 - Fair had a positive revenue for 2021 – approximately \$2,000.00
 - Student Chapters – Pono Hanson
 - HUWEA – still virtual but had two Come Get the Tea event
 - Laura attended and stated that she was impressed that the students were so environmentally minded
 - Laura and Clarence encouraged CWEA attendance
 - Clarence added that he was also impressed by their handle on today’s world issues
 - **Action: Pono will check back with them to see if any future events are being planned**
 - UDC – obtained official WEF Student Chapter status

- Will do “formal presentation” at next board meeting
- Holding a resume workshop
- WEF asked if CWEA would sponsor 8 students for the WEF INFLOW program
 - Laura asked if we needed to have a vote: budget-wise
 - Alan stated that we shouldn’t have to
 - Pono requested more CWEA involvement with the chapters
 - Laura suggested that the students attend the YP coffee chats
 - Design Competition – Chris Overcash – report submitted
 - Overseeing 2 teams
 - Johns Hopkins University and University of District of Columbia
- YP’s – Sanyukta Gokhale/ Alana Gildner – reported submitted
 - Alana gave update of the Coffee Chats
 - Encourages other CWEA Committee involvement
 - Talked about having a website – Jessica Shiao looking into Discord
 - They desire to have the ability for YPs to communicate with each other, other than email
 - Clarence will talk to Jegnow about suggestions
 - Traci will look into Message Boards on Vieth
 - Ellen suggested that they attend the WEF YP Summit
 - Sanyukta expressed desire to have an outdoor spring/summer event, perhaps a Stream Clean event
- Water Reuse – Peter Buehlmann – No report

Delaware Trustee – Rebecca Winer-Skonovd

- Public Outreach – Pamela Rowe – no report
- Publications – Chaka Kamran, Islam Khallaf
 - Gave an update on committee activity
 - Creating SOPs
- Stormwater – Jessica Seipp – report submitted
 - Webinar today –
 - Balancing Watershed Planning, Restoration, & Equity
 - 40 Registrants
 - Planning for September Webinar
 - Planning for in-person Conference at MITAGS in December
- Technical Education – Matt Zelin – no report

Vice President – Cece Nguyen

- Sponsorship – Mike Cecil
 - Mike gave update of the CWEA 2021 sponsorships - \$47,500
 - Thanked Cheryl for giving push to get sponsorship moving
- Strategic Planning – Burt Curry - no report
- By-Laws – Alan Will
 - Action: After WEF’s suggestions for the CWEA Bylaws, we will need to take a look at revisions
- Business Practices – Gary Moore
 - Working on SOPs
 - Laura gave deadline of SOP submissions from the committees of May 20th – the next board meeting

BOARD MEETING DATES 2020-2021

- May 20th (9:30 am – 12 pm)
 - Gian urged voting members to attend so they can vote on the Slate of Officers
- July 15th (9:30 am – 12 pm)

ECOLETTER EDITORIAL DEADLINES

2021 Spring issue

1. Deadline to Editors	Friday, March 19, 2021
2. Editors submit to CK (editorial deadline & advertising sales close)	Friday, April 02, 2021
3. Page proofs to CWEA & WWOA for review	Tuesday, April 13, 2021
4. Edited proofs returned to CK	Wednesday, April 21, 2021
5. Final art to print	Thursday, April 29, 2021
6. Finish printing	Monday, May 10, 2021

Laura encouraged attendees to submit articles.

ADJOURN – Laura adjourned the meeting at 11:31 am.