Attendees:

Present - Ellen Frketic, Laura Oakes, Alan Will, Gian Cossa, Scott Harmon, Clarence Beverhoudt, Cece Nguyen’, Tim Wolfe, Eric Held, Jegnaw Essatu Marlou Gregory; Burt Curry, Hahns Hairston, Gary Moore; Jessica Shiao; Charles Poskas

Teleconference: Kraig Moodie, Alicia Grant

Call to Order by President Ellen Frketic at 9:39 AM

WELCOME and OPENING REMARKS – Ellen Frketic

SECRETARY REPORT – Alan Will

* Meeting Minutes from April 5, 2019 presented. Vote requested to pass them.

*Motion: Scott Harmon*

*Second: Laura Oakes*

*Outcome: Passed*

* Motion to give blanket permission to Treasurer to shift money, as needed, from money market to checking account, up to $10,000.

*Motion: Alan Will*

*Second: Scott Harmon*

*Outcome: Passed*

* Discussion on need to spread out events across the year to spread out the income and expenses.

TREASURER’S REPORT – Cece Nguyen

* Provided update on bank accounts.

DELEGATES’ REPORTS – Tim Wolfe and Jim Shelton

* Changes to WEF membership reciprocity program this year
* WEF representative for Tri-Con is Jenny Hartfelder
* WEF has a bigger presence at Tri-Con this year with:
  + 4 Speakers
  + Biosolids listening session to provide input on roll out of a new program WEF is developing
* VIP dinner Tuesday night – Marlou and Tim will work on this

COMMITTEE REPORTS

**Utility Member Representative – Scott Harmon**

* MDE Liaison – tracking why people are failing operator certification
* Rural water districts are really hurting for staff. As soon as operators get trained they are moving to bigger utilities.
* There is a need that CWEA could help fill like Bay Works in San Francisco.
* Maybe staff from smaller utilities go to training at larger utilities.
* Larger utilities send staff to train smaller utilities.
* Talk to Steve Harrison at WEF

Short Course Committee – Scott Harmon

* Contract signed for next year at Washington College
* There was a 63% pass rate this year
* 20 out of 26 taking Collections test – passed.
* Higher pass rate when taking at short course.

Training, Review and Evaluation Committee (TRE) – Marshall Phillips (not present)

* Marshall has retired – Scott will be the representative
* TREs for Tri-Con approved

Mentorship Committee – Kraig Moodie

* There are 18 participants.
* Had career fair 2 weeks ago with 25-26 participants including some from previous years.
* Put article on career fair in next Ecoletter
* Create a handout on YH20 for Tri-Con

**DC Trustee – Gian Cossa**

Tri-Con Update

* Gian gave an update on the planning for Tri-Con.
* Registrations tracking up 24%
* Thinks Utility Management track and WEF presentations really helping
* VIP Luncheon with WEF and EPA staff and keynote with goal to get input on what they want to talk about next year
* Discussion on how to get WWOA to help pay for sending Ops Challenge team to WEFTEC

Asset Management Committee – Gage Muckleroy (not present)

Collections Systems Committee – Dave Rockacy (not present)

Membership – Charles Poskas

Plant O&M/Safety Committee – Kenrick St. Louis (not present) Gian Cossa reported

**MD Trustee – Clarence Beverhoudt**

Biosolids and Residual Management Committee – Hahns Hairston (not present)

* Committee has nothing planned
* Biosolids is a sleeping giant with lots of changes in the industry and above average rainfall
* How we store biosolids will be changing – can no longer land apply after November 15th due to leachate problem
* We need to coordinate with MABA to offer something – maybe a presentation by someone from a landfill

Laboratory Practices Committee – Jegnaw Essatu

* August 8th is next webinar
* Had a webinar in June.
* MELA and CWEA will have a PFAS seminar on October 8th. EPA to present.

Spring Meeting Committee – Laura Oakes

* Made $3000

Student Activities – Chris Overcash (not present)

* Howard will get formal approval in August
* Need to set up a meeting when Ayana gets back on setting up activities and budgets.
* Hopkins preparing for WEFTEC
* Clarence will let Chris know that he is really the Chair of the whole committee

Water Reuse Committee – Zohreh Movahed (not present)

Young Professional Committee – Alicia Grant (teleconference) and Carolyn Wagner (not present)

* YPs are re-grouping
* Planning an event with CSAWWA for a social event in Baltimore in August or September
* There is a vendor interested in a Dinner-N-Learn for Fall

**DE Trustee – Prabhu Chandrasekeran**

PCOC – Jennifer Kaberline (not present)

Publications Committee – Aaron Hughes (not present)

* Marlou working with publisher to finalize

Stormwater Committee – Turgay Dabak (not present)

* Marlou updated on the 3MS4 workshops

Technical Education – Ed Shea (not present)

* Had 6 webinars in 3 months
* Want to limit number, provide dates, and make it first come first serve
* Will prepare their suggested protocol and schedule and submit for review

**President - Ellen Frketic**

Audit Committee – Kraig Moodie

* Will be holding another committee workshop for information needed to be submitted in September for the taxes
* We need to look at spending trends and whether we need to pull from money market because of timing or we are losing money every year.

Awards Committee – Eric Held

* Asked if Asset Management was going to give an award this year? Gian said they were.
* SW and CSC giving committee awards this year

Budget/Finance - Paul Sayan (not present)

* Sent some files from 2018 for Audit Committee

Nominations – Aaron Hughes

* Go ahead and open voting at any time - needs to be open 2 weeks

EA Report – Marlou Gregory

**Vice President – Laura Oakes**

* Laura has started looking at venues for Leadership Retreat.`

MAMWA – Joe Sowinski (not present)

Sponsorship – Cheryl Paulin

* Update on income from sponsorship
* Mike Cecil will be Chair next year
* We have gotten 2-4 sponsors for Tri-Con Ops Challenge

Strategic Planning – Burt Curry

* No Report

By-Laws – Alan Will

* Nothing to report

Business Practice – Gary Moore

* Meet with Alan to come up with a plan
* Collecting information that exists
* Will do a gap analysis

Government Affairs – Scott Shipe (not present)

NEW BUSINESS

* Ellen proposed splitting the Government Affairs Committee into 2 Committees; one for the Fly-In and then a “real” GA Committee; this was voted on and approved (
* Discussion on CWEA Annual Reception
  + - Hold at Mustang Alley – holds 140
    - Decision to invite everyone; only active members will come anyway
    - Maybe a small fee
  + Discussion on possibility of trying to get involved with Utility Conference

ADJOURN 12:54 PM