



In Attendance: Gian Cossa, Laura Oakes, Cece Nguyen, Clarence Beverhoudt, Alan Will, Cheryl Paulin, Rebecca Winer-Skonovd, Jegnow Essatu, Jessica Shiao, Kraig Moodie, Tim Wolfe, Pono Hanson, Pam Rowe, Chaka Kamran, Islam Khallaf, Jessica Seipp, Hahns Hairston, David Wildasin, Chein-Chi Chang, Alexis Wingfield, Alana Gildner, Sanyukta Gokhale, Mike Cecil, Ted DeBoda, Yvette Judge, Madeleine Driscoll, Charles Poskas, Eric Held, Dale Baker, Pratik Desai, Kenrick St. Louis, Mark Ramirez, Traci Storm

Call to Order by President Gian Cossa 9:03

Early Report Outs:

- MDE W/WW Board Liaison – Clark Howells – not present, no report
- Training, Review, and Evaluation (TRE) – Clark Howells – not present, no report
- Pono – student chapter report out –
 - Activities are limited with summer break, some things have reverted back to virtual due to increase in covid – report filed
 - Water Palooza – gave overview of event – 16 sponsors, 50 ish volunteers, thanked the volunteers, plans to brainstorm for next year, very successful event. Gian thanked Pono and all involved. Chein-Chi asked if we could submit for PCOC MA outreach WEF Award for next year. We missed this year. Chein-Chi mentioned that they are working on the criteria definitions. He asked Pono to let the student chapter students know that they will have free admission to the conference.

SECRETARY REPORT – Cheryl Paulin

- Meeting Minutes from March Board Meeting

Motion to approve: Clarence Beverhoudt Seconded: Kraig Moodie Motion carried.

- CWEA Reference Guide (sent with board agenda and minutes) – Cheryl encouraged everyone to submit their signature pages. Also encouraged everyone to attend the Leadership Series.
- She stated that some of the committee chairs have let their memberships lapse. Gave a timeline of the end of May.

TREASURER'S REPORT – Alan Will

- Current Financial Status of CWEA – reported on the financial status. Treasurer's report on last page of minutes.
- Gian explained financial goals looking forward.
- Ted asked if there has been any discussion on financial investment with the reserve account. Alan stated that we haven't looked at that but only due to not having the time. Gian agreed that there is a need, but no effort has been made.

DELEGATE'S REPORT(S)

- Tim Wolfe – Alan reviewed Tim's email about WEF's Committee activity and nominations.
- Ellen Frketic

PRESIDENT'S REPORT – Gian Cossa

- Overviewed the success of Water Palooza.
- WEFMAX – Traci gave overview of Charleston WEFMAX.
- Gary is traveling but Gian gave a quick overview of Gary's update. Gary will share more at the next board meeting.
- Gian expressed importance of attending the WEFMAXs.

CTA'S REPORT – Kraig Moodie

Kraig reported that there's not much happening but they're working on insurance issues.

UNFINISHED BUSINESS – no report

NEW BUSINESS

- Upcoming Webinars
 - May 19th at noon – Asset Management
 - June 16th at noon – Howard University - Environmental justice: Role of science, engineering, and policy in ensuring equity in urban water systems (Jones); Biofilms for resource efficient and resilient wastewater treatment (Delgado)
- Request to put topics in for the webinars.....**
- Stormwater Conference – June 10th
 - Ed Norton Golf Tournament – June 21st
 - WEF MA Awards – Bedell, Hatfield, Burke, Laboratory Analyst – encouraged people to submit nominations.
 - CWEA Membership Dues Increase in FY2023 – **will discuss in June to submit to WEF in time for deadline.** Charles will look into a cost analysis. Alan gave insight and doesn't feel strongly one way or the other but feels if we do raise them, we should do a small amount now. He doesn't feel that we need to increase it but (see above.) Mike Cecil stated that he agrees with Alan that we should raise in small increments instead of a large amount at once. Mike feels we shouldn't raise Operator rates. Cheryl advised to compare with other MA rates.
 - CWEA Only Membership – shared the MA Only Membership Draft Business Case and the who, what, why, and how. Gian will share the document with everyone after the meeting. Mentioned that a bylaw change needs to happen before it is adopted. **Gian would like to expand the committee to work on this.** Asked Alan if he would like to join. Would like Scott Harmon and Clark Howells on the committee from the operator perspective so that something is put together for the July board meeting. Alan is willing to participate in a meeting or two. He hesitates to volunteer as a committee member. Clarence will make himself available. Cece would like to see the main issues and the end results.
 - CWEA's 2023 Utility Management Conference – Gian opened the discussion and explained the desire to hold the conference. Showed PowerPoint and explained each slide. Explained the logistics. Mike asked if this will replace the original. Pam Rowe asked how Stormwater could be looped into this conference. Gian addressed the purpose and how it will be facilitated. Would like to form a committee of about 10 from DC Water and 10 from CWEA. All sponsorships will go through CWEA. Mike Cecil gives his full support. Gian will chair the committee. He wants to submit a budget amendment with the draft budget at the July Board meeting for a vote. Yvette Judge is heavily involved. Mike Cecil volunteered. Gian asked if this process was acceptable – objections?? Alan Will expressed that he has Tim's proxy and Tim is

not in favor due to feeling like it's a duplicate event (filling the calendar.) Alan's concern is that it's a major volunteer burden and would like to directly address if there is enough availability for volunteers to take this on. Alan is concerned about the administrative burden. Cece explained that the purpose of this presentation is getting the process started so that we can firm up the details to present at the next board meeting. Gian expressed the need to get it moving quickly. Mike agrees with Alan. He feels that we should combine with AWWA but wants to know who he can talk to in an attempt to get it combined. Mike feels that we should combine. Alan would like to have some preliminary information prior to the July meeting – with enough time to view it and be informed. Gian expressed that we need to look at revenue generating events, and this is where we landed. Alan asked if our conference would be primarily WW? Yes. Kraig, Cece, Cheryl, Yvette, Gian, Mike Cecil – Gian invited those interested in being on the committee to email him. Alana is interested.

- Nominations – Cece has a question. Would like to present a bio rather than just names to make the process objective rather than just a popularity contest. Cheryl stated that we did **a brief paragraph for each nominee** – Gian stated that it should be kept concise, and we write that for each nominee. Alan agreed with Cheryl. He's stating that there's a board slate and then a floor nominations process. We wants the **bio information when the actual election is sent out.**

COMMITTEES

Delaware Trustee – Rebecca Winer-Skonovd - present

- Public Outreach – Pamela Rowe -present
 - 10 apps for the SJWP, been scored and submitted to the state committee
 - Question – How would the board like to see the results? How do we help with travel as far as financial reimbursements?
 - Chein-Chi stated that we pay the travel expense to get them to Colorado – so airfare only.
 - **Need to have a budget amendment to pay airfare for MD student.**
 - **Will find out if WEF is paying for the attendee's airfare and if not, CWEA will pay.**
- Publications – Chaka Kamran, Islam Khallaf – both present
 - Upcoming Editorial Deadline June 17th
- Stormwater – Jessica Seipp – present
 - Reviewed the Stormwater Conference.
- Technical Education – Matt Zelin - not present

Maryland Trustee – Jegnaw Essatu - present

- Residual and Biosolids Management – Hahns Hairston – present – report given
 - Actively organizing fall event. Sub-Committee is taking care of that.
- Laboratory Practices – David Wildasin – present – report given
 - Gave report that there are 8 people on the committee from 5 different labs! Next meeting in June. Traci will be showing everyone around the website. Were able to attend the BOD lab chat and found it educational. Shared that one of the new members opened up a workshop for June 2nd.
- Spring Meeting – Chein-Chi Chang - present
 - Chein-Chi gave overview of Spring Meeting – 85 registrations. Laura will write the article and the financials will be presented at a later time.

- Student Activities
 - Career Fair – Alexis Wingfield – present
 - Alexis reviewed committee happenings – Ecoletter article submitted, website updated, connecting Career Fair alumni on Discord, June 3rd meeting,
 - ~~Student Chapters – Pono Hanson~~ – early report out
 - Design Competition – Chris Overcash – not present – report submitted
- YP's – Sanyukta Gokhale/ Alana Gildner – present
 - Alana gave report of Fly-In Happy Hour and purpose, approximately 30 in attendance from all of the country. Sponsorship from The Reservoir.
 - 20 baseball tickets were purchased, and registration will be created. Sponsorship obtained from Sherwood Logan.
 - Explained that a YP survey was distributed, and a majority opinion was they wanted to see more YP presented presentations.
 - Talked about the YP Coffee Chat.
 - Planning a Stream Clean and will be a combination event from VWEA, CSAWWA, and others.
 - Committee meeting and yesterday's coffee chat was on Water Reuse. There have been about 8 other committees present. Gian encouraged coffee chat attendance.
 - Talked about the YP Newsletters and the info going into them. We can distribute those to the student activities committees. Jegnow stated his objectives for his committees are being achieved.
- Water Reuse – Andrew Kreider – not present
 - Jegnow reviewed Water Reuse seminar and webinar planned

Utility Member Representative – Jessica Shiao – present – had to leave early

- Government Affairs – Marlou Gregory – not present – no report
- ~~MDE WAWW Board Liaison – Clark Howells~~ – Early Report Out – not present
- Short Course – Scott Harmon – not present – no report
- ~~Training, Review and Evaluation (TRE) – Clark Howells~~ – Early Report Out – not present
- Mentorship – Kraig Moodie, Dennis Hasson – Kraig present /Dennis – not present
 - Kraig overviewed the Meet & Greet and the process that led up to that. There are 18 participants. Entered Phase II. Cece asked who from CWEA should be invited to other events – the board members should be invited.
 - Cece announced the Stream Clean on June 7th.
 - Kraig stated that we will take volunteer names at any time.
 - The Career Fair will be taking place at the end of phase 3 so anyone who is interested, please let him know.

Vice President – Clarence Beverhoudt - present

- Sponsorship – Mike Cecil – present
 - Gave overview of the annual sponsorships - \$53,000.00
- Strategic Planning – Ted DeBoda /Yvette present
 - Reported on Strategic Planning Committee activity
- By-Laws – Alan Will – present – report submitted
- Business Practices – Gary Moore – not present – report submitted

DC Trustee – Gary Moore – not present

- Asset Management – Steve Tarallo – not present

- Webinar was yesterday – Alana reported on.
- Collection Systems – Madeleine Driscoll - present
 - Spoke on April’s webinar – well attended
 - Encouraged registration to the Ed Norton tournament
- Membership – Charles Poskas – present
 - Spoke on the Bay Bridge Run – CWEA does have a team
 - T-shirts will be additional sponsorship
 - He wants to get the YPs together
- Plant O&M and Safety – Kenrick St. Louis – not present – no report submitted

President-Elect – Cece Nguyen - present

- Audit – Kraig Moodie – present - there’s nothing to report
- Awards – Eric Held – present
 - WEF MA Awards – Deadline June 27th
- Budget/Finance – Ellen Frketic – not present
- Leadership Retreat – Cece Nguyen – change to Clarence – Both present
 - They’re starting to look into planning.
- Nominations – Cece Nguyen
 - Elections on the slate will be held in August

BOARD MEETING DATES 2021-2022 – ALL MEETINGS START AT 9:30AM

- JULY 21, 2022 (CHANGED TO JULY 28TH)
- ANNUAL MEETING AT TRI-CON, SEPTEMBER 1, 2022

ECOLETTER EDITORIAL DEADLINES FOR 2022 SUMMER ISSUE

Please think of technical articles and event articles that could be submitted for Ecoletter content!
 Refer to the [CWEA Reference Guide for submission guidelines](#).

2022 Summer issue (conference) – *Tri-Con dates: August 30 – September 2, 2022*

1. Deadline to Editors	Friday, June 17, 2022
2. Editors submit to CK (editorial deadline & advertising sales close)	Tuesday, June 28, 2022
3. Page proofs to CWEA & WWOA for review	Tuesday, July 12, 2022
4. Edited proofs returned to CK	Tuesday, July 19, 2022
5. Final art to print	Tuesday, July 26, 2022
6. Finish printing	Thursday, August 4, 2022

ADJOURN – 11:58

Alan offered information that Montgomery County libraries give free N95 masks and test kits.

CWEA Treasurer's Report

Board of Directors Meeting May 19, 2022

CWEA is continuing the transition from PNC Bank to M&T Bank for financial transactions. All payment activity and receipts are being handled through the M&T checking account, although the PNC checking has not yet been closed out. A new savings account has been opened at M&T but the majority of CWEA Reserves is still held in PNC savings. As of May 18, 2022, at 10:00 AM account balances were:

Checking

M&T \$59,004.76

PNC \$541.27

Total checking - \$59,546.03

Savings (Reserves)

M&T \$45,932.55

PNC \$67,683.89

Total Reserves - \$113,616.44

Credit Card Debt

M&T \$1,452.31

PNC \$0.00

Total cash on hand less credit card balance - \$171,710.16

Both PNC accounts remain inactive with the exception of transfers Traci is making from PNC Savings to M&T Checking, which she then transfers to M&T Savings. These transfers are limited in size and frequency, but we will continue at \$5,000 a couple times per month until all savings are held at M&T.

The Association is in good shape financially and intends to build Reserve funds against future emergencies. Since the last report in March 2022, I transferred \$20,000 from M&T Checking to M&T Savings (in addition to the funds from PNC) to increase total reserves. I will monitor checking account balances for future transfer opportunities.

Respectfully submitted,

Alan L. Will, CWEA Treasurer